

SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14
8/93

North Todd Elementary School

SCHOOL

February 28

FOR THE MONTH ENDING

2017

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
\$ REWARDS Student Rewards	\$170.22	\$40.50	\$103.00	\$107.72
SF01 School Fee	\$3,944.27	\$0.00	\$0.00	\$3,944.27
SMO1 Student Materials	\$18.17	\$0.00	\$0.00	\$18.17
STLP01 STLP	\$145.00	\$0.00	\$0.00	\$145.00
YE01 Yearbook	\$2,730.04	\$2,320.00	\$0.00	\$5,050.04
A. SUB-TOTALS		\$6,789.23	\$2,551.50	
B. INTER-FUND TRANSFERS		\$490.00	\$490.00	
C. TOTALS (A - B)	\$24,654.80	\$6,299.23	\$2,061.50	* \$28,892.53

RECONCILIATION

Beginning Ledger Balance	\$24,654.80	Balance per Bank Statement	\$28,973.78
Add: Receipts (Line C)	\$6,299.23	Add: Deposits in Transit	\$215.00
Sub-Total	\$30,954.03	Sub-Total	\$29,188.78
Less: Expenditures (Line C)	\$2,061.50	Less: Outstanding Checks	\$296.25
Ending Ledger Balance	* \$28,892.53	Other Adjustment - EXPLAIN	\$0.00
		Actual Cash Balance	* \$28,892.53

* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.



PRINCIPAL



CENTRAL FUND TREASURER

DATE

DATE

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FOR THE MONTH ENDING

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ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
5TH GRADE 5th Grade Trip	\$0.00	\$23.00	\$0.00	\$23.00
A01 Art	\$24.38	\$0.00	\$0.00	\$24.38
ACO1 Academic Team	\$102.50	\$0.00	\$0.00	\$102.50
ARCHERY TE Archery	\$792.31	\$763.00	\$1,053.00	\$502.31
BXTO1 Box Tops	\$1,249.64	\$0.00	\$162.06	\$1,087.58
DONATIONS Donations	\$0.00	\$0.00	\$0.00	\$0.00
ENVIR Environmental Classroom	\$506.33	\$0.00	\$0.00	\$506.33
FTO1 Field Trip	\$0.00	\$470.00	\$0.00	\$470.00
GO1 General	\$9,217.59	\$509.57	\$557.52	\$9,169.64
GT Gifted & Talented FT	\$0.00	\$30.00	\$0.00	\$30.00
GUDO1 Guidance (Disability Reports)	\$229.04	\$0.00	\$0.00	\$229.04
LIO1 Library Fund	\$1,245.58	\$2,510.88	\$250.00	\$3,506.46
LO01 Lounge Fund	\$919.68	\$92.28	\$0.00	\$1,011.96
MU01 Music Fund	\$380.21	\$0.00	\$191.92	\$188.29
PL01 Playground	\$257.46	\$0.00	\$0.00	\$257.46
PTO PTO	\$2,722.38	\$30.00	\$234.00	\$2,518.38
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

PRINCIPAL

CENTRAL FUND TREASURER

DATE

DATE

North Todd Elementary School
Receipts List by Date for 2/01/2017 to 2/28/2017

Date	Receipt #	Type	Description	Amount	Printed On
2/01/2017	0051785299	Other	Yearbook Sales	\$220.00	
2/02/2017	0051785300	Cash	Cookbook Sale	\$10.00	
2/02/2017	0051785301	Cash	Staff Tshirt Sale	\$20.00	
2/02/2017	0051785302	Other	Yearbook Sales	\$345.00	
2/03/2017	0051785303	Check	Donation For Archery Team Equipment	\$200.00	
2/03/2017	0051785304	Other	Muhlenberg County Archery Tourney	\$126.00	
2/06/2017	0051785306	Other	Yearbook Sales	\$1,690.00	
2/07/2017	0051785307	Other	Yearbook Sales	\$65.00	
2/13/2017	0051785309	Cash	Damaged Library Book	\$12.00	
2/15/2017	0051785310	Check	January Drink Sales	\$132.78	
2/16/2017	0051785311	Check	5th Grade Trip Chaperone	\$23.00	
2/16/2017	0051785312	Check	GT Field Trip Anne Frank	\$15.00	
2/16/2017	0051785313	Other	4th Grade Field Trip	\$30.00	
2/17/2017	0051785314	Other	Russellville Regional Tourney Registration	\$140.00	
2/17/2017	0051785315	Cash	Archery Tourney Hopkinsville	\$105.00	
2/17/2017	0051785316	Check	Fourth Grade Field Trip	\$20.00	
2/21/2017	0051785317	Other	Fourth Grad Field Trip	\$20.00	
2/22/2017	0051785318	Other	Fourth Grade Field Trip	\$60.00	
2/23/2017	0051785319	Cash	Fourth Grade Field Trip	\$60.00	
2/24/2017	0051785320	Other	Archery Tourney Lewisburg	\$114.00	
2/24/2017	0051785321	Other	Archery Tourney North Butler	\$78.00	
2/27/2017	0051785322	Other	Fourth Grade Field Trip	\$80.00	
2/27/2017	0051785323	Other	Book Fair Sales	\$1,239.74	
2/28/2017	0051785324	Other	Fourth Grade Field Trip	\$200.00	
2/28/2017	0051785325	Cash	GT Field Trip Anne Frank	\$15.00	
2/28/2017	0051785326	Other	Book Fair Sales	\$1,259.14	
2/28/2017	0051785334	Interest	February Intrest	\$19.57	
Total:				\$6,299.23	

Interest Summary

2/28/2017	0051785334	Interest	February Intrest	\$19.57
Total:				\$19.57

North Todd Elementary School

Disbursements List by Date from 2/01/2017 to 2/28/2017

(*) Voided Transaction (sp) Stopped Check Not Calculated

Date	Check #	Type	Description	Amount
* 10/13/2016	7549	Check	Penny Withers - Reimbursement For Lost/Found Book	\$20.00
2/03/2017	7594	Check	Muhlenberg High School - Archery Tourney Fees, Muh	\$126.00
2/07/2017	7595	Check	Starfall Education - Internet Subscription Renewal	\$270.00
2/13/2017	7596	Check	North Todd Cafeteria - Table Cloths	\$41.19
2/14/2017	7597	Check	4 IMPRINT - Christmas Tshirts	\$234.00
2/17/2017	7598	Check	Hopkinsville High School - Archery Tourney	\$105.00
2/17/2017	7599	Check	Logan County High School - Regional Archery Tourne	\$140.00
* 2/22/2017	7598	Check	Oriental Trading - PBIS Rewards Cart	\$103.00
* 2/22/2017	7599	Check	Galt House East - Shemwell Room KCC Choir	\$162.06
2/22/2017	7600	Check	Oriental Trading - PBIS Rewards Cart	\$103.00
2/22/2017	7601	Check	Galt House East - Shemwell, KCC Choir	\$162.06
2/22/2017	7602	Check	Bow Hunters LLC - Archery Equipment	\$490.00
* 2/23/2017	7603	Check	North Todd Elementary - KCC Choir Chaperone Expens	\$191.92
2/23/2017	7603	Check	Mandy Shemwell - Kentucky Music Edu Asso Chaperone	\$191.92
2/24/2017	7604	Check	Lewisburg School - Archery Tournament Lewisburg	\$114.00
2/24/2017	7605	Check	North Butler Elementary - Archery Tournament North	\$78.00
2/24/2017	7606	Check	School Specialty - Office Supplies	\$26.33

Total of Disbursements in Range:	\$2,081.50
Total Voided in Range, but Created Outside of Range: -	\$20.00
Total Stopped in Range, but Created Outside of Range: -	\$0.00
	\$2,061.50

Outstanding Checks

North Todd Elementary School

Disbursements List by Date from 1/01/2017 to 2/28/2017

(*) Voided Transaction (sp) Stopped Check Not Calculated

Date	Check #	Type	Description	Amount
2/23/2017	7603	Check	Mandy Shemwell - Kentucky Music Edu Asso Chaperone	\$191.92
2/24/2017	7605	Check	North Butler Elementary - Archery Tournament North	\$78.00
2/24/2017	7606	Check	School Specialty - Office Supplies	\$26.33

Total of Disbursements in Range:	\$296.25
Total Voided in Range, but Created Outside of Range: -	\$0.00
Total Stopped in Range, but Created Outside of Range: -	\$0.00
	<hr/>
	\$296.25

SCHOOL ACTIVITY FUND DONATION ACCEPTANCE FORM

School: NTES Fiscal Year Ending: _____

Date of Gift: 2/2/17

Donor Name: Martin Industries

Donor Address: 206 Elk Fork Rd
Street Address
PO Box 428
Street Address (Continued)
Elkton Ky 42220
City State Zip Code

Donor Phone Number: 270 265 5817

(Circle as appropriate)

Type of Donation: Cash ☐ Check ☒ Personal Property ☐ Real Property ☐ Service ☐ Other ☐

Other gift description including purpose and any restrictions on donation:

Was anything of value received in exchange for donation? Yes ☐ No ☒

If yes, description and dollar value: \$200.00 for archery equipment

Gerrit Randall
Principal

2-3-17
Date