

Please enter current mileage rate: (i.e. .35)

Month:

Feb 17

Employer: Board of Education of Marion County
Address: 755 East Main Street, Lebanon, Kentucky

[illegible]

No meal reimbursement was requested for any meals provided as part of the activity or conference.

—Maximum meal reimbursement including gratuity - \$78/15 or \$89/19 (high rate areas).

--Original itemized meal receipt is required. Gratuity can not exceed 20%.

--For lodging to be reimbursed, an original, itemized receipt is required.

--Registration fee, parking, tolls, etc. may be reimbursed with original receipts.

--Credit card slips, registration forms, or check copies are not accepted as receipts.

--Please see the official policy and/or procedures for complete details.