

Draft 02/14/2017

Pilot Changes to Board Agenda for March and May

Draft revised process for March and May 2017 meetings. Meeting will be held at 7 pm.

1st Meeting of Month - More Information and Discussion focused:

- Create more time for receipt of information and discussion at the first meeting by limiting Action and Consent items to things that are time-sensitive.
- Meeting set-up – Informal U shape

4:30 pm to 6:30 pm Series of Work Sessions regarding Items that will be Action or Consent Items.

6:30 pm to 7:00 pm Short Break with light refreshments

7:00 pm Board Meeting – Very short (target 30 – 60 minutes)

2nd Meeting of Month – More Action focused:

- Shorten length of the meeting by including only action and consent items, with no information or discussion items.
- Meeting set-up – Formal Board meeting

4:30 pm to 6:30 pm Committee Meetings (Facilities and Policy – 1st and 3rd floor conference rooms)

6:30 pm to 7:00 pm Short Break with light refreshments

7:00 pm Board Meeting

Implementation issues

- Due dates for Agenda Items will not change.
- Determination of whether something is time sensitive or not is up to Division Chief, in consultation with Superintendent.

Include First Meeting Agenda

Yes	I. Moment of Silence
Yes	II. Pledge of Allegiance
No	III. Recognitions and Resolutions
Yes	IV. Approval of Meeting Agenda
Yes	V. Minutes
Yes	VI. Superintendent's Report (describe themes/issues in report during 2nd meeting)
No	VII. Action Items (unless time-sensitive)
Yes	VIII. Information Items
No	IX. Consent Calendar (unless time-sensitive)
Yes	X. Board Planning Calendar
No	XI. Board Reports
?	XII. Speakers on Non-Agenda Items (to be discussed)
Yes	XIII. Executive Session (if necessary)

Include Second Meeting Agenda

Yes	I. Moment of Silence
Yes	II. Pledge of Allegiance
Yes	III. Recognitions and Resolutions
Yes	IV. Approval of Meeting Agenda
Yes	V. Minutes
Yes	VI. Superintendent's Report
Yes	VII. Action Items
No	VIII. Information Items
Yes	IX. Consent Calendar
No	X. Board Planning Calendar
Yes	XI. Board Reports
Yes	XII. Speakers on Non-Agenda Items
Yes	XIII. Executive Session (if necessary)