

School Field Trip Packet - Overnight/Greater than 100 miles without District Transportation

Organization: **Marion County Public Schools**

Employee: **ANGELA BURKE**

Assigned To: **User - teresa.preston**

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NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month; if your trip does not require Board approval, please submit your forms three weeks prior to the trip.

School Professional Leave

PERSONNEL

03.125 AP.21

* Employee Name	Angela Burke
* School/Work site	Glasscock Elementary School
* Date(s) of leave	April 3-6
* Time of departure	12:00 pm
* Destination	Iowa
* Purpose/Rationale for attending	Championship
* Number of students involved	2

* Substitute needed (please remember to enter your absence in Aesop, No even if a substitute is not required.)

Number of days (Avg. \$100 a day)

Substitute code

* Registration Yes

Registration cost 295

Registration code PLTW

* Mileage No

Number of miles

Number of days

* Lodging No

Cost per night

Number of nights