RINEYVILLE ELEMENTARY SCHOOL-BASED

DECISION MAKING COMMITTEE MINUTES

## December 19, 2016

The Rineyville Elementary School-Based Decision Making Council met on December 19, 2016 at 2:30 p.m. Ms. Lucas called the meeting to order at 2:36 p.m.

The following members were present: Stephanie Lucas, Kim Kerr, Andrea Musselman, Amanda Miraco, Nick Newton, Lisette Santos, and Janelle Poppe, Secretary.

### OPENING BUSINESS

# RECOGNITION OF VISITORS

There were no visitors.

1. **AGENDA APPROVAL**

The agenda was reviewed and approved.

1. **COMMITTEE REPORTS**
2. **Climate/Culture** – Ms. Musselman stated that a retirement celebration for Elaine Watts will be held at the January Faculty Meeting. There will be a soup cook-off in February.
3. **PD/Technology –** The minutes from the meeting held on December 14, 2016 were presented for review.
4. **Math Committee** – The minutes from the meeting held on November 16, 2016 were presented for review.
5. **PTA CHECKING ACCOUNT REVIEW**

The bank statement from October and November were reviewed by the committee. There were no questions or comments.

1. **NOVEMBER MINUTES** – The minutes from November were reviewed and approved by the committee.
2. **FINANCIAL REPORTS**

Ms. Poppe reviewed the financial reports. There were no questions or comments.

1. **APPROVAL OF COMPREHENSIVE SCHOOL IMPROVEMENT PLAN (CSIP)** The committee reviewed and approved the CSIP as presented.
2. **FIRST READING OF CHANGES TO WRITING POLICY** Mr. Newton reviewed the proposed changes to the Policy. After review and discussion the committee approved the First Reading of Changes to the Writing Policy.
3. **ACCIDENT REPORTS**

Second Grade – Two students were injured in the classroom;

Fourth Grade – One student was injured in the gym.

1. **NEW BUSINESS**
2. New Hires **–** Ms. Lucas stated that a person is being considered for the Preschool position. Once final clarification is received the hire will be finalized.
3. Copier – Mrs. Poppe stated that the copier in the workroom is too old to perform the functions needed to control over-usage of copying. That copier is paid for by PTA. A discussion was held regarding possible alternatives to the copier; ask PTA to rent a newer copier; or the school pays for a rental. Further discussion is needed.
4. **ADJOURNMENT**

Ms. Lucas adjourned the meeting at 3:41 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Stephanie Lucas, Chairperson K. Janelle Poppe, Secretary**

**Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**