**G.C. BURKHEAD SITE BASED COUNCIL**

 **MINUTES**

**December 8, 2016 2:45 P.M.**

The meeting was called to order by the chairperson, Bobby Lewis, with the following members present: Chris Adams, Maria Craig, Monica Crim, Heather Korrell, Charity Washington

Members Absent – Regina Boone, Ginger Goodwine

APPROVAL OF AGENDA – Chris Adams motioned to approve the agenda. Heather Korrell seconded. Motion carried by consensus.

APPROVAL OF MINUTES – Heather Korrell motioned to approve the minutes for November 17, 2016. Chris Adams seconded. Motion carried by consensus.

RECOGNITION OF VISITORS – Chris Bauer

Writing Plan – Mr. Lewis provided copies of the revised writing plan to council members for a second reading. Discussion was held.

APPROVAL OF WRITING PLAN – Chris Adams motioned to approve the Writing Plan. Heather Korrell seconded. Motion carried by consensus.

CSIP – Mr. Lewis provided copies of the CSIP plan to council members. Discussion was held.

APPROVAL OF THE COMPREHENSIVE SCHOOL IMPROVEMENT PLAN – Heather Korrell motioned to approve the Comprehensive School Improvement Plan. Maria Craig seconded. Motion carried by consensus.

Mr. Lewis shared with council members that GCB is over cap in 5th grade classrooms and has been allocated an additional teacher to finish the school year. Discussion was held. The position is posted and will be hired before break.

Council members received the financial report for November 2016.

Old Business:

New Business: Ms. Washington posed the question as to how nontraditional snow day assignments would be handled in the case of power outages. Mr. Lewis explained that paper assignments would be issued and the student would get the same number of days to complete the assignment that the power is out. Additional discussion was held.

Ms. Crim shared that the 2017/2018 PD plan will be presented to the council at the January meeting.

**ADJOURNMENT – There being no further business Monica Crim motioned to adjourn the meeting.  Chris Adams seconded. Motion carried by consensus.**

 **Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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