

Board of Education Special Meeting
January 23, 2017 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Michael Waller
Mrs. Tracey Williams

Updated Attendance:

Dr. Sally Sugg was updated to present at 6:21 PM

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Mrs. Jo Swanson led the Pledge of Allegiance. Mrs. Lisa Baird noted that Dr. Sally Sugg will be arriving later due to a class she is teaching in Madisonville, KY. Mrs. Baird also welcomed Mr. Mike Waller back to the Board.

II. Board Organizational Meeting

II.A. Election of Board Chairperson

Discussion:

Mrs. Lisa Baird opened the floor for nominations for the Board Chairperson. Mrs. Baird stated that she would like to remain Board Chairperson.

Order #107 - Motion Passed: A motion to nominate Mrs. Lisa Baird as Chairperson of the Henderson County Board of Education passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

II.B. Election of Board Vice-Chairperson

Discussion:

Mrs. Lisa Baird opened the floor for nominations for Board Vice-Chairperson. Mr. Mike Waller stated that he would be more than happy to serve as Vice-Chairperson.

Order #108 - Motion Passed: A motion to nominate Mr. Mike Waller as Vice-Chairperson of the Henderson County Board of Education passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

II.C. Approval of Board Treasurer

Order #109 - Motion Passed: A motion to approve Mrs. Cindy Cloutier as Treasurer of the Henderson County Board of Education passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

II.D. Approval of Board Secretary

Order #110 - Motion Passed: A motion to approve Mrs. Marganna Stanley as Secretary of the Henderson County Board of Education passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

II.E. Approval of 2017 Regular Board Meeting Dates and Monthly Work Session Dates

Discussion:

Mrs. Lisa Baird opened the discussion regarding the 2017 Regular Board Meeting dates and monthly Work Session dates as presented. Mrs. Tracey Williams stated that she will not be able to attend the March 6, 2017 Work Session. Mr. Mike Waller asked what is on the agenda for the work session dates as there are policies in place to call special meetings for special items within 24 hours. Mrs. Baird explained that they are for items that may require more discussion such as building questions for Spottsville School and the policy review. Mrs. Marganna Stanley stated that they are only scheduled through June and, if there is no business to take care, then we can cancel a meeting. Mrs. Baird would like to continue the work sessions until June and then evaluate the need. Mr. Waller confirmed his understanding that we have five work sessions scheduled with nothing on the agenda and, if there is no business for a scheduled work session, then that one will be canceled. Mrs. Baird stated that that is correct.

Order #111 - Motion Passed: A motion to approve the 2017 Regular Board Meeting dates and monthly Work Session dates passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Approval of Agenda

Order #112 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV. Students & Staff Recognition

IV.A. Judge's Scholars for January

Judge's Scholars for January 2017

South Middle School: Madeline McCormic - 6th Grade

North Middle School: Hunter Hayden - 8th Grade

Central Academy: Breanna Taylor - 6th Grade

IV.B. School Board Recognition Month

Mrs. Marganna Stanley recognized HCHS Student Ambassadors in attendance: Allison McClanahan, Mallory Williams and Shedquan Harris. The Student Ambassadors joined Mrs. Stanley in recognizing the Board Members for their service on the Board.

V. Public Participation & Recognition of Guests

VI. Approve Minutes from Prior Meeting

Order #113 - Motion Passed: A motion to approve the Minutes from the December 30, 2016 Special Meeting passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

3 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Resignation of Board Member

Discussion:

Mrs. Marganna Stanley updated the Board on the process of working with the Commissioner of Education's Office to fill the vacant seat for District #5. Mrs. Lisa Baird asked if there has to be two to apply and, if not, we must advertise again. Mrs. Stanley stated that that is correct.

VIII. Committee Reports

IX. Reports

IX.A. Spottsville Update

Discussion:

Mr. John Hagan Codell updated the Board on the Spottsville Elementary School Project. Because of the weather and the unsuitable soil issue, we have lost 34 working days on the project. He stated that we are at a point to either stop work until the site dries out or over excavate to a deeper depth. Mrs. Lisa Baird asked Mr. Codell if he had an estimate for the cost. Mr. Codell stated that they do not know yet because they do not know how deep they need to go. The only cost they know is the unit price for the stone placement, which is \$38.00 a ton. Dr. Sally Sugg asked for an amount for the Board to go on, but Mr. Codell could not give an amount. Mrs. Tracey Williams asked what the time frame is if we wait. Mr. Codell said that it would be August 6, 2018. Mr. Mike Waller stated that there

are two options, give permission to start excavating or hold off and push it back. Mr. Waller said that pushing back does not cost any money, just time, but excavating will cost money. Mrs. Baird asked, by the end of this week, if Mr. Codell would have a better notion. Mr. Codell said that he will make sure that happens. The Board decided to wait to hear back from Mr. Codell to supply additional information and then schedule a special called meeting.

IX.B. AP Capstone Project

Ms. Andrea Tilly presented the AP Capstone Project to the Board.

IX.C. Special Education

Ms. Bonnie Gelke presented December 1 Child Count and mental health and behavior information to the Board.

IX.D. Child Nutrition

Mrs. Charlotte Baumgartner presented the annual Child Nutrition report to the Board.

X. Old Business

X.A. Second Reading of 2017-2018 School Calendar

Mr. Steve Steiner presented the 2017-2018 School Calendar for a second reading by the Board.

Order #114 - Motion Passed: A motion to approve the 2017-2018 School Calendar as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

X.B. Policy and Procedure Review for Chapters 1, 2, 3 and 4

Discussion:

Mrs. Marganna Stanley presented a review of the Policy and Procedure revisions for Chapters 1, 2, 3 and 4. Dr. Sally Sugg asked for future chapter reviews to put the link to the policy to tap into it so it can be read right there. Mrs. Stanley asked if there were any policies or procedures in the packet from Chapters 1, 2, 3 and 4 that the Board reviewed that are recommended for changes to at this point. The Board did not have any changes. Mrs. Stanley asked if permissible at the next meeting to bring Chapters 5, 6, 7 and 8. The

Board agreed. Mrs. Stanley asked the Board when policies are in the Board packet, if the Board would review those ahead of time and make notations of the ones that you want the full Board to review so we are not going through each one individually. The Board agreed.

XI. New Business

XI.A. Local Planning Committee (LPC)

Mr. Steve Steiner gave the Board a list of the members so far on the LPC. An LPC meeting with Butch Canty will be held on Thursday, January 26th.

XI.A.1. Board Member

Discussion:

Mr. Steve Steiner asked the Board to select a Board Member to serve on the LPC Committee. Mr. Mike Waller volunteered to serve on this committee.

Order #115 - Motion Passed: A motion to appoint Mr. Mike Waller as the Board representative on the Local Planning Committee (LPC) passed with a motion by Mrs. Lisa Baird and a second by Dr. Sally Sugg.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI.A.2. Community Leader

Discussion:

Mr. Mike Waller stated that there were four quality applicants for this committee. Mr. Waller recommended Keegan O'Daniel, Mike Vickers and Jon Sights to serve as Community Leaders on the LPC as he has worked with them on other LPC committees.

Order #116 - Motion Passed: A motion to appoint Mr. Keegan O'Daniel, Mr. Mike Vickers and Mr. Jon Sights to serve as Community Leaders on the Local Planning Committee (LPC) passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI.A.3. Architect

Discussion:

Mr. Steve Steiner presented the bid recommendation for RBS Design Group to serve as the Architect on the LPC.

Order #117 - Motion Passed: A motion to approve RBS Design Group to serve as the Architect on the Local Planning Committee (LPC) passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI.B. Brightbytes Survey Data

Mr. Kris Gordon presented BrightBytes Survey Data to the Board.

XI.C. First Reading of 2016-2017 District Improvement Plan

Mrs. Kim White presented the 2016-2017 District Improvement Plan for a first reading.

Order #118 - Motion Passed: A motion to approve the first reading of the District Improvement Plan as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI.D. Consent Agenda

Order #119 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI.D.1. Approve School Activity Fund Fundraiser

Rationale:

HCHS Football Team (Mulch Sales) to provide funding for the Football Team for equipment, apparel and meals. This fundraiser will take place of the Strawberry Fundraiser.

XI.D.2. Approve Shortened School Day for One (1) Special Education Student

XI.D.3. Approve 2017-2018 Contracts for Nonresident Pupils

Rationale:

Daviess County Public Schools
Owensboro Public Schools
Union County Schools
Webster County Schools
Hopkins County Schools
McLean County Schools
Barron County Schools

XI.D.4. Approve Resolution of the Board (Electric and Gas Rates)

XI.D.5. Approve Use of School Busses

Rationale:

River Run on May 6, 2017
Methodist Hospital (Southern Soul Event) on August 19, 2017

XI.D.6. Approve Student Overnight Trip Requests

Rationale:

HCHS Leo Club to attend the Lions Club International Convention June 30-July 4, 2017 in Chicago, IL

XI.D.7. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Athletic Equipment and Supplies Bid #1-17-5-1

Printing Bid #2-17-5-1

Bid Renewal Recommendations:

Electrical, Incandescent, and Fluorescent Lamps Bid #4-13-5-3

Lawn Mowing Bid #5-14-5-3

XI.D.8. Approve Request for Emergency Certificate

XII. Financial

XII.A. 2017-2018 Draft Budget

Ms. Cindy Cloutier presented the 2017-2018 Draft Budget for the Board to review.

XII.B. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending December 31, 2016. Mrs. Marganna Stanley requested that the Board approve the Treasurer's Report as presented.

Order #120 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 31, 2016 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XII.C. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between December 20, 2016 and January 23, 2017. Mrs. Marganna Stanley requested that the Board approve the Paid Warrant Report as presented.

Order #121 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 20, 2016 and January 23, 2017 passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XIII. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XIV. Adjourn

Order #122 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:54 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent