Robertson County's Big Rock Plan for Continous Improvement: PDSA for Curriculum, Instruction and Assessment

In the first 30 days, we will know we are successful when: all action steps in multiple PDSA's are completed by the appropriate deadline by the district personnel assigned to complete the tasks.

The measures/evidence we will use are: PDSA's will be color-coded by district and KDE staff to show progress on each action step (completed tasks highlighted in green, tasks in process marked in yellow and tasks not started marked in red)

PDSA #	First 30 days action strategies:	Who is on point?	By When	How Communicated
	BIG ROCK - ASSESSMENT SYSTEMS			
3.1 & 3.6	Hired part-time BAC to assist with daily duties	Aaron Massey	1-Aug-2016	Communicated in board meeting minutes
3.1 & 3.6	Create master assessment calendar (in progress)	Holly Linville	31-Aug-2016	Assessment calender sent out to staff via google drive
3.1 & 3.6	Schedule ThinkLink assessments for universal screener.	Holly Linville	15-Sep-2016	Assessment calendar
3.1 & 3.6	Provide teachers with a refresher course/training on using ThinkLink data to drive instructional decisions.	Holly Linville Discovery Ed	27-Sep-2016	Training during PLC - working with Discoverd Ed to get this scheduled ASAP
3.1 & 3.6	Determine standards to be assessed on each benchmark assessments.	Holly Linville Laurie Docter Teachers	30-Oct-2016	Benchmark Assessments - teachers will assist
3.1 & 3.6	Draft written protocol and implementation plan of all assessments (EOC, K-Prep, Thinklink, ACT, ASVAB, WorkKeys, KOSSA, Brigance,etc)	Jamey Johnson Holly Linville Laurie Docter	20-Dec-2016	Shared with staff during staff meeting and google drive
3.1 & 3.6	Build assessment bank for selected standards in Reading & Mathematics (Gr. 3-8) and EOC (HS).	Holly Linville Laurie Docter Aaron Massey	20-Dec-2016	Assessment bank will exist on google drive as well as the utilization of Ciits - sample items are currently being added to reading for grades 3, 4, and 5.
3.1 & 3.6	Discuss, monitor, and evaluate to make informed decisions on assessment protocol.	Jamey Johnson	ongoing	DLT meeting minutes - gather input from DLT members
3.1 & 3.6	Frequency, standard bundles for each assessment, calendar, delivery (paper/computer), organization of data, discussion of data, expectations for data use	Holly Linville Laurie Docter	ongoing	System created and shared with staff via google drive
3.1 & 3.6	ACT prep organized with MCTC and Gear-Up. Tutoring sessions set up, online and paper/pencil prep assessments given and analyzed with students. Working with MCTC to schedule Compass exams on a weekly basis and scheduling individual tutoring sessions and peer tutoring sessions to ensure success on an individual basis.	Holly Linville Laurie Docter Lauren Hughes Jamey Johnson peer tutors	ongoing	Tutoring schedules created and shared with staff and students. ACT Prep sessions scheduled during RTI and shared via email and google classroom. 42 students took ACT exam on Oct. 22nd and 18 successful Compass exams passed as of 11-01-16.
3.1 & 3.6	Schedule War Room visits for teachers to analyze data	Holly Linville all teachers	1-Nov-2016	Benchmark Analysis data
3.1 and 3.6	Review of state management audit findings and determination of next steps for continous improvement	Holly Linville all teachers	28-Feb-2017	Teachers will review state management audit findings in the area of curriculum and instruction to determine next steps in moving forward
	BIG ROCK - CURRICULUM AND MONITORING SYSTEM			
3.1, 3.2 & 3.6	Curriculum maps & pacing guides reviewed and/or created. Ensure curriculum is vertically and horizontally aligned. Professional development days were scheduled. Reading & math pacing guides have been completed.	Holly Linville Jamey Johnson	1-Aug-2016	
3.1, 3.2 & 3.6	Develop written protocols and implementation plan on how the curriculum will be formally monitored.	Jamey Johnson	30-Sep-2016	Plan will be shared with all teachers - PLC documentatinon and ELEOT observation schedule
3.1, 3.2 & 3.6	Develop monitoring plan and observation schedule (debriefing of findings/data collection).	Jamey Johnson Holly Linville	5-Oct-2016	Shared with teachers via google drive
3.1, 3.2 & 3.6	Cross reference lesson plans, pacing guides, standards, and classroom observations in order to closely monitor curriculum.	Jamey Johnson Holly Linville	ongoing	Feedback on lesson plans - ELEOT observations
3.1, 3.2 & 3.6	5th grade teacher shared "3 modes of writing" and univseral paragraphing introduced to grades P-12 with all staff during PLC as well as October Board meeting	Tiffany Turner	30-Oct-2016	Classroom observations and DERW samples show evidence of use in classrooms
3.1, 3.2 & 3.6	Evaluating Engage NY Reading Program to ensure that grade level standards are being addressed and identifying "gaps" in the cirriculum. Collaborating with Fleming Co. Teachers who are using the program via classroom visits and email	Holly Linville ELA teachers		Lesson plans and pacing guides; PLC documentation
3.1, 3.2 & 3.6	Teachers will revisit and complete book study on 15 Fixes for Broken Grades	Holly Linville	31-Dec-2016	Book study assignments and teacher input
3.1, 3.2 & 3.6	K-8 science teachers to attend CINSAM training provided through NKU on new Science standards	Holly Linville science teachers	30-Nov-2016	Training materials provided by Reeda Hart, NKU
3.1, 3.2 & 3.6	Update CDIP and CSIP to reflect new goals based on current state assessment data and teaching and learning audit deficiencies	Holly Linville Jamey Johnson	29-Dec-2016	
	SCHEDULING SYSTEM			
3.1, 3.2 & 3.6	Complete high school credit and CCR tracking form (in progress).	Aaron Massey	5-Sep-2016	Data binders for each grade level
3.1, 3.2 & 3.6	Develop a written protocol and implementation plan for scheduling.	Holly Linville Laurie Docter	15-Dec-2016	System created and shared with staff and students via Google Drive. Consult with KDE personnel on MyApp.
3.1, 3.2 & 3.6	Determine how students will make student requests (via myApp or paper).	Holly Linville Laurie Docter	15-Dec-2016	System created and shared with staff and students via Google Drive
3.1, 3.2 & 3.6	Select days on calendar for student requests after Christmas	Holly Linville Laurie Docter	15-Feb-2017	School calendar
3.1, 3.2 & 3.6	Students will increase enrollment in college courses at MCTC - Tuition, book fees and transportation all provided by RCS.	Holly Linville	Aug. 31, 2016	Class schedules in IC - KHEAA report
	RTI SYSTEMS			
3.1, 3.2 & 3.6	Develop a written protocol and implementation plan for RCS schools; separate plans for elementary, middle and high	Jamey Johnson Holly Linville	15-Oct-2016	System created and shared with teachers via Google Drive - will work with ERS staff to get systems in place for each school
3.1, 3.2 & 3.6	PLC's will use data to adjust curriculum and student placement - admin will monitor both PLC's and	All teachers	ongoing	PLC meeting agendas
3.1, 3.2 & 3.6	System developed for students to enter and exit RTI using data and assessments - gather feedback from teachers on what data is appropriate to use and place students	Holly Linville Laurie Docter Jamey Johnson	ongoing	RTI Implementation plan and system shared with teachers via Google Drive

3.1, 3.2 & 3.6	Teachers were retrained and Intervention tab updated by teachers in IC	Holly Linville all teachers	31-Oct-2016	Intervention tab data in IC
3.1, 3.2 & 3.6	Develop ESS refrerral sheet for teachers to utilize	Holly Linville	30-Nov-2106	Referral forms for ESS teachers
3.1, 3.2 & 3.6	**Communicate and implement ESS referral process with all staff**	Holly LInville	6-Jan-2017	
	BIG ROCK - EFFECTIVE USE OF TECHNOLOGY IN THE CLASSROOM			
3.2, 3.3 & 3.4	Survey teachers to determine what instructional technology support each individual may need.	Thomas Mitchell Laurie Docter	15-Sep-2016	Survey via Google Drive - will share with Thomas Mitchell and ask him to create the survey by November 15, 2016
3.2, 3.3 & 3.4	Schedule Laura Raganas for additional training in Google Classroom	Laura Raganas Holly Linville	30-Jan-2017	Extension of previous learning activities to increase comfort level with implementation
3.2, 3.3 & 3.4	Complete mobile carts.	Thomas Mitchell Laurie Docter	10-Sep-2016	
3.2, 3.3 & 3.4	Senior students trained to assist with technology primarily chromebooks	Thomas Mitchell	ongoing	F2F as needed
3.2, 3.3 & 3.4	Update or reorganize Google Admin to better manage devices.	Thomas Mitchell Laurie Docter	15-Sep-2016	F2F
3.2, 3.3 & 3.4	To create sustainability and develop staff leadership in the area of instructional technology, identify teachers to pilot Google Apps and other interactive websites (e.g. Khan Academy, MobyMax, No Red Ink, etc.) Provide PD to staff (e.g. Classroom Hive, Moby Max	Thomas Mitchell Laurie Docter Teachers	Ongoing	Meet w/ individual teachers who have expressed interested in using technology and piloting technology in their classroom.
3.2, 3.3 & 3.4	Teachers will be trained to better utlize ciits, GradeCam, teacher webpages, etc.	Proven Technologies consultant	31-Dec-2016	GradeCam training in November, Ciits and teacher webpage training in December
3.2, 3.3 & 3.4	Transitioning to more online testing (ACT, ASVAB, WorkKeys, EOC and some CTE industry certification areas)	Thomas Mitchell Holly Linville	12/12/16 and ongoing	Taking ASVAB today (21/12/16) online

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