

Henderson County Schools

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To: Marganna Stanley, Superintendent
And School Board Members

From: Cindy Cloutier
Director of Finance

Cindy Cloutier

Date: January 23, 2017

Re: Bid Recommendations

Bid Recommendations:

Athletic Equipment and Supplies Bid # 1-17-5-1

Every year we bid athletic equipment and supplies from several companies. This year we sent out invitations to 52 different companies. We received bids from 28. There are multiple companies selling like items, as well as, those specializing in specific products. We recommend you award all vendors responding the bid so that schools can choose the best product at the best price according to each individual sports area need.

Printing Bid # 2-17-5-1

We received bids from six of the ten companies invited to bid. After comparing prices on a line-by-line basis, we have highlighted the best price for each printed item on the Bid Tabulation Form. We are recommending you award the bid to multiple vendors so the District can purchase printing needs at the most cost effective price.

Bid Renewal Recommendations:

Electrical, Incandescent, and Fluorescent Lamps Bid # 4-13-5-3

The current contract for lamps is due to expire on March 31, 2017. HCS is converting to LED fixtures in the district but still needs to replace these type bulbs until the changeover to LED is completed. The company has agreed to renew for one year. We are recommending you renew the contract for one more year with A & M Electric.

Lawn Mowing Bid #5-14-5-3

Daugherty's Unlimited Lawn Care and Outdoor Solutions were awarded the contract for mowing in 2014. We have renewed the contract with these companies two years. They continue to provide excellent service to the schools in the contracts, often helping each other out if need be when schedules are behind. Maintenance has requested we renew. We are recommending you renew the contract again this year. WE will bid new next year.