**HEARTLAND ELEMENTARY**

**SITE BASED DECISION MAKING**

**SPECIAL COUNCIL MEETING**

**NOVEMBER 21, 2016**

**OPERATING BUSINESS**

**Call to Order**

Our meeting was called to order by Emily Campbell at 4:30 pm. Those present were Emily Campbell, Hannah Hobbs, Tammy Riggs, and Shannon Weber. Lisa Biddle and Mollie Thompson were unable to attend.

**Agenda**

After the Council reviewed the Agenda, Tammy Riggs made a motion to accept the agenda as revised. Shannon Weber seconded the motion. Consensus was reached by the Council.

**October Minutes**

Minutes were reviewed from October 17th meeting. A motion was made Shannon Weber and a second by Hannah Hobbs to accept the minutes as revised. Consensus was reached by the Council.

**Public Comment**

Jennifer Lewis (Heartland 2016-2017 Board Representative)

Mrs. Campbell informed the committee that a parent was supposed to be attending today’s meeting (The parent did not show up for this meeting). Mrs. Campbell explained how the parent was upset and concerned in regards to the class sizes of 5th grade. She had attended the last board meeting in which she brought the concerns up to the Board Members. Mrs. Campbell did address this at the board meeting as well as Mr. Reed personally talked to the parent. The Site Base did approve to go over cap for 4 and 5th grade during the September 19th meeting.

**Good News Report**

* IRobot reading going really well and the kids seem to be really enjoying
* Mrs. Hobbs is excited that the PTO donated money for Academic Team T-shirts.
* Veterans Day program went really well and is the best so far.
* The children enjoyed Fire Bear & Acorn Women’s Native American Program.
* Mrs. Helm had gotten funding for the Dulcimer Program.

**STUDENT ACHIEVEMENT**

KPREP- the Student achievement report will be provided by Mrs. Campbell. She asked the members what other type of reports that parents and or teachers could benefit from. Mrs. Hobbs suggested (for teachers) Learning Check reports that state progression over a period of time. Mr. Weber (for parents) suggested a report that would highlight what is being done to raise test scores vs focusing on what the past test scores were. Mrs. Lewis reminded to get signatures and put in Title 1 box.

**PLANNING**

The Needs List is due Dec 1. Mrs. Campbell passed out and discussed with the Council what was already on the list. The members added more items such as projectors and software to the list of instructional needs. Shannon Weber made a motion to accept the needs list and a second being received by Tammy Riggs, Consensus was reached by Council.

**BUDGET REPORT**

**Per Pupil Allocation/Local Budget**

The Per Pupil budget and Local budget was reviewed by the Council. Tammy Riggs made a motion to accept the Per Pupil Budget as written and a second was received by Shannon Weber. Hannah Hobbs made a motion to accept the local budget as written with a second being received by Tammy Riggs. Consensus was reached by the Council.

**BYLAW AND POLICY REVIEW**

1. Committee Update- Impact Check. All members received a copy to review. The Council reviewed and discussed.

**OLD BUSINESS**

**NEW BUSNESS**

* Accident report was reviewed and no action was needed

**EXECUTIVE SESSION**

Mrs. Campbell informed the Council that there is a LI assistant position open and Mrs. Morgan has someone in mind for that position.

**ANNOUNCEMENTS**

Everyone have a Happy Thanksgiving.

The next meeting will be December 19th @ 4:30 pm. With no further items on the agenda, Tammy Riggs made a motion to adjourn the meeting with a second by Shannon Weber. The meeting was adjourned at 6:10 pm with consensus reached by the Council.

Respectfully submitted,

Jennifer Wilcox, Office Manager

Heartland Elementary