**G.C. BURKHEAD SITE BASED COUNCIL**

**MINUTES**

**November 17, 2016 2:45 P.M.**

The meeting was called to order by the chairperson, Bobby Lewis, with the following members present: Chris Adams, Regina Boone, Maria Craig, Monica Crim, Ginger Goodwine, Heather Korrell, Charity Washington

Members Absent –

APPROVAL OF AGENDA – Regina Boone motioned to approve the agenda. Chris Adams seconded. Motion carried by consensus.

APPROVAL OF MINUTES – Heather Korrell motioned to approve the minutes for October 13, 2016. Monica Crim seconded. Motion carried by consensus.

RECOGNITION OF VISITORS – Chris Bauer

Principal Walkthroughs – Noticing differentiation/student centers. Students and teachers are working hard and we should see great test results next year.

Writing Plan – December PLC – Mr. Lewis discussed the writing plan. First reading was held. A draft will be sent to teachers for review and feedback prior to the December 8th SBDM meeting.

Discussion was held regarding the open half time Fine Arts position. Council members agreed to change the half time Fine Arts position to a full time Instructional Assistant position with benefits. The position will be posted as a one year position.

Council members received the financial report for October 2016.

Old Business: No old business

New Business: Mr. Lewis and Mr. Bender are currently working on completing the CSIP plan and Section VII requests. Will bring to council members in December.

**ADJOURNMENT – There being no further business Regina Boone motioned to adjourn the meeting.  Maria Craig seconded. Motion carried by consensus.**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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