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| **Bluegrass Middle School**  **SBDM Meeting Minutes November 16, 2016 at 3:30 pm Media Center** | SBDM Members:  Tracy Arflin, Teacher  Sarah Cross, Teacher  Lisa Owens, Teacher  Renee Cox, Parent  Open, Parent  Michael Elmore, Principal |

1. Opening Business
   1. Welcomed Visitors – Mr. Goodman
   2. Approved Agenda (Motion: Ms. Cross, 2nd: Ms. Owens, Consensus)
   3. Approved October 19, 2016 Minutes (Motion: Ms. Owens, 2nd: Ms. Cox, Consensus)
   4. Good News Reports
      1. Updated council on Olweus Anti-Bullying Prevention Program and the impacts we can already see within the school. Teachers shared students look forward to the meeting and there are lots of positive things coming from the meetings.
      2. Reported on Trick-or-Treat with Heartland and New Highland.
         1. Bluegrass gave out candy to over 900 students. We allowed students with no major referrals to be in the hallway when students came around. Students look so cute in their costumes! We will definitely continue the tradition.
      3. Mr. Goodman reported the reduction of incidents within school as well as the numerous interactions he has had with students both behaviorally and instructionally. One member stated that they did not know what they would do without Mr. Goodman. He was on top of the issues and helped resolve the underlying issue verses just a punishment scenario.
   5. Public Comment - None
2. Student Achievement
   1. None
3. Planning
   1. Monthly Review
      1. Remodeling of the front office is in the works.
         1. It was reported that the front office will get a makeover this summer. Due to safety concerns the CO will pay to move the receptionist closer to the front door – just inside the office. The countertop will be replaced as well as the carpet through the whole office. These are renovations which need to happen regardless of a school safety concern.
4. Budget Revisions Based on District Decisions
   1. None
5. Program Review
   1. None to report
6. Budget
   1. None to report
7. Committee Reports
   1. Report Presented from Public Relations Committee (see attachments)
   2. Report Presented from Discipline Committee (see attachments)
   3. Report Presented from Culture Committee (see attachments)
8. New Business
   1. Approved Comprehensive School Improvement Plan (with changes) and Title I Report (in packet) (Motion: Ms. Cox, 2nd: Ms. Cross, Consensus)
   2. Approved Lunch Charge Policy (Motion: Ms. Cox, 2nd: Ms. Owens, Consensus)
      1. Due to recurring charges past the current limit of $15 and the board of education wanting better management of lunch charges, the following policy will be enacted immediately.

Lunch charges will be a maximum of three lunches ($7.80). Students will not be denied a lunch when they have maxed out charges; however, those items will only include a cheese sandwich or a peanut butter/jelly sandwich plus drink. Parents WILL be contacted when students charge the 1st time by OneCall. When a student charges the 2nd time it will be a personal contact – email, phone call, or letter. After the student begins to be offered an alternative meal, there will be a concentrated effort by the cafeteria manager, counselors, teachers, and administration to collect funds.

* 1. Piloting Non-Attendance Day
     1. During the last ALM, Ms. Morgan mentioned the idea of non-attendance days next year. She wanted us to pilot four days this year in January, February, March and April. Teachers will assign one assignment due electronically at home. Teachers keep up with how many students completed the assignment. Students who did not or were not able to compete the assignment will be given a paper copy to take home and finish. Programs like Google Classroom, IXL, Read 180, etc. counts toward this initiative. Data is to be reported back to the principal who then combines it and sends it to the board of education
  2. Reviewed Accident Reports (in packet)

1. Adjourned at 4:23 pm (Motion: Ms. Cross, 2nd: Ms. Cox, Consensus)