

Fleming County

In the first 30 days, we will know we are successful when: all action steps in multiple PDSA's are completed by the appropriate deadline by the district personnel assigned to complete the tasks.

The measures/evidence we will use are: PDSA's will be color-coded by district and KDE staff to show progress on each action step (completed tasks highlighted in **green**, tasks in process marked in **yellow** and tasks not started marked in **red**)

PDSA #	First 30 days action strategies:	Who is on point?	By When	How Communicated
SQ#3.1	Develop, train and share effective instructional strategies at the high school. With the expectation that the school will create a strategies toolkit to provide all teachers.	SL Team FCHS Team ERL Team	Ongoing	Team Meetings
SQ#3.2	Identify and utilize tool to monitor and evaluate the quality of the curriculum, lessons and assessments and provide specific feedback for improvement.	SL Team FCHS Team ERL Team	Ongoing	Team Meetings
SQ#3.10	Analyze grades in Infinite Campus monthly to monitor alignment of grades to the FCS Grading and Reporting Guidelines. Provide specific feedback to school administrators and teachers. (Formative Diagnostic Reviews)	SL Team	Ongoing	Team Meetings
SQ	Learning Goals - posted school-wide and aligned to being a Classroom of Distinction	SL Team Principals	7/31/2016	Team Meetings
2	Perform Analysis of the District Benchmarks compared to State Assessments	SLT Principals	1-Dec-15	Team Meetings
SQ#5.1/5.2	Revise the FCS Assessment Framework and Calendar – to align all assessments and articulate the purpose.	Eldridge Principals	12/1/2015	Team Meetings
Strategic Plan	Finalize Strategic Plan to submit to NorthStar/KASA	Creasman Eldridge	1/8/2016	

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3	Conduct 60 Day Standards of Quality Self-Evaluation	SL Team	1/24/2016	SL Team Meetings/District Team Meetings
SQ#3.2	Provide ongoing ELEOT training and calibration for certified observers and conduct instructional rounds using ELEOT.	Creasman Eldrige School Admins	1/31/2016	Team Meetings
SQ#3.2	Develop process to ensure assessments are aligned to the Kentucky Academic Standards and Quality Core, common across like courses.	Creasman Eldridge FCHS Team	1/31/2016	Team Meetings
SQ#3.4	Develop common expectations between building and district administration, focused on the Standards for Quality.	SL Team Principals Teacher Leaders	1/31/2016	Team Meetings
SQ	Conduct Formative Diagnostic Review - Ewing Elementary School	SL Team	1/31/2016	Team Meetings
SQ#3.2	Develop process to ensure assessments are aligned to the Kentucky Academic Standards and Quality Core, common across like courses. (Formalize the Process. Implement for 2016-2017 school year	Creasman Eldridge FCHS Team	1/31/2016	Team Meetings
SQ 1.3	Email out the Monthly Superintendent's Report to all stakeholders; in addition to posting online	Creasman	5/13/2016	Team Meetings
SQ 1.3	Formalize the communication process for the weekly District Team Meetings	SL Team	5/13/2016	Team Meetings
SQ 2.6	Finalize the updated CEP for 2016-2017, including the new evaluation process for the Senior Leadership Team	SL Team	5/13/2016	Team Meetings
SQ 3.1	Finalize the Curriculum Workdays for June	Creasman Eldrige School Admins	5/13/2016	Team Meetings
SQ 2.6	Finalize plans for District Transformation Process - through the use of SOQs and District Framework	SL Team	7/31/2016	Team Meetings
SQ 3.11	Finalize District's Professional Learning Plan	SL Team	5/31/2016	Team Meetings

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SQ 5.3	Hire a new Director of Pupil Personnel	Creasman	7/31/2016	Team Meetings
Mgmt	Finalize and approved the Draft Budget for 2016-2017, aligned to the Strategic Plan	SL Team	5/31/2016	Team Meetings
SQ 1.3/ 3.11	Finalize District's Retreat Agenda and Plan	SL Team Principals	5/31/2016	Team Meetings
SQ 3.7/3.11	Fianlize NBCT Cohort No.2	Creasman Eldridge	6/30/2016	Team Meetings
SQ	Fnalize District Retreat Plans	SI Team	7/15/2016	Team Meetings
SQ	Finalize Improvement Priorities aligned to the Standards for Quality	SL Team	7/31/2016	Team Meetings
SF/SQ	Develop Quarterly Report format for the 2016-2017 School Year	SL Team	7/31/2016	Team Meetings
Management	Complete the 2016=2017 Bus Audit	SL Team	7/31/2016	Team Meetings
SQ	Finalize Priority Plan for Flemingsburg Elementary School	SL Team	10/6/2016	Team Meetings
SQ 1.3	Revamp District Committee Meetings to encourage stakeholder engagement and voice	SL Team	31-Jul-16	Team Meetings
SQ 3.7/4.1	Review and Revise Distict's Induction Program	SL Team	31-Jul-16	Team Meetings
SQ	Update and Revise Standards for Quality process for Accreditation and School Improvement	SL Team	31-Jul-16	Team Meetings
SQ 1.3/4.6	Plan Back-to-School Gala	SL Team	7/31/2016	Team Meetings
SQ	Formative Review Process Update	SL Team	9/1/2016	Team Meetings
Mgmt	Implement TalentED System	SL Team	9/1/2016	Team Meetings
SQ	Finalize Professional Learning Community Rubric for Framework	SL Team	9/11/2016	Team Meetings
SQ	Identify Strategies for the Stakeholder Surveys	SL Team Principals	9/29/2016	Team Meetings
SQ	Complete Formative Diagnostic Reviews at all Schools	SL Team	9/29/2016	Team Meetings
Mgmt	Finalize PIPE Grant with Findings and Strategic Process	SL Team	9/29/2016	Team Meetings
SQ 3.3/3.5	Performance Based Learning Grant (Student Engagement & Collaboration)	SL Team	10/1/2016	Team Meetings
SQ/Mgmt	Complete Quarterly Report for District	SL Team	11/3/2016	Team Meetings
SQ 1	Develop and Implement policy/procedure relevant to vision statement revision process	SL Team	11/18/2016	Team Meetings

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SQ 1	Update Communication Plan to Include Process and Importance of Vision Statement Communication	SL Team	11/18/2016	Team Meetings
SOQ/Mgmt	Update the District School Support Instrument (the Dashboard) with K-Prep, eleot, benchmarks, etc.	Brian Creasman Lesia Eldridge	11/22/2016	Team Meetings
SQ	Review the TELL Survey to Develop strategies to address areas for improvement	SL Team	22-Nov-16	Team Meetings
SQ	Address Standard 1 Self-Assessment Findings	SL Team	11/22/2016	Team Meetings

PDSA #	First 60 day actions	Who's on Point	By When	How Communicated
SOQ/MGMT	Meet with Board and discuss 2015-2016 Test Scores	Eldridge/Creasman	10/12/2016	Team Meetings
MGMT	Finalize and Report Quarterly Report to the Board	SL Team	12-Oct-16	Team Meetings
MGMT	SBDM agenda and minutes clearly posted online for the 2014-2015, 2015-2016, and 2016-2017 school year	SLT Team Principals	12/16/2016	School Leadership Meetings
SQ	Conduct a 30 Day Standards for Quality Review at the District	SL Team	8/1/2016	Team Meetings
SQ#5.1/5.2	Revise the FCS Assessment Framework and Calendar – to align all assessments and articulate the purpose. (Rubric Piece Added)	Eldridge Principals	8/1/2016	Team Meetings
MGMT	Hold 2nd annual Induction training	SL Team	8/3/2016	Team Meetings
MGMT	SBDM Process Evaluation - Evaluation Process Created/Verified	SLT Team Principals	2/1/2016	School Leadership Meetings
SQ	ACT Preparation at HS	HS Staff	1-Feb-16	Team Meetings

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SQ	Finalize/Submit Wellness Policy	SL Team, Anderson	1-Feb-16	Team Meetings
SQ	Submit LEAD Report	Karen Kirby	1-Feb-16	Team Meetings
SQ	Formative Diagnostic Review - Ward	SL Team	15-Feb-16	Team Meetings
MGMT	Hold Back-to-School Gala - Present District Priorities to Parents/Community	SL Team	8/2/2016	
MGMT	Transportation Routing Software Implemented for 2016-2017 (Audit)	SL Team	12/16/2016	SL Team Meetings/ District Team Meetings
SQ#3.2	Schedule and outline purpose and agenda for 7-12 grade level and vertical content	Lesia Eldridge S.Emmons J. Bacon	2/29/2016	Team Meetings
SQ	Finalize School/District-Based Performance System	SL Team Principals	3/1/2016	Team Meetings
SQ#3.4	Develop and post school-wide learning goals aligned to Kentucky Academic Standards and the Common Core Standards.	SL Team School Admins Teacher Leaders	3/1/2016	Team Meetings
1	Finalize 2016-2017 Academic Calendar - Submit to Board for Vote during March's Regular Board Meeting	SL Team	3/10/2016	Team Meetings
SQ	Review the TELL Survey			
SQ#5.4	Develop school-wide student learning goals and expectations pertaining to student exemplars, lesson exemplars and data usage in the classroom. Monitored and evaluated at the school and district levels.	SL Team FCHS Team ER Staff Teacher Leaders	10/31/2016	Team Meetings
SQ#5.1	Administer First District Benchmarks for Grades 1-8	SL Team Principals	31-Oct-16	Team Meetings

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SQ	Launch Accreditation Stakeholder Surveys	SL Team Principals	10/31/2016	Team Meetings
SQ	Complete all Stakeholder Surveys for AdvancED	SL Team Principals	12/16/2016	Team Meetings
SQ	Analyze all Stakeholder Survey Data	SL Team Principals	12/16/2016	Team Meetings
SQ	Analyze Student Achievement Data	SL Team Principals	12/16/2016	Team Meetings
SQ	Address Standards 2 & 4 Self-Assessment Findings	SL Team	16-Dec-16	Team Meetings
SQ	Update Website for SOQ Purpose	SL Team	16-Dec-16	Team Meetings
SOQ/MGMT	All Evidence from Schools submitted to the district	Principals	16-Dec-16	Team Meetings
SQ	Conduct Formative Review at HS	SL Team	16-Dec-16	Team Meetings
SOQ 5.1	Administer Second District Benchmark K-8	SL Team Principals	12/16/2016	Team Meetings
SQ	Address Standards 3 & 5 Self-Assessment Findings	SL Team	1/16/2017	Team Meetings

PDSA #	First 90 day actions	Who's on Point	By When	How Communicated
MGMT	2016-2017 Hiring Procedure Updates	SL Team	3/30/2016	SL Team Meetings
SQ	Host readiness visit with AdvancED	SL Team	3/30/2016	Team Meetings
SQ	Finalize Focus Priorities for Spring / Summer 2016	SL Team	3/30/2016	Team Meetings
SQ#3.2	Schedule and outline purpose and agenda for 7-12 grade level and vertical content	Lesia Eldridge S.Emmons J. Bacon	4/25/2016	Team Meetings
MGMT	Identify an online application system for recruitment purposes	G. Emmons	4/25/2016	Team Meetings

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2	Perform District Performance Monitoring Visit at all schools (Formative Diagnostic Review)	SL Team School Admins Teacher Leaders	4/30/2016	Team Meetings
SQ	Formative Diagnostic Reviews - HES, WES and SMS	SL Team	30-Apr-16	Team Meetings
SQ#3.3	Create a culture that embraces critical conversations through professional learning communities as a means to improve student achievement. Collect and monitor formal PLC minutes for growth and next steps. (Comparing TELL Survey with District Created Survey)	SL Team School Admins Teacher Leaders	5/30/2016	Team Meetings
1	Schedule Performance Monitoring Visit at all schools	Creasman Eldridge	Ongoing	Team Meetings
SQ#3.2	Provide targeted professional learning opportunities to staff, aligned to school and district goals for student achievement.	Creasman Eldridge School Admins ER Staff	Ongoing	Team Meetings
SQ#5.4	Develop systems to collect evidence of student learning – at the high school.	Creasman Eldridge FCHS Admin ER Staff Teacher Leaders	8/31/2016	Team Meetings
SF	Update the District's Strategic Framework	SL Team	9/29/2016	Team Meetings
Management	Finalize Management Priorities	SL Team	9/29/2016	Team Meetings
SOQ	Conduct 2nd Formative Diagnostic Review at FES and FCHS	SL Team	1/27/2017	Team Meetings
SQ#3.1	Finalize long-range plans (pacing guides) for all core courses (English, Math and Science) with units that include formative and summative assessments.	SL Team FCHS Team ERL Team	1/27/2017	Team Meetings
Management	Develop new Race to Excellence Plan for 2016-2017	SL Team Principals	27-Jan-17	Team Meetings

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SOQ	Complete and Submit AdvancED Accreditation Information	SL Team Principals	2/12/2017	Team Meetings
SOQ	Make Final Preparations for Accreditation and DR	SL Team Principals	2/12/2017	Team Meetings