

KENTUCKY DEPARTMENT OF EDUCATION  
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL  
INFORMATION FORM

BG #: 15-215 Change Order No.: 1 (BP3)  
 District: Nelson District Code: 045 Facility Name: Thomas Nelson High School School Code: \_\_\_\_\_  
 Project: TNHS Ph3, Auditorium Time Extension Required: ☐ Yes ☒ No If yes, by \_\_\_\_\_ day(s)  
 Date of Change Order: 29 Nov 16 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged  
 Contractor / Vendor Name: Edgar Belle LLC Bid Package No.: 3

1. This Requested Change Order Amount + / -	\$	2,214.26
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	8,882.19
3. Change in A/E Fee for this Change Order +/- (*5%)	\$	110.71
4. Change in CM Fee for this Change Order +/- (*4.68%)	\$	103.63

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
 Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☒ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☒ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
Better flashing detail at roof/sidewall condition	Better protection against leaks at point where addition ties into existing construction

Have contract unit prices been utilized to support the cost associated with this change order?  
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$ 2,214.26	\$ 643.38	\$ 1,189.32	\$ 288.82	\$ 92.73
% of Total Change Order Amt.:	29%	54%	13%	4%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Related to work already underway

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Architect's Signature [Signature] Date 12/14/16

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Construction Manager's Signature [Signature] Date 12/15/16

**AIA****Document G701/CMa™ – 1992****Change Order - Construction Manager-Adviser Edition****PROJECT:** *(Name and address)*

TNHS Phase 3 Auditorium

Bardstown, KY

CHANGE ORDER NUMBER: 001

INITIATION DATE: November 29, 2016

PROJECT NUMBERS: BG / 15 / 229

OWNER ☐CONSTRUCTION MANAGER ☐ARCHITECT ☐CONTRACTOR ☐FIELD ☐OTHER ☐**TO CONTRACTOR:** *(Name and address)*

Edgar Belle, LLC

583 Ballard Lane

New Haven, KY 40051

CONTRACT DATE: April 18, 2016

CONTRACT FOR: BP 3 Masonry

**THE CONTRACT IS CHANGED AS FOLLOWS:**

Material and labor per RFP #3 and attached breakdown, Add \$2,214.26

The original (Contract Sum)	was	\$	221,929.00
Net change by previously authorized Change Orders		\$	0.00
The (Contract Sum)	prior to this Change Order was	\$	221,929.00
The (Contract Sum)	will be (increased) by this Change Order	\$	2,214.26
The new (Contract Sum)	including this Change Order will be	\$	224,143.26
The Contract Time will be (increased) (de by	( ) days.		

The date of Substantial Completion as of the date of this Change Order therefore is

*(NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive.)***NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.**

BCD, Inc.

CONSTRUCTION MANAGER *(Firm name)*

1962 Filistrugg Lane

Bardstown, KY 40004

ADDRESS

BY *(Signature)*

Tim Wensil

*(Typed name)*

November 29, 2016

DATE

Edgar Belle, LLC

CONTRACTOR *(Firm name)*

583 Ballard Lane

New Haven, KY 40051

ADDRESS

BY *(Signature)*

Joseph Salsman

*(Typed name)*

DATE

Studio Kremer Architects

ARCHITECT *(Firm name)*

3258 Rueckriegel Parkway

Louisville, KY 40299

ADDRESS

BY *(Signature)*

Steven Ward

*(Typed name)*

12/13/16

DATE

Nelson County Board of Education

OWNER *(Firm name)*

288 Wildcat Lane

Bardstown, KY 40004

ADDRESS

BY *(Signature)*

Anthony Orr

*(Typed name)*

DATE

## Brenda Leake

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**From:** Joseph Salsman [jsalsman@edgarbelle.com]  
**Sent:** Thursday, November 03, 2016 8:31 AM  
**To:** Brenda Leake  
**Subject:** RE: TNHS Auditorium - RFP #3  
**Attachments:** image002.png; image003.jpg

In regards to RFP #3, EdgarBelle LLC proposes to provide Bid Package 3 Masonry services to remove and relay brick in an area approximately 25 LF X 3 bricks high work including and limited to the following:

Flashing 5 OZ Copper  
Term Bar  
Tube Mastic  
Telescopic Forklift Equip  
Demolition of Brick  
Rigid Insulation  
Weeps 32" OC  
Sand  
Brick  
Mortar

Labor	\$643.38
Material	\$622.92
Equipment	\$566.40
Subtotal	\$1,832.71
Insurance	\$36.65
Bond	\$56.08
Subtotal	\$1,925.44
Overhead and Profit	\$288.82
Total	\$2,214.26

This proposal is firm for 15 days.

This work requires proper notice of award, 15 days for material acquisition and execution with weather of 40 degrees F and rising to execute.

Please advise us of the Owner's acceptance.

Thanks.



Joseph R. Salsman, LEED AP  
Owner and Manager

EdgarBelle LLC  
583 Ballard Lane  
New Haven, KY 40051  
P: 502.286.9744  
F: 502.242.1989  
C: 502.203.4895  
[www.edgarbelle.com](http://www.edgarbelle.com)