

OUT OF STATE (VA)

09.36 AP.21

STUDENTS

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL Pikeville High FACULTY MEMBER(S) SPONSORING TRIP Jody Holland

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☒ Other (athletic, band, if applicable) _____

DESTINATION Lee High School ADDRESS Big Stone Gap, VA PHONE _____

- ☒ Out of State ☐ Out of County ☐ Within County

☐ Overnight; give name, address, phone of lodging Not overnight trip

DATE(S) OF TRIP 12/21/2016 DEPARTURE TIME 8:00 AM RETURN TIME Evening

PURPOSE/EDUCATIONAL VALUE Wrestling Tournament

SOURCE OF FUNDING FOR TRIP Athletic

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF: STUDENTS 12 FACULTY 1 SPONSORS _____ OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 13

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

[Signature] Signature of Faculty Sponsor Date 12/13/2016

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

[Signature] Signature of Superintendent/Designee Date 12-13-16

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01