



## **PROGRESS MEETING AGENDA**

RE: New Taylorsville Elementary  
BG No. 15-310  
S-C-B Project No. 1257

DATE: December 15, 2016, 10:00 a.m.

## **CONTRACT AMOUNT AND TIME**

Original Contract Amount	\$11,525,700.00
Change Orders to Date: 4	\$46,908.00
Present Contract Amount	\$11,572,608.00
Current Percent Complete	44%

Contract Date: April 25, 2016  
Substantial Completion: July 1, 2017  
Final Completion: July 31, 2017

### **1 Schedule**

- A. Work Completed in Past 30 Days
  - 1. Morel reported the following:
    - a.
- B. Anticipated Work for Next 30 Days
  - 1. Morel reported the following:
    - a.

### **2. Shop Drawings**

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. Discuss critical shop drawings
- B. Color Selections
  - 1. All Color Samples shall be submitted prior to any selections.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. Discuss time extensions.

*(held until near project completion)*

8. **ASI's / RFI's**

- A. ASI No.12 was issued regarding detailing of embed plate
- B. RFIs No. 21 was submitted and answered regarding location of electrical and data receptacles.

9. **Proposal Requests**

- A. No new Proposal Request since last meeting.

10. **Change Orders**

- A. Change Order No. 4 has been issued to provide sanitary and storm connections to Alternate No.5 Classrooms per Proposal Request No. 1. Price is \$8,845.40.

11. **Pay Requests**

- A. Pay Application No. 7 has been given to the Owner at today's meeting.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. **New Business**

- A. Owner Comments

2.

3.

B. General Contractor Comments

1. \*

2. Turn around time  
on shop drawings

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

Jan 5

15. Next Meeting Date

- A. Discuss the next progress meeting date to be held on Jan 5 or 19, 2017 at 10:00 a.m. at the job site.