

Field Trip Request Form- Overnight & Out-of-State Activity Request

School Thomas Nelson HS Grade & Number of Students Attending 9th & 10th 12
 Person Making Request John Martin Position Ag Teacher
 Overnight Activity ☒ Out-of State Activity ☐ Dates Scheduled 1/27/17 - 1/28/17
 Name of Activity 212 Leadership Conference
 Location of Activity Eastern Kentucky University
 Objectives of Activity To develop leadership qualities/skills in our
younger TN HS FFA members.
 Pre-trip preparatory activities planned (please attach appropriate documents) See attached

Post-trip culminating activities planned (please attach appropriate documents) See attached

Oral student presentations planned after trip Yes, Students will report to
their Ag. classes ~~on 1/27~~ and at the next FFA meeting their experience.
 Name(s) of certified staff attending John Martin & John Hammond

Name(s) of other adults attending _____

Plan for handling student medication needs Will be handled as specified
by district policy.

Plan for supervision (day) Students will be supervised by myself
& Mr. Hammond while at the 212 conference.

Plan for supervision (night – please be specific for all hours of the night) Students will be
supervised by myself & Mr. Hammond at the conference & hotel. ~~They will have a~~
signed out and for

Signed John P. Davis

Date 12/12/16

Principal Wes Bradley

Date Approved 12/12/16

Superintendent _____

Date Approved _____

Review/Revised: 5/17/11

Field Trip Request Forms
NELSON COUNTY BOARD OF EDUCATION
FIELD TRIP REQUEST FORM

General Information:

Teacher Name John Martin and John Hammond School TNHS
Grade/Subject 9th and 10th Funding Source TN FFA
Destination & Address Eastern Kentucky University in Richmond, KY Date of Trip 1/27/16 - 1/28/16

Academic Information:

Core Content +/-or Exiting Criteria Covered See Attached

Academic Objective of Trip To develop leadership skills within our freshman and sophomore ag/ffa students.

Academic Pre-Trip Activities (Please attach plan.) Prior to taking this trip myself and Mr. Hammond will gage intrest and provide students with information on the 212 conference. Students that take and intrest will then pay the conference fee and be given further intruction s for attending the 212 conference

Academic Post-Trip Activities (Please attach plan.) After attending the 212 conference each student will give an oral report to their respective ag. Class. They will also give a report of their experience at the next FFA Meeting.

EvaluationProcedures After attending the 212 conference each student will give an oral report to their respective ag. Class. They will also give a report of their experience at the next FFA Meeting

Transportation:

Number of Buses Needed 1 Time Leaving 8:30am 1/27 Time Returning 1 pm 1/28

Number of Students 15 Number of Adults 2 Compartments Needed _____

(CENTRAL OFFICE USE ONLY)

Date Called for Buses _____ Driver(s) Assigned _____

Date School Notified _____

Itemized Cost: Bus Drivers \$ _____ Mileage \$ _____ Cost per Child \$ _____

Signatures:

Teacher
Transportation

Wm Brule
Principal

[Signature]
Superintendent/Director of