**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, November 21, 2016**

**Spencer County Middle School Media Center**

**DRAFT MINTUES**

**BOARD MEMBERS PRESENT**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

**ABSENT:**

Mr. Bart Stark

**OTHERS PRESENT:** Superintendent Chuck Adams, Mr. Chuck Abell, Todd Russell, Curt Haun, Mark Thomas, Matt Mercer, Steve Rucker, Diana Thomas, Vicki Goodlett, Mary Lynn Martin, Ashley Phillips, Janet Allen, Pete Clevenger, Jason Strange (Smith and Company), Bryan Skinner (Ross Sinclaire), Michele Barlow and others.

**ORDER # 62**

**CALL TO ORDER**

The meeting was called to order at 6:33 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon, Board Chair read the Statement of Board Mission and welcomed visitors.

**ORDER # 63**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

1. ACDA Honor Choir
2. KMEA All-State Choir
3. Going the Distance Award – Freddie Sharp

**CITIZENS AND DELEGATIONS**

No citizens addressed the Board.

**REPORTS**

Mr. Jason Strange of Smith and Company, shared the findings of a clean Financial Audit.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: SCMS STLP (Student Technology Leadership Program)
2. Academic Report: TES presented on the LEXIA Program
3. Superintendent’s Report
   1. TES Construction Project
   2. Fair Labor Standards Act
   3. Edgenuity Survey
   4. SCMS Assistant Principal
   5. Bond Refinance

**ORDER # 64**

**MOTION TO RECESS (TO Enter into Special Called Meeting of the Finance Corp).**

A motion was made by Ms. Sandy Clevenger and seconded Ms. Janet Bonham to enter into a Special Called Meeting of the Finance Corp for Approval of Resolution Entering into the Contract, Lease, and Option with the Board of Education and Approve Advertisement and Sales of Bonds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ACTION WITH DISCUSSION**

**ORDER # 65**

**APPROVAL OF BOARD MINUTES**

A motion was made Ms. Sandy Clevenger and seconded by Mr. Janet Bonham to approve the October 24, 2016 Regular Monthly Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 66**

**APPROVE RESOLUTION AND REFINANCING OF 2005 BOND SERIES**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the 2005 Bond Series Refinance Resolution as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 67**

**2015-2016 INDEPENDENT AUDITOR’S REPORT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Annual Financial Audit Report and Findings as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 68**

**SFCC FY17 KETS 1ST OFFER OF ASSISTANCE**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the SFCC FY 17 KETS 1st Offer of Assistance for $23,328 and to match the full amount at the current time.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 69**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH NOVEMBER 21, 2016):**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the construction invoices as presented below, including Taylorsville Water Works and American Engineers as noted below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

* 1. Morel Construction $791,347.50
  2. Kentucky Concrete $38,9710.50
  3. Cellox $59,016.50
  4. Mills Supply $41,725.77
  5. Atlas $23,953.00
  6. Lee Brick & Block $34,448.14
  7. Eckart $51,304.50
  8. Allied Technologies $ 3,900.00
  9. Plumbers Supply $21,053.08
  10. Rogers Group $35,895.94
  11. Structural Systems $201,614.00
  12. Sherman Carter Barnhart $ 9,037.98
  13. Taylorsville Water Works $ 5,542.85
  14. American Engineers $ 5,561.60

**ORDER # 70**

**FIRST READING OF REVISED POLICY 09.2 TO MEET THE MANDATES FOR THE HEALTHY, HUNGER-FREE KIDS ACT OF 2010**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to appove the first reading of Revised Policy 09.2 to meet the mandates for the Healthy, Hunger-Free Kids Act of 2010.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 71**

**FLSA OVERTIME PAY REQUIREMENTS**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to keep salaries the same and pay overtime above contract as needed.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 72**

**ADDITION OF ECE IA FOR SCES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the addition of ECE IA for SCES as presented to be paid out of contingency.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 73**

**CREATION OF READING INTERVENTION POSITION AT SCMS**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the creation of the Reading Intervention position as SCMS.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 74**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent items as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

1. Orders of the Treasurer Reports – October 24, 2016 Regular Monthly Meeting
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Chenoweth Law Office - $131.48
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary Spencer County Middle School**

Chase Smith, Student Worker Allison Henderson, Student Worker

Kylie Lyons, Student Worker

Stephanie Keener, Student Worker

**Spencer County High School Other**

Tammy Carrier, Cafeteria Worker Brett Beaverson, Sub Bus Driver/Cert. Sub Teacher Rank 1

Tyler Eldridge, Emergency Cert Sub Teacher, Rank 5

Jennifer Huckeba, Sub Classified

Casey Steele, Sub Classified

Baylie Crammer, Student Worker

**Resignations**

Casey Steele, Bus Monitor Eff 11/3/16

Katrina Means, Cert Sub Teacher, Eff 10/31/16 **Suspension**

Tammy Carrier, Child Care Worker, eff 11/14/16 Tracy Sztanya, Teacher TES, w/out pay eff 4/5/16

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS All State Band – Galt House
   2. SCHS Band – Williamsburg, VA
   3. SCHS Beta – State Convention
   4. SCHS Choir – Williamsburg, VA
   5. SCHS Varsity Softball – Gulf Shores, AL
   6. SCHS Band – WKU
   7. SCHS Band – EKU
   8. SCMS Choir/Band Kings Island
2. Fundraiser Approvals
   1. SCES School Store Fundraiser for 2016

Purchase instructional resources to support moving student achievement, to provide trade books which support Thematic Teaching, and to support technology purchases that coincide with our school’s Technology Plan.

Spencer County High School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATE | PURPOSE | Working Event |
| Band | Texas Roadhouse 10% | TBA | Trips, Instruments, equipment and music | Adults and Students |
| FCA | Dance Marathon Sponsors | March | Raise Awareness for childhood cancer.  UofL Pediatric Oncology | Adults and Students |
| FCA | Dance Marathon  “Fee for the dance” | March | Raise Awareness for childhood cancer.  UofL Pediatric Oncology | Adults and Students |
| FCA | FCA Apparel Sales | Nov/Dec | FCA Leadership Team,  Club Members, and Athletes | Adults and Students |
| FCCLA | Pennies and Patients  Minute Collection  Of $$ at a Basketball Game | January Game | Charity  Leukemia and Lymphoma Society | Adults and Students |
| FCCLA | Parents Night Out | December  1 Night | Officer and Member Activities | Adults and Student |
| Class 2019 | Kroger Community Card | Ongoing | Project Graduation | Adults and Students |

SCMS FUNDRAISER REQUESTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCMS PTSO | Krispy Kreme | February 2017 | Funds for Staff Appreciation | Adults |

1. Fee Requests:

Spencer County High School Fees:

|  |  |  |
| --- | --- | --- |
| Art Club | $15.00 | Material for Art Club |
| Band - Honor’s Band | $110.00 | Registration and hotel Room for EKU |
| Band – Honor’s Band | $100.00 | Registration for hotel room at WKU |
| Band Trip | $451.00 | Expenses for Band Trip |
| National Latin Exam | $6.00 | National Latin Exam |
| Choir | $20 and  $25 | Spirit wear  Baseball Tee and ¼ Zip |
| Mr. Bruce’s Class Field Trip | $20 | Ramsi’s Around the World and World Market |

1. Surplus Items
   1. SCMS Trophy Surplus
2. Non Resident Contracts
   1. Bullitt County
   2. Eminence
3. Grant Approvals
   1. Kentucky Malt Beverage Education Corporation
4. Maternity Leave Requests:
   1. Crystal Abell

**COMMUNICATIONS**

1. Board Members:
   1. Dr. Lynn Shelburne asked that all field trips be submitted in a timely manner for Board approval.
2. SCEA Update: Oral report by Ms. Janet Allen.
3. Written Communication
   1. Attendance Report

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month Three 2016-2017** | | |  |  |  |  |
|  | **2015-2016** | **2016-2017** | **2015-2015** | **2016-2017** | **2015-2016** | **2016-2017** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **182.86** | **202.12** | **95.58** | **95.20** | **191.00** | **211.00** |
| **Grade 1** | **180.95** | **181.15** | **96.19** | **95.47** | **189.00** | **190.00** |
| **Grade 2** | **187.45** | **185.75** | **96.81** | **96.68** | **193.00** | **195.00** |
| **Grade 3** | **213.42** | **191.71** | **96.24** | **96.18** | **223.00** | **198.00** |
| **Grade 4** | **207.11** | **223.72** | **95.88** | **95.35** | **217.00** | **237.00** |
| **Grade 5** | **207.68** | **219.35** | **96.03** | **95.70** | **217.00** | **229.00** |
| **Grade 6** | **209.01** | **225.98** | **96.33** | **96.63** | **217.00** | **232.00** |
| **Grade 7** | **224.87** | **216.23** | **96.07** | **95.77** | **234.00** | **225.00** |
| **Grade 8** | **220.37** | **221.39** | **96.24** | **96.29** | **230.00** | **230.00** |
| **Grade 9** | **238.92** | **220.87** | **95.74** | **94.74** | **248.00** | **234.00** |
| **Grade 10** | **226.92** | **233.18** | **93.52** | **93.47** | **244.00** | **249.00** |
| **Grade 11** | **213.01** | **214.8** | **93.39** | **93.21** | **229.00** | **231.00** |
| **Grade 12** | **181.54** | **199.91** | **91.83** | **91.98** | **199.00** | **218.00** |
| **Grade 14** | **2.64** | **1.83** | **88.24** | **91.67** | **3.00** | **2.00** |
| **TOTAL** | **2696.75** | **2737.99** | **95.35** | **95.09** | **2834.00** | **2881.00** |

* 1. Bus Maintenance Report
  2. Building Inspections
  3. SBDM Minutes
  4. Health Office Visits
  5. Field Trips – Local
  6. Donations

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Visual Arts Program

**ORDER # 75**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to make the November 21, 2016 agenda part of the official Board Minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 76**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to enter into

executive sessionper KRS 61.810 Section 1, Subsections (c) Discussions of proposed or pending litigation against or on behalf of the public agency

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 77**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to return to open session.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 78**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to adjourn meeting at 8:32 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent