

## AIA DOCUMENT G701-2000

## Change Order

(Instructions on reverse side)

## PROJECT:

(Name and address)

James T. Alton  
160 Country Club Rd.  
Vine Grove, KY 40175

CHANGE ORDER NUMBER: 004

DATE: 10-4-16

ARCHITECT'S PROJECT NUMBER: 15128

CONTRACT DATE: 4-15-16

OWNER ☐ARCHITECT ☐CONTRACTOR ☐FIELD ☐OTHER ☐

## TO CONTRACTOR:

(Name and address)

Knight's Mechanical  
4250 Leitchfield Rd.  
Cecilia, KY 42724

## CONTRACT FOR:

James T. Alton  
HVAC Replacement

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Partial billing for work associated with damaged  
trusses #2.The original ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ was \$ 2,900,000

The net change by previously authorized Change Orders \$ 110,708

The ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ prior to this Change Order was \$ 3,010,708The ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ will be (increased) ~~(decreased)~~~~(unchanged)~~ by this Change Order in the amount of \$ 41,400.00The new ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ including this Change Order will be \$ 3,052,108The Contract Time will be (increased) ~~(decreased)~~ ~~(unchanged)~~ by Sixty (60) days.The date of Substantial Completion as of the date of this Change Order therefore is 11-1-16**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive for which the cost or time are in dispute as described in Subparagraph 7.3.8 of AIA Document A201.

Not valid until signed by the Architect, Contractor and Owner.

NICHOLAS C. MOREAN  
ARCHITECT (Typed name)N.C.M.  
(Signature)J.B. CLARK  
CONTRACTOR (Typed name)J.B. CLARK  
(Signature)

OWNER (Typed name)

(Signature)

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AIA DOCUMENT G701-2000  
CHANGE ORDER

BY

12-2-16  
DATE

BY

12-05-16  
DATE

BY

DATE

# Instructions

## GENERAL INFORMATION

**PURPOSE.** This document is intended for use in implementing changes in the Work agreed to by the Owner, Contractor and Architect. Execution of a completed G701 form indicates agreement upon all the terms of the change, including any changes in the Contract Sum (or Guaranteed Maximum Price) and Contract Time.

**RELATED DOCUMENTS.** This document was prepared for use under the terms of AIA general conditions, including AIA Document A201, General Conditions of the Contract for Construction, and the general conditions contained in AIA Document A107, Abbreviated Owner-Contractor Agreement Form for Construction Projects of Limited Scope—Stipulated Sum.

**USE OF CURRENT DOCUMENTS.** Prior to using any AIA document, the user should consult the AIA, an AIA component chapter or a current AIA Documents Price List to determine the current edition of each document.

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## COMPLETING THE G701 FORM

### DESCRIPTION OF CHANGE IN THE CONTRACT

Insert a detailed description of the change or reference specific exhibits describing in detail the change to be made in the Contract by this Change Order, including any Drawings, Specifications, documents or other supporting data to clarify the scope of the change.

### DETERMINATION OF COSTS

Insert the following information in the blanks provided, and strike out the terms in parentheses that do not apply:

- the original Contract Sum or Guaranteed Maximum Price;
- the net change by previously authorized Change Orders (note that this does not include changes authorized by Construction Change Directive unless such a change was subsequently agreed to by the Contractor and recorded as a Change Order);
- the Contract Sum or Guaranteed Maximum Price prior to this Change Order;
- the amount of increase or decrease, if any, in the Contract Sum or Guaranteed Maximum Price; and
- the new Contract Sum or Guaranteed Maximum Price as adjusted by this Change Order.

### CHANGE IN CONTRACT TIME

Insert the following information in the blanks provided, and strike out the terms in parentheses that do not apply:

- the amount in days of the increase or decrease, if any, in the Contract Time; and
- the date of Substantial Completion, including any adjustment effected by this Change Order.

## EXECUTION OF THIS DOCUMENT

When the Owner and Contractor, in concurrence with the Architect, have reached agreement on the change to be made in the Contract, including any adjustments in the Contract Sum (or Guaranteed Maximum Price) and Contract Time, the G701 document should be executed in triplicate by the two parties and the Architect, each of whom retains an original.



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INSTRUCTIONS

The American Institute  
of Architects  
1735 New York Avenue, N.W.  
Washington, D.C. 20006-5292

BG #: 16-090

Change Order No.: 006

District: Hardin District Code: 231 Facility Name: James T. Alton MS School Code: 77

Project: HVAC Replacement Time Extension Required: ☒ Yes ☐ No If yes, by 60 day(s)

Date of Change Order: 10-4-16 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Knight's Mechanical Bid Package No.: \_\_\_\_\_

1. This Requested Change Order Amount + / -	\$	41,400.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	286,755.00

3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
*Attach additional pages if necessary.*

Contract change requested by: ☒ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
Expanded scope of repair of existing trusses that were damaged and upon inspection by a structural engineer labeled the structure to be unsound.	Improve building structure to be sound and safe.

Have contract unit prices been utilized to support the cost associated with this change order?

☒ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work was completed under original contract.

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Ms. C. Clark 12-2-16  
Architect's Signature Date

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

J.B. Clark 12-05-16  
Construction Manager's Signature Date



## AIA DOCUMENT G701-2000

## Change Order

(Instructions on reverse side)

## PROJECT:

(Name and address)

James T. Alton  
160 Country Club Rd.  
Vine Grove, KY 40175

## TO CONTRACTOR:

(Name and address)

Knight's Mechanical  
4250 Leitchfield Rd.  
Cecilia, KY 42724

CHANGE ORDER NUMBER: 007

DATE: 10-11-16

ARCHITECT'S PROJECT NUMBER: 15128

CONTRACT DATE: 4-15-16

CONTRACT FOR: James T. Alton  
HVAC ReplacementOWNER ☐ARCHITECT ☐CONTRACTOR ☐FIELD ☐OTHER ☐

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Partial billing for work associated with damaged  
trusses #3The original ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ was \$ 2,900,000

The net change by previously authorized Change Orders \$ 152,108.00

The ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ prior to this Change Order was \$ 3,052,108The ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ will be ~~(increased)~~ ~~(decreased)~~~~(unchanged)~~ by this Change Order in the amount of \$ 155,100.00The new ~~(Contract Sum)~~ ~~(Guaranteed Maximum Price)~~ including this Change Order will be \$ 3,207,208The Contract Time will be ~~(increased)~~ ~~(decreased)~~ ~~(unchanged)~~ by sixty (40) days.The date of Substantial Completion as of the date of this Change Order therefore is 11-1-16**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive for which the cost or time are in dispute as described in Subparagraph 7.3.8 of AIA Document A201.

Not valid until signed by the Architect, Contractor and Owner.

NICHOLAS C. MORGAN  
ARCHITECT (Typed name)N.C. Morgan  
(Signature)J.B. CLARK  
CONTRACTOR (Typed name)J.B. CLARK  
(Signature)

OWNER (Typed name)

(Signature)

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CHANGE ORDER

BY

12-2-16  
DATE

BY

12-05-16  
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# Instructions

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- the original Contract Sum or Guaranteed Maximum Price;
- the net change by previously authorized Change Orders (note that this does not include changes authorized by Construction Change Directive unless such a change was subsequently agreed to by the Contractor and recorded as a Change Order);
- the Contract Sum or Guaranteed Maximum Price prior to this Change Order;
- the amount of increase or decrease, if any, in the Contract Sum or Guaranteed Maximum Price; and
- the new Contract Sum or Guaranteed Maximum Price as adjusted by this Change Order.

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Insert the following information in the blanks provided, and strike out the terms in parentheses that do not apply:

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## EXECUTION OF THIS DOCUMENT

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**AIA DOCUMENT G701-2000**  
INSTRUCTIONS

The American Institute  
of Architects  
1735 New York Avenue, N.W.  
Washington, D.C. 20006-5292

BG #: 16-090

Change Order No.: 007

District: Hardin District Code: 231 Facility Name: James T. Alton MS School Code: 77

Project: HVAC Replacement Time Extension Required: ☒ Yes ☐ No If yes, by 60 day(s)

Date of Change Order: 10-11-16 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Knight's Mechanical Bid Package No.: \_\_\_\_\_

1. This Requested Change Order Amount + / -	\$	155,100.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	131,655.00

3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
*Attach additional pages if necessary.*

Contract change requested by: ☒ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
Expanded scope of repair of existing trusses that were damaged and upon inspection by a structural engineer labeled the structure to be unsound.	Improve building structure to be sound and safe.

Have contract unit prices been utilized to support the cost associated with this change order?

☒ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work was completed under original contract.

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

[Signature] 12-2-16  
Architect's Signature Date

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

J.B. CLARK 12-05-16  
Construction Manager's Signature Date



## AIA DOCUMENT G701-2000

## Change Order

(Instructions on reverse side)

## PROJECT:

(Name and address)

James T. Alton  
100 Country Club Rd.  
Vine Grove, KY 40175

CHANGE ORDER NUMBER: 008

DATE: 10-11-16

ARCHITECT'S PROJECT NUMBER: 15128

CONTRACT DATE: 4-15-16

CONTRACT FOR: James T. Alton  
HVAC ReplacementOWNER ☐ARCHITECT ☐CONTRACTOR ☐FIELD ☐OTHER ☐

## TO CONTRACTOR:

(Name and address)

Knights Mechanical  
4250 Leitchfield Rd.  
Cecilia, KY 42724

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Partial billing for work associated with damaged  
trusses #3.The original (Contract Sum) ~~(Guaranteed Maximum Price)~~ was \$ 2,900,000The net change by previously authorized Change Orders \$ 307,208.00The (Contract Sum) ~~(Guaranteed Maximum Price)~~ prior to this Change Order was \$ 3,207,208The (Contract Sum) ~~(Guaranteed Maximum Price)~~ will be (increased) ~~(decreased)~~(unchanged), by this Change Order in the amount of \$ 131,655.00The new (Contract Sum) ~~(Guaranteed Maximum Price)~~ including this Change Order will be \$ 3,338,863.00The Contract Time will be (increased) ~~(decreased)~~ (unchanged) by Sixty (60) days.The date of Substantial Completion as of the date of this Change Order therefore is 11-1-16**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive for which the cost or time are in dispute as described in Subparagraph 7.3.8 of AIA Document A201.

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ARCHITECT (Typed name)N.C.M.  
(Signature)J.B. CLARK  
CONTRACTOR (Typed name)J.B. CLARK  
(Signature)

OWNER (Typed name)

(Signature)

BY

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INSTRUCTIONS

The American Institute  
of Architects  
1735 New York Avenue, N.W.  
Washington, D.C. 20006-5292



BG #: 16-090

Change Order No.: 008

District: Hardin District Code: 231 Facility Name: James T. Alton MS School Code: 77

Project: HVAC Replacement Time Extension Required: ☒ Yes ☐ No If yes, by 60 day(s)

Date of Change Order: 10-11-16 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Knight's Mechanical Bid Package No.: \_\_\_\_\_

1. This Requested Change Order Amount + / -	\$	131,655.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	0

3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

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*Attach additional pages if necessary.*

Contract change requested by: ☒ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
Expanded scope of repair of existing trusses that were damaged and upon inspection by a structural engineer labeled the structure to be unsound.	Improve building structure to be sound and safe.

Have contract unit prices been utilized to support the cost associated with this change order?

☒ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work was completed under original contract.

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

M/C. AL 12-2-16  
Architect's Signature \_\_\_\_\_ Date \_\_\_\_\_

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

J.B. CLARK 12-05-16  
Construction Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_