**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **December 2016**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* Samantha Conder – Substitute Teacher
* Marie Ehlers – Substitute Teacher

 ***Classified:***

 District-Wide:

* Robin Neil Kerr – Nutrition Service Worker
* Oma Rounsaville – Bus Driver
* Mike Savage – Substitute Bus Driver

 ***Extra Service Assignment*:**

 Morningside Elementary School:

* Misti Craig – After School Supervisor

**2. Approved the employment of the following individuals effective for the 2016-2017 school year:**

 ***Certified:***

 District-Wide:

* Alexandria Finlay – Substitute Teacher
* Kristen Fowler – Substitute Teacher
* Heather Gohman – Substitute Teacher
* Lisa Hornback – Substitute Teacher
* Jennie Lynch – Substitute Teacher

 ***Classified:***

 District-Wide:

* Samantha Bennett – Nutrition Service Assistant Manager, former Nutrition Service Worker
* Rebekah Elder – Nutrition Service Manager, former Assistant Nutrition Service Manager
* Jodi Garcia – Classified Substitute
* Brandi Hash – Bus Driver
* Tracy Hawkins – Nutrition Service Worker
* Robin Neil Kerr – Substitute Nutrition Service Worker
* Eleena Marshall – Substitute Bus Driver
* Nora McMillen – Nutrition Service Worker, former Cafeteria Monitor
* Jennifer Roe – Part-time Instructional Assistant for the ELL Program
* Mike Savage – Maintenance Worker
* Kimberly Spalding – Cafeteria Monitor
* Jaime Westcott – Substitute Nurse

 Panther Academy:

* Tiffany Barnes – Preschool Instructional Assistant

 ***Extra Service Assignment*:**

 Nothing to Report

**3. Approved the transfer of the following employee for the 2016-2017 school year:**

 ***Certified:***

 Panther Academy:

* Misti Craig – from first grade teacher at Morningside Elementary to Reading and Math Intervention Teacher at Panther Academy.

 ***Classified:***

 Valley View Education Center and Panther Academy:

* John Williams – from District Maintenance Worker to Custodian at Valley View Education Center and Panther Academy

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2016 - 2017 school year:**

 Elizabethtown High School:

* Kelli Lupresto – Chaperone for Trip to New York
* Lori Lane Weaver – Chaperone for Trip to New York

T.K. Stone Middle School:

* Christopher Diehl – Chaperone for Trip to Europe
* Andrew Moberly – Boys’ Basketball

**5. Approved the following leave requests as submitted by the following employees:**

 T.K. Stone Middle School

* Danielle Croghan-Teacher requesting a Medical Leave of Absence December 4, 2016-January 13, 2017.

Central Office

* Kim Jones-CO Secretary requesting Family and Medical Leave of Absence December 16, 2016-January 5, 2016.