

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, November 17, 2016**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room  
525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on November 17, 2016, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Ms. Amy Hayden  
Ms. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

Absent Board Members:

Mr. Stephen Chapman

Updated Attendance:

Ms. Judy Lantry was updated to present at: 7:49 PM

**1. Call to Order**

**1.1. Call to Order by Ms. Hayden**

Rationale:

Board President, Ms. Amy Hayden, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, Board Secretary & CCR Coordinator; Rick Smith, Director of Special Education; Travis Caudill, High School Principal; Jason Steffen, Elementary Principal; Trisha Scheyer, River City News; Nick Collins, College Student; Eric Goodman and Tony Stertz, Barnes Dennig

**1.2. Pledge of Allegiance by Ms. Powell**

Rationale:

Ms. Cindy Powell will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #34 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information.

Discussion:

Ms. Powell asked for clarification on the FRYSC accounts on the elementary monthly report.

#### **3.2. Monthly Activities**

Rationale:

These items are presented for information.

#### **3.3. Fundraising Requests**

Rationale:

The fundraising requests are presented for information purposes.

### **4. Consent Agenda**

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #35 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

#### 4.1. Approval of Minutes

Rationale:

It is recommended that the board approve the minutes of the October regular meeting.

#### 4.2. Monthly Bills

Rationale:

It is recommended that the board approve payment of the monthly bills.

#### 4.3. Substitute Teachers

Rationale:

Jacqueline Menning

It is recommended that the board approve adding the substitute teacher to the district list.

### 5. Discussion and Action Agenda

#### 5.1. Financial Audit

Rationale:

It is recommended that the board approve the 2015-2016 Financial Audit, as submitted by Barnes Dennig.

Discussion:

Eric Goodman and Tony Stertz from Barnes Dennig presented the results from the district's 2015-2016 financial audit. They reported that there were no findings or concerns, and expressed appreciation for Ms. Wofford's excellent organization and helpfulness.

**Order #36 - Motion Passed:** Approval of the 2015-2016 Financial Audit, as submitted by Barnes Dennig, passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell           Yes

#### 5.2. School Facilities and Construction Commission Offer of Assistance

Rationale:

The district has received its official FY 2017 KETS offer of assistance in the area of technology. An offer in the amount of \$7,017.00 has been made and if accepted by the board of education will have to be equally matched with general fund dollars. These funds have been set aside in the general fund budget. Funds in this program are intended to move Ludlow Independent School District forward in all aspects of technology, while this funding source is not enough on its own, it will improve our financial standing in this department.

It is recommended that the board approve the 2017 KETS Offer of Assistance from the School Facilities and Construction Commission and authorize the transfer of general fund matching dollars to the Fund 2 KETS project.

**Order #37 - Motion Passed:** Approval of the KETS Offer of Assistance from the School Facilities and Construction Commission and the authorization of the transfer of general fund dollars to match the Fund 2 KETS Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **5.3. Revised BG-1 Ludlow High School HVAC MEP Project**

Rationale:

It is recommended that the board approve the revised BG-1 for the Ludlow High School HVAC Project.

**Order #38 - Motion Passed:** Approval of the BG-1 for the Ludlow High School HVAC MEP Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **5.4. Final BG-5 Ludlow High School HVAC MEP Project**

Rationale:

It is recommended that the board approve the final BG-5 for the Ludlow High School HVAC Project.

**Order #39 - Motion Passed:** Approval of the Final BG-5 for the Ludlow High School HVAC MEP Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### 5.5. Revised BG-1 Ludlow Stadium Project

Rationale:

It is recommended that the board approve the revised BG-1 for the Ludlow Stadium Project.

**Order #40 - Motion Passed:** Approval of the revised BG-1 for the Ludlow Stadium Project passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell           Yes

### 5.6. Final BG-5 Ludlow Stadium Project

Rationale:

It is recommended that the board approve the final BG-5 for the Ludlow Stadium Project.

**Order #41 - Motion Passed:** Approval of the Final BG-5 for the Ludlow Stadium Project passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell           Yes

### 5.7. Change Order #2 Mary A. Goetz Elementary HVAC

Rationale:

It is recommended that the board approve Goetz HVAC change order #2.

**Order #42 - Motion Passed:** Approval of the Change Order #2 for the Mary A. Goetz Elementary HVAC Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Absent

Mr. William McMillen      Yes

Ms. Cindy Powell           Yes

### 5.8. Revised BG-1 Goetz Elementary HVAC MEP Project

Rationale:

It is recommended that the board approve the revised BG-1 for the Goetz Elementary HVAC MEP Project.

**Order #43 - Motion Passed:** Approval of the revised BG-1 for the Mary A. Goetz HVAC MEP Project passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Absent

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

## **6. Other Business**

Rationale:

Is there any other business to be brought before the board?

Discussion:

Ms. Lantry arrived at the meeting at 7:49PM, as the "Other Business" items were being presented.

### **6.1. Board**

Discussion:

Mr. Borchers informed those present that next month's meeting will be in a different location due to the FRYSC Holiday Gift Drive. Ms. Powell asked Mr. Steffen for clarification on the FRYSC activity accounts in the elementary school. Ms. Powell asked Mr. Caudill about the HS SBDM Minutes. She asked to get more details on the proposed changes to the dress code as discussed by the SBDM. She cited a scenario and photo regarding leggings from a parent with whom she spoke.

### **6.2. Staff**

Discussion:

No items presented.

### **6.3. Teachers**

Discussion:

No items presented.

### **6.4. Public**

Discussion:

No items presented.

## **7. Adjourn**

Rationale:

It is recommended that the board adjourn the meeting.

**Order #44 - Motion Passed:** Approval to adjourn the meeting at 7:57 PM passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

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PRESIDENT

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SECRETARY