**North Park Elementary**

**SBDM Meeting**

**October 25, 2016**

**3:00 pm Conference Room**

* 1. **Opening Business** – Mrs. Brandenburg called the meeting to order at 3:00 pm. Members present were Keshia Goodman, Sabrina Mackey, Sabrina Morgan, Beadie James, Natasha Clark, and Laura Parker. Carlena Sheeran was a guest in attendance.

**a.** Agenda Approval – Ms. Goodman moved to accept the agenda.

Ms. Mackey seconded the motion. **Consensus**

**b.** Minutes Approval – Ms. Goodman moved to accept the minutes as written. Ms. Morgan seconded the motion. **Consensus**

**c.** Good News Reports – Security updates to buildings progressing with the installation of double doors and fencing. Still need locks on doors as well as employee card readers installed. Three ESS positions are posted for three days a week for a three hour time span.

**d.** Public Comment - None

* 1. **School Improvement Planning Report** – Reviewed current CSIP (last update in June 2016) with some adjustments needed to make goals more realistic. Current year CSIP is due to district in November and submitted in December.
	2. **Budget Report** – Reviewed PPA, SAF and Fund 22 budgets. The ESS budget was reviewed. Had an increase this year. May invest in a software piece (ESGI). Did not renew My Data First this year. Ms. Morgan made a motion to accept the ESS budget. Ms. Goodman seconded the motion. **Consensus**.
1. **Committee Reports/Review** – The Writing Plan is being revamped and it will be available at December’s meeting.
2. **Bylaws/Policy Report or Review** – None
3. **Student Injury Report** – Reviewed the Student Injury Report with

most injuries being falls and trips on the playground.

1. **New Business** – Title 1 budget was reviewed. Ms. Clark made a motion

to accept the budget as written. Ms. Goodman seconded the motion. **Consensus**. New member requirements: Packet given to all members regarding state requirements including “Your Duty Under the Law” and “Managing Public Records”. All training has been completed for members. One parent still in need of fingerprinting.

1. **Adjourn** – Ms. Goodman made a motion to adjourn the meeting at

 3:40 pm. Ms. Morgan seconded the motion. **Consensus.**