**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**October 24, 2016**

The New Highland Site Based Decision Making Council met on Monday, October 24, 2016 at 4:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins,Julie Hoagland, Emma Blauser, Betty Underwood, Jackie Gibbons, and Michael York

1. **Opening Business**
   1. **Recognition of visitors:** Jennifer Lewis
   2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Michael York made a motion to accept the agenda and Julie Hoagland seconded.
   3. **Minutes:**  Betty Underwood made a motion to approve the September regular meeting minutes and Emma Blauser seconded.
   4. **Good News Reports-** Congratulations to Mrs. Birch who welcomed a new baby girl to her family in October. Also, report cards went out on October 14th.
   5. **Public Comment:** None
2. **Student Achievement**
3. Mr. Mullins reviewed the fall 2016 Map data with the council. All the data was available this month as the Map site is fixed.
4. SBDM reviewed K-Prep scores from the 2015-16 school year. Mr. Mullins explained how the scores were calculated to the council.
5. **Planning**
6. The timeline for turning in the CSIP was shared with the council. The Planning and PD Committee is responsible for completing the CSIP. Once this has been accomplished, all the committees will review it. The October parent letter contains a survey for parents and this survey will help decide some of the goals for the CSIP. The final due date is over the winter break so it must be completed and then approved by the council at the December meeting.
7. **Budget Report**
8. The September finance report was reviewed by the council. Michael York made a motion to accept the report and Julie Hoagland seconded.
9. **Committee Reports**
10. The council reviewed the Program Review Committee minutes from 9/28/16.

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**VII. Review**

There was no review at this time.

**VIII. Old Business**

There was no old business at this time.

**IX.** **New Business**

1. Mr. Mullins shared updates from the state on Program Review. The state has changed some of the requirements for Program Review and given schools step by step procedures to follow when submitting it. It must be completed and printed before April’s meeting and the council must approve it before it can be submitted.
2. The textbook purchasing plan was shared. Each council member signed paperwork for central office indicating the intention to spend textbook money.
3. Section 7 requests are due to central office in December. The council began to compile a list of items to request.

Betty Underwood made a motion to adjourn and Emma Blauser seconded.

Meeting adjourned at 4:41 p.m.

Minutes respectfully submitted by Mary Foster