

Board of Education Regular Meeting
November 21, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Mrs. Nancy Gibson led the Pledge of Allegiance.

II. Approval of Agenda

Order #72 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

III.A. Madelyn Bennett, November Judge's Scholar

Rationale:

November Judge's Scholar

Madelyn Bennett - Cairo Elementary - 5th Grade

III.B. USI Case Business and Accounting Competition Participants

Discussion:

Mrs. Marganna Stanley informed the Board that the students that participated in the USI Case and Accounting Competition will be recognized at the December 19th Regular Meeting.

III.C. HCHS FFA Names Three Star Chapter

Rationale:

HCHS FFA Named Three Star Chapter - Attended National Convention (October 19-22)

Kate McIndoo

Salle Stovall

Jessica Stoner

Riley Mabe

Jesslyn Watson

Cara Daniels

Alexa Young

Morgan Lewis

Zach Phelps

Zebb Cowan

Lucas Osborne

Hunter Book

Andy Meredith

Kristy Lancaster, Advisor

III.D. SMS Choir Students Selected to All-State

Rationale:

18 SMS Choir Students Selected to All-State

Taylor Utterback

Madeleine Johnson

Samarah Courtney

Bryson Whitesides

Molly Reed

Alexis Bond

Brooklynn Chesser

Lauren Vick

Chloe Griffith

Sarah Tuma

Audrey Kugler

Ava Herren

Kaitlyn Dobbs

Katherine McCarthy

Piper Brewer

Jack Ferguson

Jernaz Peartree
Connor Hogan

III.E. National Physical Therapist Month, October

Rationale:
Sandy Pritchett
Julie Holland

III.F. School Psychologist Week (November 14-18)

Rationale:
Kristina Mayes
Stacia Wolf
Courtney Galyon
Mary Katherine Ryle

IV. Public Participation & Recognition of Guests

Discussion:
The Board recognized HCHS Student Ambassadors in attendance: Riley Mabe, Cara Daniels and Julie Hancock. Mr. Greg Hunsaker led a prayer.

V. Approve Minutes from Prior Meetings

Order #73 - Motion Passed: A motion to approve the Minutes from November 7, 2016 Special Meeting passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI. Financial

VI.A. Treasurer's Report

Discussion:
Ms. Cindy Cloutier presented the Treasurer's Report for the month ending October, 2016. Mrs. Marganna Stanley requested for the Board to approved the Treasurer's Report as presented.

Order #74 - Motion Passed: A motion to approve the Treasurer's Report for the month ending October, 2016 passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between October 18, 2016 and November 21, 2016. Dr. Sally Sugg asked for clarification on what the GAFE Audit and Support payment in the amount of \$7,200 is. Mr. Brian Bailey explained as the district implements phase one of our one to one initiative, we moved forward with an audit of our Google Apps For Education Account to insure that we have everything properly set up. Mrs. Lisa Baird asked about the donations received on the new scoreboard at the high school from the community, if that was to pay for the entire thing. Ms. Cloutier stated that we have. Mrs. Marganna Stanley requested for the Board to approve the Paid Warrant Report as presented.

Order #75 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between October 18, 2016 and November 21, 2016 passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VII. Committee Reports

Discussion:

Mrs. Marganna Stanley shared that a Budget Committee date has been scheduled for November 30th. There should be a report from that Committee at the December meeting.

VIII. Reports

VIII.A. Spottsville Construction Report

Discussion:

Mr. John Hagan Codell updated the Board on the progress at Spottsville Elementary. Mr. Codell stated the erosion control is in place, construction trailer is on site, primarily getting the building pad up to sub-grade and getting the rock on the building pad. There is one possible issue facing the building, the rear east corner appears to be an area of unsuitable soil material which was anticipated as was reported in the geotechnical report. The Board scheduled a groundbreaking ceremony for December 8, 2016 at 1:15 p.m.

VIII.A.1. Short Form of Agreement Between Client and American Engineers, Inc.

Discussion:

Mr. Codell presented the Short Form of Agreement that will bring on the special inspector for the project. Mr. Brad Staton asked what was included in the cost opinion for this. Mr. Codell stated that it was \$76,000 or \$77,000, however, this is less than that line item being \$68,800. The difference will remain in the contingency fund.

Order #76 - Motion Passed: A motion to approve the Short Form of Agreement between Henderson County Schools and American Engineers, Inc. (AEI) in the lump sum of \$68,800 as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.A.2. Proposed Change Orders for BG 15-016 Spottsville Elementary

Discussion:

Mr. Codell presented two change orders from Double A Services, which is the site contractor. Mrs. Lisa Baird stated that the total of the change orders is \$13,500 for things that were done this summer and we just approved the budget for this recently. Mrs. Baird asked why the \$13,500 was not included in the recent budget. Mr. Codell stated that this is above and beyond their bid amounts and would have to come out of contingency fund. Mrs. Marganna Stanley shared that when Double A was doing the site work this summer, they went out on site with Neal Guess and walked the complete property. She stated that they talked about parking at that point and with kids, staff and parents in the mix, it looked much different than it did on paper. Mrs. Stanley stated that they asked if it would be beneficial to look at the parking area. If this was not included, the visitor parking right now

would be down to two spots. Mrs. Stanley agreed to the extra parking lot in an effort to keep construction workers not parking and blending with bus and with parent traffic. Mrs. Stanley stated that she was not pleased with the amount on the change orders and that it comes right out of contingency already, but understands why and how for the safety of our students and the families. Mrs. Stanley stated that she shared with Mr. Codell that we need to see change orders quicker. Mrs. Baird stated that she totally agrees with the safety issue and gets why it needed to be done. Mrs. Baird's issue is that it occurred before we approved the final budget. Mrs. Jennifer Keach stated that safety is paramount and it should be priority, but in future projects that we are much more diligent in our planning so that we know that this could be a possibility. Mrs. Keach hopes that we can look at further planning so that we can avoid this if at all possible. Mrs. Tracey Williams stated that she has had so many parents speak to the fact that it is easy to get in there and that they really appreciate what has been done to make it accessible to them and our staff as well. Mrs. Williams stated that the new entrance to the construction is definitely a plus. Mr. Codell also wanted to make the public aware that there will be a lot of slow moving trucks on the road in the that area. Mr. Brad Staton asked the timing on when we will see a credit to our contingency on saving \$8,000 from American Engineers. Mr. Codell stated that each month the Board will get from him a progress report and a contingency tracking sheet so you can see exactly what has been spent and exactly what is left each month. Mrs. Stanley stated that Joe Nance met with Mrs. Cindy Cloutier last week. We have added \$190,000 into the contingency for furnishings, because when they sold bonds, it came in at a less rate. So instead of taking it out of the BG-1, we just credited it over to the furnishings. Mr. Codell also stated that they are working on some of the value engineering items and there should be some big ticket credits coming.

Order #77 - Motion Passed: A motion to approve the Change Orders for BG 15-016 for the New Spottsville Elementary School Project in the amount of \$3,909.71 and \$8,280.00 as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.B. KEA Report

Discussion:

Mr. Mike Sprague updated the Board on their donation to help to help less fortunate families with a Thanksgiving meal and at the end of the year, offer scholarships to seniors who are interested in teaching. Dr. Sally Sugg stated that she hopes that they will be very active on the budget committee to have teachers very much involved in the decisions. Dr. Sugg stated that she hopes they take it very seriously and give the Board feedback.

VIII.C. HCHS Athletic Report

Discussion:

Mr. Jeff Coursey presented the HCHS Athletic Report. Dr. Sally Sugg stated that she hopes that our community will support our football program and the Poncho Club.

VIII.D. Student Services Report

Discussion:

Mr. Steve Steiner presented the student services report to the Board. Mrs. Jennifer Keach stated that 1,000 attendance letters was a lot for only three months of school. Mr. Steiner stated that with our percentages, that's about right. Regarding the attendance hearings and truancy diversion meetings, Mrs. Keach asked what the consequences are for not showing up and what is the incentive for them to come here, when they know that student services will just come to them. Mr. Steiner stated that they try to keep it positive by sharing the rules and laws that we have to go by and then show them, this is where you are and then try to work with them to help. Dr. Sally Sugg stated that not only are all of these things going on at the district level, but also at the school level, there are processes and procedures in place.

IX. Old Business

IX.A. Preschool Driver Salary Schedule

Discussion:

Mr. Steve Steiner presented the rationale to change preschool bus drivers to be the same as regular school bus drivers on the salary schedule. Mr. Brad Staton asked if the bus driver pay or preschool bus driver pay was more in line with any of the districts that Mr. Steiner checked out. Mrs. Jinger Carter stated in researching surrounding districts, they do not delineate between preschool and regular route. Some start out at \$13.18 per hour and we start out, depending on what they are driving, between \$12.00 and \$14.00 per hour and they run up to \$15.78 per hour and we run up to \$18.42 per hour.

Order #78 - Motion Passed: A motion to approve the adjustment in the salary schedule for the preschool bus drivers as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X. New Business

X.A. Set a Ground Breaking Date for Spottsville Elementary

Discussion:

The Board set a ground breaking date at Spottsville Elementary School on December 8, 2016 at 1:15 p.m.

X.B. LPC Architect Request

Discussion:

Mr. Steve Steiner presented the request for information on bidding for the LPC Architect Request. Mrs. Jennifer Keach asked when will the LPC proceed. Mr. Steiner stated that he has met with Butch Canty from KSBA. Mr. Steiner stated that the principals have been selected and the schools are in the process of selecting their teacher and parent members. After Thanksgiving, we will send out an advertisement for three people in the community. A Board member will need to be selected. Billy Austill is on there as our Maintenance Director. Mr. Steiner is on the committee as the Designee. We will need a zoning person from the City. The architect is the next big wave. The goal is to start sometime in January.

Order #79 - Motion Passed: A motion to approve the letter requesting information on bidding for the LPC Architect passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.C. Consent Agenda

Discussion:

Mr. Brad Staton asked in regards to the approval for overnight trip requests, how much notice did the choir have before they took that specific trip since it was retroactive approval from November 18th and 19th. Mrs. Marganna Stanley stated that it should have been turned in a few weeks ahead of time. Mrs. Baird asked if there are some that are spur of the moment, if they come to Mrs. Stanley for approval. Mrs. Stanley stated that in that decision making process, one gets torn between the kids working already knowing that they are going to go on an event and they may or may not have already been fundraising and collecting fees and then an adult failed to get the paperwork signed and turned in a timely fashion to get in front of the Board before it happens.

Order #80 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.C.1. Approve FY-2017 KETS Offer of Assistance

X.C.2. Approve School Bus Surplus

X.C.3. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Building Supplies Bid #17-16-5-11

Gasoline & Diesel Fuel Bid #18-16-5-11

CNC Plasma Cutting Educational Ready Pak Bid #21-16-5-10

Science Supplies Bid #16-16-5-11

T-shirts, Sweat Pants/Shirts & Polos Bid #19-16-5-11

Teaching Supplies Bid #15-16-5-11

Rebid Building Supplies Bid #23-16-5-11

X.C.4. Approve School Activity Fund Fundraisers

Rationale:

HCHS Leo Club (Mrs. Claus's Sweet Shoppe - Christmas in the Park) to help offset club activities. This is to replace having a candy day in the fall. There will only be a candy day in the Spring.

HCHS Colonel's Kitchen (Celebrity Chopped) to raise money for culinary arts to update equipment

X.C.5. Approve Student Overnight Trip Requests

Rationale:

Retroactive approval for HCHS Choir Department to attend the Youth in Harmony Festival in Lexington, KY November 18-19, 2016

HCHS - YClub to attend KYA - Kentucky Youth Assembly December 4-6, 2016 in Louisville, KY

HCHS Softball 2017 overnight trips: March 17-18 - Meade County TSOA, March 24-25 - Franklin Simpson Cats Classic and April 6-8 - Bob Jones Memorial Tournament in Huntsville, AL

X.C.6. Approve Grant Applications

Rationale:

HCHS (\$10,000) KY School Technology in Education grant
Bend Gate (\$100,000) Read To Achieve grant from the KY Department of Education

X.C.7. Approve Retiree Resolutions

Rationale:

Judy Bosse - Account Clerk III, Henderson County High School - 10 years of service
Maria Willingham - Cook/Baker, Spottsville Elementary School - 18 years of service

XI. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XII. Adjourn

Order #81 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:24 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent