

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

☒ Sponsor/Coach Name Andrew Miller Cell number (859) 582-3674

☒ Date of trip 11/18/16-11/19/16 expected departure time 4:00 PM return time 10:00 PM

☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones*
Charlie McManus, Andrew Miller

☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.

☒ Notify school cafeteria manager of any lunch needs

☐ Follow all Transportation Department guidelines for bus request.

☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.

☒ Attach a trip list of students to principal/designee

☐ Attach an itinerary

☐ Other specific needs:

[Signature] Signature of Person submitting form

[Signature] Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

Youth in Harmony Itinerary

11/18/16

4:00 PM- Depart Henderson County High School

8:00 PM EST- Arrive Lexington, KY- University Inn

10:30 PM- Lights out

11/19/16

8:00 AM- Depart hotel for Lexington's Lyric Theater

9:00 AM- Begin Rehearsal

12:0 PM- Lunch (provided by venue)

1:00 PM- Resume rehearsal

4:00 PM- Break

6:00 PM- Concert open to the public

7:30 PM- Dinner together at a Lexington Restaurant

9:00 PM- Depart Lexington

11:00 PM- Arrive in Henderson, KY

Rider List

Tristan Clement

Zechariah Belle

Tristan Brocato

Devin Diamond

Taylor Dorris

Max Ferguson

Tyler Alexander

Kaleb Hilton

Elijah Folsom

Chris Keene

Cameron Springer

Adavion Pulley

Makia Davis

Laine Skaggs

James Savage

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Checklist:

- ☒ Sponsor/Coach Name Natalie Martin Cell number 270-844-3135
- ☒ Date of trip 12/4 expected departure time 9:00 return time 12/6 @ 10:30
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones *
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- N/A Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

Other specific needs:

N. Martin
Signature of Person submitting form

Chad Thayer
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.



Who: Henderson County High School- YClub

What: KYA- Kentucky Youth Assembly

When: Dec. 4-6 approximate departure Sun. 9 A.M. – returning Tues. 2ish

Where: Crown Plaza 830 Phillips Ln. Louisville, KY 40209 1-502-367-2251

Why: The Kentucky Youth Assembly (KYA) is a 3-day experiential learning conference in which students serve as part of a model state government. KYA offers students the opportunity to learn about a wide variety of issues, develop critical thinking skills, and articulate their beliefs while engaging constructively with their peers from around the Commonwealth.

CLUB DUES: \$10 due Sept. 20 (to vote for officers & KYA representation)

Club officers- Speeches & voting (paid club members ONLY)

Position for KYA- will be voted on Sept. 20 (club members ONLY)

DEADLINES & Money due dates:

Assembly Cost: \$240 & extra monies needed- 2- lunches, 1-dinner, 1- breakfast, & \$10 pizza available nightly (optional)

Transportation Cost: \$ 10

TOTAL: \$250 + extra monies

(please contact Mrs. Natalie Martin & Mr. Will Robert to discuss any financial concerns)

Financial Assistance Deadline: - forms are available on YMCA website (on-line quicker & easier) or can be picked-up from Mrs. Martin forms are **due OCT. 20**

Registration Deadline: - **Oct. 28** forms are available on YMCA website or can be picked-up from Mrs. Martin or Mr. Will Roberts

Payment Options-

7 payments- due weeks of 9/6, 9/13, 9/20, 9/27, 10/4, 10/11, 10/18= \$35.71

4 payments- due weeks of 9/13, 9/27, 10/4, 10/18= \$62.50 weekly

2 payments- due weeks of 9/27 & 10/28= \$125 monthly

*****Fundraiser is **BINGO Fri. Nov. 18th @ 5:15******* reduction in transportation cost if you can work the Bingo @ Ellis Park (2nd floor clubhouse)

Weekly Meetings Tues. in G103 if you have any questions or concerns.

THANK YOU,

Mrs. Natalie Martin & Mr. Will Roberts

Newton, Robin - BOE, Executive Assistant to the Superintendent

From: Coursey, Jeff - HCH, Athletic Director

Sent: Wednesday, November 16, 2016 8:44 AM

To: Newton, Robin - BOE, Executive Assistant to the Superintendent <robin.newton@henderson.kyschools.us>

Subject: FW: 2017 softball overnight trips.

Robin,

Can you check and see if the following overnight trips have gone before the board for approval, please? If not, could you please add to Monday's meeting?

Subject: 2017 softball overnight trips.

Varsity overnight trips that need to be approved.

We will have three coaches and several parents that will be in attendance. Let me know what you will need from me.

March 17th- 18th Meade County TSOA

Mach 24th-25th Franklin Simpson Cats Classic.

April 6th -8th Bob Jones Memorial Tournament Huntsville ALA.

Thanks

Jeff Coursey

Athletic Director

Henderson County High School

2424 Zion Road

Henderson, Kentucky 42420

270-831-8800 – Main

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