

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, October 24, 2016**

The Ludlow Independent Board of Education met at the 525 Elm Street  
Ludlow, Kentucky 41016 at 7:00 PM, on October 24, 2016, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mrs. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

Absent Board Members:

Mr. Stephen Chapman  
Ms. Amy Hayden

**1. Call to Order**

**1.1. Call to Order by Ms. Hayden**

Rationale:

Board President, Ms. Hayden, will call the meeting to order.

Discussion:

Others Present at Meeting: Mike Borchers, Superintendent; Jenny McMillen, Board Secretary & CCR Coordinator; Vikki Wofford, Board Treasurer & Financial Analyst; Rick Smith, Director of Special Education; Jason Steffen, Elementary Principal; Travis Caudill, High School Principal

**1.2. Pledge of Allegiance by Mr. McMillen**

Rationale:

Mr. Bill McMillen will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #27 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Absent
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information only.

Discussion:

Mr. Borchers reviewed the monthly reports. Ms. Powell asked MR. Caudill for clarification on the minutes from the SBDM meeting regarding a statement about soccer.

#### **3.2. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools. These items are presented for information only.

#### **3.3. Monthly Activities**

Rationale:

These items are presented for information only.

#### **3.4. Spotlight Items: State Test Scores**

Rationale:

KDE recently released the assessment results from the 2015-2016 school year. Our district and all schools were labeled as PROFICIENT! We've not had all schools and the district with that label all in the same year before.

The middle school (grades 7-8) had been a Focus School in previous years, but this label was removed after the progress it's made the past two years (the state requires two years of increased scores before the label can be removed).

Great gains were seen in many areas, which will be highlighted. Areas of growth will be targeted with specific goals as each school and the district work on their improvement plans for 2017.

School / District Report Cards: <http://applications.education.ky.gov/SRC/>

Discussion:

Mrs. McMillen reviewed the overall scores and makeup of the state accountability system. Mr. Steffen reviewed the strengths and areas of growth in the elementary results. He clarified for Ms. Powell the enrollment and eligibility requirements for preschool and kindergarten. Mr. Caudill reviewed the strengths and areas of growth for the middle and high school scores. Development of CSIPs and the CDIP will take place following the review of these scores. CSIPs and the CDIP will be presented at the December Board Meeting.

### **3.5. Fundraising Requests**

Rationale:

These are presented for information only.

### **4. Consent Agenda**

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #28 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mrs. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden              Absent

Mrs. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

#### **4.1. Approval of Minutes**

Rationale:

It is recommended that the board approve the minutes of the September regular meeting.

#### **4.2. Monthly Bills**

Rationale:

It is recommended that the board approve payment of the monthly bills.

#### **4.3. Certified & Classified Substitutes**

Rationale:

Nicole Caskey-Certified Sub

Kathy Ginder-Classified Sub

Ashley Leopold-Moore-Certified Sub

Thomas Williams-Certified

### **5. Discussion and Action Agenda**

#### **5.1. Determination of Eligibility**

Rationale:

This is the second reading of the Determination of Eligibility (Special Education) Procedures.

**Order #29 - Motion Passed:** Recommendation of the Determination of Eligibility from the Special Education Procedures Manual passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Absent
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

## 5.2. Investment Policy Statement

Rationale:

It is recommended that the board of education approve the Investment Policy Statement.

**Order #30 - Motion Passed:** Approval of the Investment Policy Statement passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Absent
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

## 5.3. Emergency Certification for Gifted and Talented Teacher

Rationale:

A qualified part time Gifted and Talented Teacher was not found during our search. Therefore, the board is required to approve the application for emergency certification for Stephen Kiefer. Mr. Kiefer has a Provisional Certificate (Primary through Grade 6).

It is recommended that the board approve the Certification Application (CA-4F) for Stephen Kiefer.

**Order #31 - Motion Passed:** Emergency Certification for the Gifted & Talented Teacher passed with a motion by Mrs. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Absent
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

#### 5.4. District Facilities Plan

**Order #32 - Motion Passed:** The recommendation of Amy Hayden to be appointed as the representative for the board of education on the Local Planning Committee passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden              Absent

Mrs. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

#### 6. Other Business

Rationale:

Is there any other business to be brought before the board?

##### 6.1. Board

Discussion:

No items presented.

##### 6.2. Faculty & Staff

Discussion:

No items presented.

##### 6.3. Public

Discussion:

No items presented.

#### 7. Adjourn

**Order #33 - Motion Passed:** Approval to adjourn the meeting at 8:30 PM passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden              Absent

Mrs. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

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PRESIDENT

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SECRETARY