



October 28, 2016

Dr. Aimee Green  
Director, HR-Recruiting and Staffing  
Jefferson County Public Schools  
3332 Newburg Road  
Louisville, KY 40218

Re: Teacher-In-Residence Contracts

Dear Dr. Green:

I understand from Dr. Harrie Buecker, the College of Education and Human Development's Liaison for District and School Partnerships, that soon after we executed four agreements between Jefferson County Public Schools (JCPS) and the College of Education and Human Development (CEHD) for the installation of Teachers-In-Residence (TIR) in four JCPS Schools (Atkinson, Cochran, Portland, and Westport), the teacher contract governing all full-time teachers in JCPS was updated. Under that updated contract, teachers were to receive a salary increase of .75% based on their salaries in 2015-16. Since the TIR contracts had already been executed by necessary CEHD and University of Louisville personnel, and to ensure that those agreements could be placed on the JCPS Board agenda in the most expeditious fashion possible, please consider this letter as an addendum to those four agreements signifying our intention to pay to JCPS .75% of the total amount of the new salaries under the four agreements. The annual salaries in the four agreements total \$167,777.48 and .75% of that amount equals \$1,258.33. I also understand that it is agreeable for us to pay that additional \$1,258.33 on July 31, 2017, the date established under the four agreements for the final quarterly TIR payments to be made from the CEHD to JCPS.

We value our partnership with JCPS and are pleased that with this letter the process of finalizing the TIR agreements can be completed so we can work together for the benefit of the students at Atkinson, Cochran, Portland, and Westport. If we can be of further assistance, please feel free to contact me or Dr. Buecker.

Sincerely,

Dr. Ann Larson  
Dean, CEHD

Cc: Dr. Harrie Buecker, Liaison for District and School Partnerships  
Mark Cambron, J.D., Associate Dean for Faculty Affairs, Planning, and Operations  
Julia Collins, Director of Finance