

Board of Education Special Meeting Work Session  
November 07, 2016 5:30 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 5:20 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mrs. Jennifer Keach  
Mr. Bradley Staton  
Dr. Sally Sugg  
Mrs. Tracey Williams

**I. Call to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**II. Approve Minutes from Prior Meeting**

**Order #65 - Motion Passed:** A motion to approve the minutes from the October 17, 2016 Regular Board Meeting passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

**III. Audit Report**

Discussion:

Mr. Brian Crafton presented the audit report for the fiscal year ending June 30, 2016. Mr. Crafton reported that there are no material modifications to be made and that is what you want.

**Order #66 - Motion Passed:** A motion to approve the Audit Report as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

#### **IV. Approve Bus Surplus Bid**

Discussion:

Mrs. Marganna Stanley presented bid recommendations for the Rebid Surplus Buses Bid #14-16-5-9 which was inadvertently left off of the October 17th board agenda.

**Order #67 - Motion Passed:** A motion to approve the bid recommendation for the Rebid Surplus Buses Bid #14-16-5-9 as written passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

#### **V. Spottsville Elementary School Project Update**

Discussion:

Mrs. Marganna Stanley updated the Board on the Spottsville Elementary School Project. Mrs. Stanley stated that the bus lane has been altered and within three weeks, there will be three feet of dirt where the bus lane stood. Mrs. Stanley shared that the Transportation Cabinet has given permission for construction site traffic ingress and egress that will be different from the bus traffic. Mrs. Lisa Baird asked if there will be photos of the progress at Spottsville on the district website. Mrs. Stanley said that photos will be posted on our website and could also use our Facebook page. It was also brought up to possibly have a parent meeting or forum to update and field questions about the Spottsville Project. Mrs. Tracey Williams mentioned that if not a forum, have a board meeting or work session out there. Mrs. Jennifer Keach stated that the Board should be visible to the community. She stated that the outreach is critical, not just at Spottsville.

#### **VI. Architect for Local Planning Committee (LPC)**

Discussion:

Mr. Steve Steiner stated that the Board will need to select an architect to serve on the Local Planning Committee and that RBS Design Group is willing to serve on the Committee. Mrs. Jennifer Keach stated that it is important to look at all possibilities. Mrs. Keach is pleased with RBS, however, she stated that we should look locally for qualified architects. The rest of the Board was in consensus.

#### **VII. Periscope**

Discussion:

Mr. Brian Bailey updated the Board on Periscope at board meetings and the other options available.

## VIII. Salary Schedule

### Discussion:

Mrs. Marganna Stanley presented a list of other districts athletic director salaries for the Board to review. Mrs. Stanley also presented a proposed change to the Salary Schedule for external professional licensure and other salaried positions for Director of Transportation and Director of Child Nutrition. After discussion, the Board agreed to the Director of Transportation salary. However, the Board agreed to a \$6,000 one-time stipend for the Director of Child Nutrition, which is the savings from the Director of Transportation. The Board agreed to change the Director of Child Nutrition from hourly to salary and will review this position and other positions on the Salary Schedule in the Spring. Mrs. Stanley also brought up the seven bus drivers for preschool that are paid less per hour than regular bus drivers. Mrs. Stanley will put in a formal request for approval.

**Order #68 - Motion Passed:** A motion to accept the changes to the 2016-2017 Salary Schedule by adding the Director of Transportation as listed and to modify the Child Nutrition position from hourly to salary with a one-time \$6,000 stipend and to rehash her salary, along with other positions in the district, in the Spring passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

### 5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

## IX. Review Administrative Procedures (Every Student Succeeds Act)

### Rationale:

- 06.32 AP.1 - Eligibility for Transportation
- 09.11 AP.21 - School Attendance Zones/Areas - Maximum Class Size
- 09.12 AP.1 - Student Enrollment and Homeless/Immigration Status
- 09.121 AP.1 - Entrance Age

### Discussion:

Mrs. Marganna Stanley presented KSBA recommended revisions to administrative procedures addressing transportation of children in foster care in order to be in compliance with the "Every Student Succeeds Act".

**X. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of students**

**Order #69 - Motion Passed:** A motion to move into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of students at 6:55 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

**Order #70 - Motion Passed:** A motion to move out of executive session at 7:14 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

**XI. Adjourn**

**Order #71 - Motion Passed:** A motion to adjourn the meeting at 7:14 p.m. passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent