**Todd County District Epinephrine Auto Injectors Policy**

**Purpose:**

To promote a safe environment at Todd County District schools by providing access to Epinephrine via EPI/EPI Jr auto-injectors to anyone presenting with signs or symptoms of an anaphylactic reaction.

**Administration:**

All district employees may give the district supply of EPI/EPI JR with or without known life threatening allergy..

**Location:**

An unlocked container shall be provided for the epi auto injectors. Each principal will ensure the container is located in a safe unlocked area. The EPI auto-injector storage site will not be exposed to extreme heat or cold and storage site will not exceed 77 degree Fahrenheit.

EPI auto-injectors shall be accessible to all staff during and after hours of school operation.

The principal will be responsible for notifying and ensuring all staff is aware of the EPI auto-injector location.

**Management:**

Prescription for the EPI auto injectors will be obtained by the Todd County School District each school year.

Todd County School District will purchase the EPI auto-injectors and be responsible for replacement in event auto-injector is administered, wasted, expired or lost. The district may work with outside agencies for participating programs to provide auto-injectors at a discounted price or free to the district. In the event an outside agency or organization is used for EPI auto-injector supply, the district nurse will be responsible for completion of documentation for ordering and/or replenishment and adhere to program/agency guidelines.

A monthly log will be kept for auto-injector expiration dates and discoloration. The log will be maintained by the school nurse. In event the district does not have a nurse; the principal will assign monthly inspection to school staff.

School nurse or delegated school staff will notify the district nurse within a month of auto-injectors expiration.

**Training:**

All district staff may administer Todd County District EPI auto-injectors regardless of Unlicensed Administration Personnel (UAP) training.

Staff may attend a voluntary training on signs and symptoms of anaphylactic reaction, how to administer auto-injector and location of EPI auto injectors. This non-mandatory meeting may be presented by the school or district nurse. Staff may administer Todd County District EPI auto-injector regardless of attending the voluntary training.

**Procedure:**

1. Recognize signs and symptoms of anaphylaxis
2. Remove colored safety cap and Inject EPINEPHRINE IMMEDIATELY to outside of mid-thigh through clothing.
3. Hold for 10 seconds
4. Note time auto-injector given
5. Call 911 or direct someone to call 911
   1. Advise 911 that anaphylaxis is suspected and epinephrine auto-injector administered
6. Direct someone to contact School Nurse and/or Front Office.
7. Direct someone to call guardian or family member
8. Monitor breathing
   1. Keep person lying on back with legs raised
9. Remain with person
10. 2nd dose of EPINEPHRINE auto-injector may be given 5 minutes or more after the 1st is symptoms persist or recur
11. Administer CPR if needed.
12. Document person name and time epinephrine auto-injector was administered.
    1. Give documentation and used auto-injector to EMS
13. Even if symptoms go away, EMS must be call to respond and person evaluated by physician
    1. Delayed or secondary reaction may occur up to several hours later.
14. Document the incident and complete school incident report.
15. Replace Epinephrine stock medication.
    1. Notify District nurse

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**Board of Education Designee Signature Date**

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**District Nurse Date**