**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**September 26, 2016**

The New Highland Site Based Decision Making Council met on Monday, September 26, 2016 at 4:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins,Julie Hoagland, Emma Blauser, Betty Underwood, Jackie Gibbons, and Michael York

1. **Opening Business**
   1. **Recognition of visitors:** Jeff Sherels, Jennifer Lewis
   2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Mr. Mullins added ESS Staff to the agenda under New Business. Julie Hoagland made a motion to accept the amended agenda and Emma Blauser seconded.
   3. **Minutes:**  Betty Underwood made a motion to approve the August regular meeting minutes and Emma Blauser seconded.
   4. **Good News Reports-** Map testing is complete and went well with few disruptions to the schedule. Mrs. Hoagland shared that Mr. Jenkins had found a new app for the iPad that could be used to video record students and then send that recording to the teacher’s computer for review. Mr. Mullins welcomed the newest SBDM member to the council, Mr. Michael York.
   5. **Public Comment:** None
2. **Student Achievement**
3. Mr. Mullins reviewed the fall 2016 reading Map scores with the council. Math scores were not available due to a problem with the Map web site.
4. **Planning**

There was no new news involving planning.

1. **Budget Report**
2. The August finance report was reviewed by the council. Julie Hoagland made a motion to accept the report and Emma Blauser seconded.
3. **Committee Reports**
4. The council reviewed the Culture & Resources Committee minutes from 8/16/16.
5. The council reviewed the Curriculum & Instruction Committee minutes from both 8/31/16 and 9/7/16.
6. SBDM reviewed the Planning & PD Committee from 8/31/16.
7. SBDM reviewed the Program Review Committee minutes from 8/31/16.
8. Mr. Gibbons asked that each committee send the minutes from meetings to all staff within 72 hours after the meeting so that all staff have the opportunity to review the minutes.

**VII. Review**

There was no review at this time.

**VIII. Old Business**

There was no old business at this time.

**IX.** **New Business**

1. Mr. Mullins reminded the council about SBDM training and fingerprinting.
2. Mr. Mullins presented each council member with the most recent packet outlining the duties of the SBDM. Each member signed the appropriate forms within the packet and returned them to Mr. Mullins.
3. The district has changed the due date for Section 7 requests from April 1 to December 1. Mr. Mullins asked the council to brainstorm ideas to request and bring them to the October meeting. There will be two readings of the Section 7 requests before submitting them to central office.

Betty Underwood made a motion to adjourn and Julie Hoagland seconded.

Meeting adjourned at 4:35 p.m.

Minutes respectfully submitted by Mary Foster