

SPENCER COUNTY PUBLIC SCHOOLS

BUILDING SAFETY INSPECTION CHECKLIST NAME OF SCHOOL: **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? Yes No (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes) No NA Has the HVAC equipment been serviced within the past year? Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? es)No (a) have first aid personnel received bloodborne pathogens training? (Yes) No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? (Yes) No NA (b) Stage/Doorways/Exits? es) No. NA (c) Dressing Rooms / Locker Rooms? Yes No NA 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No NA 14. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? Yes)No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodial Room (Yes) No NA (a) is the quantity of hazardous chemicals limited as much as practicable? (es)No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? (Yes) No NA 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No NA 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? (Yes) No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes) No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: 10-17-16 Filters Changed Yes No NA 22. Is all floor tile and carpet intact? Yes No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? (Yes) No NA 24. Are areas around toilets, sinks and water fountains free of leaks? Yes) No NA 25. Was a separate monthly playground inspection was conducted and documented?

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES: SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

Yes No NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

11-4-16

INSPECTOR'S NAME & TITLE:

Steven Lewis

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	N/	^
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?		No	
3.	Do all exit doors close securely by themselves?		No	
4.	Are all exit signs in place and illuminated?		No	
5.	Are door props around exterior doors removed from premises?	Yak	No	,
6.	Are all windows free of cracks and broken glass?	Ves		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources.	200	140	,
	(a) In good serviceable condition and well maintained?	(e's	No)
_	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
9.	Has the HVAC equipment been serviced within the past year?	Yes		
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Noc	No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	iquids	and	d
	otter debris?	•		
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	¥es	No	NA
13.	(c) Dressing Rooms / Locker Rooms?	Yes	No	W
14.		Yes		
14.	(all plobelly sloted i	Yes	No	NA
15	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? us tod, and	Yes	No	NA
16	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
17	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
11.	Are approved metal safety cans used for gasoline and other similar lightes?	Yes		
19	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
20.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
21	Have fire extinguishers been inspected or recharged within the last year? Have all filters on HVAC equipment been checked? DATE: 1/2 - 1/6	Yes		
22	ls all floor tile and carpet intact? DATE: 10-17-16	Yes		
23	Have the grounds been inspected for glass, not belos poison in a second to the district of the second for glass pot belos poison in a second for glass pot belos pot belo	Yes		
24.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes		
		Yes	NO	NΙΔ

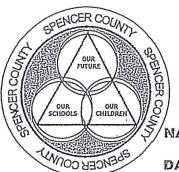
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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

MOD HEDNERS DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

J. Ja Braney Custidien

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

		120227
1.	Are there adequate mats at entrances?	Yes No
2.		Yes No
3.		(Yes No
4.	Are all exit signs in place and illuminated?	(Yes No
5.		(Yes No
6.		Yes No
7.		
	(a) in good serviceable condition and well maintained?	Yes No
	(b) properly insulated and separated from all combustible material by a safe distance?	(Yes) No
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No (NA
9.		Yes No
10	. Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes No
11	. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes No
	(a) have first aid personnel received bloodborne pathogens training?	(Yes)No
12	. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flamma	ble liquids and
	other debris?	_
	(a) Mechanical Rooms and Electrical Panels?	YES NO NA
	(b) Stage/Doorways/Exits?	Yes No NA
٠. ـ	(c) Dressing Rooms / Locker Rooms?	Yes No NA
13.	and the second of the second o	Yes No NA
14.	\	Yes No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15.	(a) are MSDS sheets on file in accordance with the hazard communication program? Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes No NA
	(4) is the quantity of mazarabas shormade limitod as mash as prashbabis:	YES NO NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No (VA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No (NA)
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	(Yes) No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	No NA
21.	Have all filters on HVAC equipment been checked? DATE: Oct 2016	Yes No NA
	Is all floor tile and carpet intact?	Yes No NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes No NA
	Are areas around toilets, sinks and water fountains free of leaks?	(Ses) No NA
25.	Was a separate monthly playground inspection was conducted and documented?	(Yes) No NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL: Middle

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

SCPS facilities.	Each
INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities.	
question should be answered either "YES", "NO", or "NA".	

2. 3. 4. 5.	Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? Are all exit signs in place and illuminated? Are door props around exterior doors removed from premises? Are all windows free of cracks and broken class?	Yes Yes Yes Yes Yes Yes	No No No No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained?	Yes		
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		NA
0	Has the HVAC equipment been serviced within the past veal?	Yes		
10	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
11.	Are bloodborne pathogens materials (red bags/gloves/snarps containers, etc.) readily available?	Yes		
	(a) have first aid personnal received bloodborne nathogens Ifalhilla	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable lice	Julus	anu	
	other debris?	Yes-		
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	Yes		
	(c) Dressing Rooms / Locker Rooms?	Yes		
13.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
14.	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
	Has an inventory been taken within the past year for all chemicals? Where is the inventory?			
15.	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes.	No	NA
16	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	No	NA
10.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
12	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	- Contract to the contract to	
10.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes		
21	Have all filters on HVAC equipment been checked? DATE:	Yes		
22	le all floor tile and carnet intact?	Yes		
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other nazardous condition?	Yes		
24	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25	Was a separate monthly playground inspection was conducted and documented?	Yes	140	ĺΛΑ

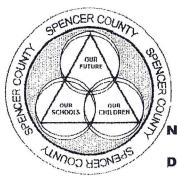
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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

11-3-14 Lynn Sherrard cost.

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	∕(es) N	0
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes N	0
3.	Do all exit doors close securely by themselves?	(es) N	0
4.	Are all exit signs in place and illuminated?	(Yes/N	0
5.	Are door props around exterior doors removed from premises?	(Yes N	0
6.	Are all windows free of cracks and broken glass?	(Yes N	0
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		
• •	(a) in good serviceable condition and well maintained?	Yes N	
	(b) properly insulated and separated from all combustible material by a safe distance?	(Yes N	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes N	
9.	Has the HVAC equipment been serviced within the past year?	TES N	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes/N	0
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes) N	
	(a) have first aid personnel received bloodborne pathogens training?	(Yes N	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids ar	nd
	other debris?	-	
	(a) Mechanical Rooms and Electrical Panels?	(Yes) N	
	(b) Stage/Doorways/Exits?		o NA
	(c) Dressing Rooms / Locker Rooms?	-	o NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Ces N	
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes N	
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes N	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Circle Share		
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes	
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	· Yes No	-
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes N	
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No	
20.	Have fire extinguishers been inspected or recharged within the last year?	A N	
	Have all filters on HVAC equipment been checked? DATE:	Yes N	
22.	Is all floor tile and carpet intact?	Yes No	
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	YES N	
24.	Are areas around toilets, sinks and water fountains free of leaks?	Ces No	
25.	Was a separate monthly playground inspection was conducted and documented?	(Yes) No	AN C

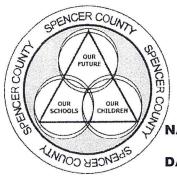
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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

10	NAME OF SCHOOL:	Hillview	
14	DATE INSPECTION CONDUCTED:	11-8-16 Jim Olivei	
	INSPECTOR'S NAME & TITLE:	Jim Oliver	۷
<u>IN</u> qu	STRUCTIONS: This checklist should be used for inspecting major areas estion should be answered either "YES", "NO", or "NA".	related to safety and health in and aro	und SCPS facilities. Each
1. 2. 3. 4. 5.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and all exit doors close securely by themselves? Are all exit signs in place and illuminated? Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass?		No No No No No No No No
11	Are all HVAC equipment such as pipes, ducts, air intakes, diffuse (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible mails the outside shut-off valve on the gas supply line marked and resulting that the HVAC equipment been serviced within the past year? Is someone on site trained and designated to render first aid, and the Are bloodborne pathogens materials (red bags/gloves/sharps contained in the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper, ruber the following areas free of accumulations of waste paper.	aterial by a safe distance? adily accessible? are supplies readily available? tainers, etc.) readily available? raining?	YES NO YES NO NA YES NO NA YES NO YES NO YES NO YES NO
13 14		and properly stored?	YES NO NA

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DATE: Oct

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Phone: 502-477-3250

24. Are areas around toilets, sinks and water fountains free of leaks?

21. Have all filters on HVAC equipment been checked?

22. Is all floor tile and carpet intact?

Fax: 502-477-3259

15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Lounge

16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?

18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

(a) is the quantity of hazardous chemicals limited as much as practicable?

17. Are approved metal safety cans used for gasoline and other similar liquids?

20. Have fire extinguishers been inspected or recharged within the last year?

25. Was a separate monthly playground inspection was conducted and documented?

Email: jim.oliver@spencer.kyschools.us

Yes No NA

Pes No NA

Yes No NA

res No NA

es No NA

Yes No NA

es No NA

Yes No NA