

School Facilities Construction Commission Finance and Administration Cabinet

229 W. Main Street, Suite 102 Frankfort, Kentucky 40601 (502) 564-5582 (888) 979-6152 Fax



James Lee Stevens
Chairman
Chelsey Bizzle
Executive Director

10/26/16

Matt Bevin
Governor
Col. William Landrum
Secretary

October 21, 2016

Mr. Jon Ballard, Superintendent Elizabethtown Independent Schools 219 Helm Street Elizabethtown, Kentucky 42701-1419

Dear Mr. Ballard:

Pursuant to KRS Chapter 157.655 - 157.660 and 750 KAR 2:010, the School Facilities Construction Commission (SFCC) is hereby making an official FY-2017 KETS offer of assistance to your Board of Education. Acceptance of this offer of assistance commits the Board of Education to follow the statutes and regulations of the SFCC and the Kentucky Department of Education governing the Education Technology Funding Program.

This is the first offer of assistance in FY-2017. It is in the amount of \$19,451 and is based on final FY-2016 statewide ADA figures. Accepted state technology fund offers of assistance must be matched equally by your Board of Education or can be escrowed for up to three (3) years.

Please note that the education technology funds restricted account has a new designation in the MUNIS chart of accounts, which is Fund 2, Project 162C EdTech account. In order for your district to receive funds now, it will be necessary to transfer local funds to that account.

In responding to this offer of assistance, please provide the SFCC with the following information:

- -Fund Utilization Planning Form.
- -Copy of a report from the MUNIS accounting system demonstrating evidence of a journal entry, certifying local matching funds have been transferred to **Fund 2**, **Project 162C** EdTech account. The certification shall be the signature of the superintendent on the report.
- Excerpt of Board of Education meeting minutes (accepting, escrowing, or rejecting offer within 60 days from the date of offer).

Again, we look forward to working with you in the Education Technology program. We trust you will join us in making this program successful for your district and the Commonwealth of Kentucky. Please direct any questions to Corey Henderson in the SFCC office.

Sincerely.

Chelsey Bizzle

Executive Director, SFCC

Enclosures

KENTUCKY EDUCATION TECHNOLOGY FUNDING PROGRAM FUND UTILIZATION PLANNING FORM

Please be sure to include with this document:

- 1. Excerpt of Board of Education meeting minutes (accepting, escrowing, or rejecting offer).
- 2. Copy of <u>Journal Ledger Proof</u> from MUNIS accounting system demonstrating transfer of funds to **Fund 2**, **Project 162C**, if amount is being matched at the present time.

Return to:

School Facilities Construction Commission
229 W. Main Street, Suite 102, Frankfort, KY 40601
Attention: Corey Henderson
Within Sixty (60) days