| **Tasks to be Accomplished** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Lead** | **Support/Contributors** | | | |
|  |  |  | **Charlie** | **Brown** | **Tom** | **nFront** |
| **For October Board Meeting** | | | | | | |
|  | Agenda Items and Documents for Upcoming Board Meeting   * Draft agenda item list and gather documents * Provide to Vent for upload   ***Due to Vent by 10/21/2016*** | John | Input/ Review | Input/ Review | Input/ Review | Fred |
|  | Obtain an Initial Credit Rating from Fitch   * Launch efforts to gather data | Mike Mace | Support | Support | Support | Fred Coordination with Mike |
|  | Agreements between KyMEA and Members for Member Resources – SEPA and Paris Diesels   * Prepare first draft of the agreement | Tom | Input/ Review | Input/ Review | Input/ Review | John/ Fred |
|  | NGCC Alternatives   * Prepare Initial Assessment on New Alternatives * Prepare Recommendation re: Course of Action | John/Fred |  | Review/ Input | Review/ Input | Bob/Brad |
|  | Transmission Filings for LGE/KU and MISO   * Continue to Manage * Provide Update to Board | Brown |  | Lead | Input | Input |
|  | Assessment of Renewables   * Revise draft report presented in Sep * Prepare a public version of report | John/Fred |  | Review/ Input | Review/ Input | Bob/Brad |
|  | Cost Allocation Plan   * Revise plan to reflect input from Terry Naulty | John | Comment draft distributed last week | Comment draft distributed last week | Comment draft distributed last week | Fred Comment draft distributed last week |
|  | Project Schedule Update   * Double check with Terry and others re: input * If changes are necessary, prepare revised draft for review with Board * If no changes are necessary, confirm Board’s approval | John | Comment and Suggest Any Other Tasks that Should be Added | Comment and Suggest Any Other Tasks that Should be Added | Comment and Suggest Any Other Tasks that Should be Added | Fred  Comment and Suggest Any Other Tasks that Should be Added |
|  | Update Load Forecast   * Update Board on progress and results | Brown |  |  |  | Provide input if helpful and Use for Subsequent Portfolio Analyses |
|  | Follow Progress of BREC Meeting Conditions Precedent under the PPA   * PSC Approval   Credit Support? | Fred | Support as necessary | Support as necessary | Support as necessary | John  Support as necessary |
|  | Arrangements with KMPA   * Prepare Task List for Heather and agree to task order | Charlie | Lead | Support as necessary | Input re: Con tract | Support as necessary |
| **For November Board Meeting** | | | | | | |
|  | Prepare revised implementation budget estimates for FYE June 2017, 2018 and 2019 | John | Review/ Input | Review/ Input | Review/ Input | Fred |
|  | Energy Pool   * Expand discussion documents | Fred |  | Review/ Input | Review/ Input | John/ Tom Washburn/ Bob |
|  | Energy Purchases for May 2019   * Prepare summary of alternatives * Initial discussion with OMU? * Initial discussions with Existing counterparties? | Fred |  | Review/ Input | Review/ Input | John/ Tom Washburn/ Bob |
|  | Decision regarding Adjustment of Capacity Nomination under the Dynegy PPA ***– Notice Due 1/31/2017***   * Discuss with OMU * Plan appropriate analysis | Fred |  | Review/ Input | Review/ Input | John/ Bob |
|  | Initial Risk Management Policy to Meet MISO requirements | Fred/ Brown | Support | Coordinate with Fred | Support | John |
|  | Consideration Accepting Assignment of SEPA Purchases from Other KY Preference Customers   * Develop concepts for potential transaction | Brown | Support | Lead | Support | Analytical Support |
|  | Transmission Agreement with Benham   * Prepare Draft | Tom/ Brown | Support | Lead | Lead | Support |

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| **Major Tasks Completed in 2016** | | | | | | |
|  |  | **Lead** | **Support/Contributors** | | | |
|  |  |  | **Charlie** | **Brown** | **Tom** | **nFront** |
|  | Development of AR Contract and Approval by Board | Tom | Review and Input | Review and Input | Review and Input | John/ Fred |
|  | Proposal Evaluations – Sep 2015 RFP | John | Review and Input | Review and Input | Review and Input | Bob/ Fred |
|  | Addressing Questions and Concerns re: Proposal Evaluations with Stan | John |  | Review/ Input | Review/ Input | Bob/ Fred |
|  | Analysis of Potential Impacts on KyMEA of Counterparty Bankruptcy | Charlie |  | Review/ Input | Review/ Input | Review/ Input |
|  | Evaluation of and input regarding Credit related Questions to be Addressed in the PPAs | Mike Mace/ Fred | Support | Support | Support | John  Support |
|  | PPA with Coal Provider 1 (10 yr.) | Margaret/ Fred | Support | Support | Support | John/Bob Support |
|  | PPA with Coal Provider 2 (3 Yr.) | Margaret/ Fred | Support | Support | Support | John/Bob Support |
|  | Conduct new Peaking Capacity RFP | John/ Fred | Review/ Input | Review/ Input | Review/ Input | Bob |
|  | Transmission Filings   * LGE/KU * MISO | Brown |  | Support | Support | Support |
|  | Proposal Evaluation – April 2016 RFP | John | Review and Input | Review and Input | Review and Input | Bob/ Fred |
|  | PPA with Peaking Capacity Provider 1 (10 Yr.) | Margaret/ Fred | Support | Support | Support | John/Bob Support |
|  | Final report to KyMEA Board summarizing Evaluation of Responses to the Sep 2015 RFP | John | Review/ Input | Review/ Input | Review/ Input | Bob/ Fred |
|  | Final report to KyMEA Board summarizing Evaluation of Responses to the April 2016 RFP | John | Review/ Input | Review/ Input | Review/ Input | Bob/ Fred |
|  | Interest Group Participation Agreement re: Combined Cycle Provider 1   * Review final draft to be provided by OMU * Prepare to discuss with the KyMEA Board | Tom | Review/ input | Input as KyMEA AR Group Rep to Interest Group | Review/ input | Review/ input |
|  | Presentations regarding AR Contract to AR Group Members | Brown/ John/ Fred | Review/ Input/ Participation | Review/ Input re: Presentation and Coordination with and Presentations to Members other than FPB | Review/ Input/ Participation | John/ Fred/ Bob  Prepare Presentation Material |
|  | Stakeholder Process in Frankfort re: Renewables – Meeting 1 | John/ Brown | Support | Planning, review and input re: presentation, participation support |  | Fred |