



## PROGRESS MEETING AGENDA

RE: New Spencer Co. Elementary  
BG No. 15-310  
S-C-B Project No. 1257

DATE: October 20, 2015, 10:00 a.m.

## CONTRACT AMOUNT AND TIME

Original Contract Amount	\$11,525,700.00
Change Orders to Date: 3	\$38,063.00
Present Contract Amount	\$11,563,763.00
Current Percent Complete	32%

Contract Date: April 25, 2016  
Substantial Completion: July 1, 2017  
Final Completion: July 31, 2017

### 1 Schedule

- A. Work Completed in Past 30 Days
  - 1. Morel reported the following:
    - a.
- B. Anticipated Work for Next 30 Days
  - 1. Morel reported the following:
    - a.

### 2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. Discuss critical shop drawings
- B. Color Selections
  - 1. All Color Samples shall be submitted prior to any selections.

*Color board for Brick will be AT site we will be notified  
when it is available*

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. Discuss time extensions.
- B. Morel has submitted a request for 3 additional days for august. A total of 11 requested days have been submitted to date.

8. **ASI's / RFI's**

- A. There have been 8 ASIs to date, no new ASI since last meeting.
- B. RFIs No. 14-17 have been submitted since last month.
1. RFI No. 15, 16 and 17 are still open.

9. **Proposal Requests**

- A. Proposal Request No. 1 was issued to provide sanitary and storm connections to Alternate No.5 Classrooms. Price submitted is \$8,845.40. The Design team is currently evaluating this price.

10. **Change Orders**

- A. Change Order No. 3 has been issued for the following items:
1. Price to add a drain line for the spring which was encountered under the fill area at AEI's recommendation. Price submitted is \$4,333.00.
2. Price to extend the 8" storm line to daylight at the spoil waste area. Price submitted is \$2,925.00.

11. **Pay Requests**

- A. Pay Application No. 5 has been to the Owner at today's meeting.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. Daily Clean-up

- A. Discuss status of clean up

14. New Business

- A. Owner Comments

1. Steve Rucker Ask about color selections
2. Teachers will be at site Monday 10-24-16 9 AM
- 3.

- B. General Contractor Comments

1.

2.

3.

- C. Subcontractors' Comments

1.

2.

3.

- D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on Nov. 17, 2016 at 10:00 a.m. at the job site.

*After Nov meeting the meetings will be every two weeks*