**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, September 26, 2016**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon Board Chair

Ms. Janet Bonham Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:**

Mr. Chuck Adams, Chuck Abell, Steve Rucker, Matt Mercer, Curt Haun, Vicki Goodlett, Diana Thomas, Jim Oliver, Janet Allen, Stacey Hieb, Kevin Dockery, Pete Clevenger, John Shindlebower, Michele Barlow and others.

**ORDER # 33**

**CALL TO ORDER**

The meeting was called to order by Ms. Debbie Herndon at 6:31 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 34**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the September 26, 2016 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

**Going the Distance Award:**

Superintendent Chuck Adams recognized Miss Miranda Kasey with the Going the Distance Award. Miranda was unable to attend meeting.

**CITIZENS AND DELEGATIONS**

Mr. Kevin Dockery addressed the Board regarding trophy surplus and options.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: Taylorsville Elementary presented a Multisensory Reading Lesson
2. Academic Report: Chuck Abell presented Brigance Report and Readiness Committee Packet
3. Superintendent’s Report: Mr. Chuck Adams updated the Board on the following (some items to be discussed and voted on later in the meeting).
   1. TES Construction Project update: Slideshow update was presented.
   2. School Readiness Summit: Selected for School Readiness Summit, Thursday 22nd.
   3. Soft Skills: Looking for direction. Some soft skills are now being implemented.

Ms. Sandy Clevenger suggested seeing which are used in workplace.

* 1. Bus Purchases (Will suggestion outright purchases later in meeting)
  2. Transportation: Considering a December Public Forum for re-districting scenarios
  3. Trophy Surplus
  4. Working Budget
  5. Shortened School Day/Week
  6. SCES Front Office

**ACTION WITH DISCUSSION**

**ORDER # 35**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the August 22, 2016 Regular Monthly Meeting, August 25, 2016 Public Hearing, and August 25, 2016 Special Called Meeting Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 36**

**WORKING BUDGET 2016-2017**

Vicki Goodlett, Finance Officer, reviewed any adjustments made to the budget. Dr. Lynn Shelburne was pleased to see the positive changes compared to the tentative budget. A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Working Budget for 2016-2017.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 37**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH SEPTEMBER 26, 2016)**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* 1. Sherman Carter Barnhart $ 10,845.58
  2. Morel Construction $636,435.00
  3. American Engineers $ 8,726.80
  4. Kentucky Concrete $ 6,422.50
  5. Cellox $ 45,594.00
  6. Mills Supply $ 46,300.14
  7. Atlas $ 3,389.00
  8. Ken/API $ 54,434.27
  9. IMI $ 74,263.50
  10. Rogers Group $ 35,536.48
  11. Lee Brick & Block $ 9,180.36
  12. Mills Supply $ 50,985.50
  13. Ferguson $ 10,000.00
  14. Plumber Supply $ 50,960.39
  15. Geothermal Supply Co. $ 25,087.87
  16. HD Supply $ 75,000.00
  17. Structural Systems $145,305.00

**ORDER # 38**

**REQUEST TO APPROVE MULTI-FUNCTION COPIER BID**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to accept ProSource copier bid as requested and allow principals to determine the package that best fits the need of their school.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 39**

**APPROVAL TO PURCHASE BUSES 2017-2018**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the purchase of three buses outright.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 40**

**REQUEST TO REPAIR JOHN DEERE REEL MOWER**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve to repair the John Deere Reel Mower.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 41**

**TROPHY SURPLUS**

Discussion took place on what to do with numerous old trophies. Some trophies stored at the high school are participation trophies. Board Members agreed that State, Regional, and District Championships should be kept and displayed forever. Board agreed that each SBDM Council should request surplus of old trophies and the Board will make the final approval.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne for SBDM to request surplus of trophies for the Board of Education to approve.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 42**

**PROCEDURE 03.123 AP.2 AND 034.223 AP.2**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to accept procedures 03.123 AP.2 and 034.223 AP.2 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 43**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the Action by Consent items as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Hillview Academy** **Taylorsville Elementary**

Lacy Walthall, IA Michael Bentley, Student Worker

**Spencer County Elementary** **Spencer County Middle School**

Jamie Prather, IA Nathan Greenwell, Social Studies, Rank 3

Brooke Klaus, IA

**Spencer County High School** **Bear Care**

Denise Shelburne, ARC Chairperson (.5) Rank 2 Cassandra Buechele, Child Care Worker, EHS

Jonathan Wilkins, Special Education – LBD (.5) Rank 3

**Other Resignations**

Deborah Ricketts, Emergency Certified Sub Teacher, Rank 5 JB Walls, JR. Maintenance Worker, eff 1/1/17 Revised Date

Jennifer White, Certified Sub Teacher, Rank 2

Tonya Hulak, Sub Classified

Sonia Valentin, ESL Family Advocate

Erin Crenshaw, Emergency Certified Sub Teacher, Rank 3 **Suspension**

Amber Gilpin, Bus Monitor Tracy Sztanya, Teacher – TES w/out pay eff 4/6/16

Casey Steele, Bus Monitor Cassie Hilbert, Bus Monitor, w/out pay eff 8/17/16

Sarah Patel, Bus Monitor

Shannon Hardin, Bus Monitor

Gary Hall, Sub Classified

Teresa Reynolds, Bus Driver (full time) **Terminations**

Curtis Wheeler, Bus Driver (full time) Cassie Hilbert, Bus Monitor, eff 8/23/16

Donna Tobaben, Sub Classfied

Samuel Firkins, Emergency Certified Sub Teacher, Rank 5

Christina Hamon, Emergency Certified Sub Teacher, Rank 4

George Farmer, Emergency Certified Sub Teacher, Rank 4

Allison Bingham, Student Worker-Transportation

Robert Morgenstern, Emergency Certified Sub Teacher, Rank 4

1. Field Trip Approvals (Overnight and Out-of-State)

* SCMS Dance Team – Gatlinburg, TN December 2016
* SCMS ACDA Honor Choir – Bowling Green October 2016
* SCHS FFA – Indianapolis Convention Center October 2016
* SCHS GT Derby Dinner Playhouse December 2016
* SCES – Squire Boone Caverns October 2016
* SCHS Choir – Hyatt Regency February 2017
* SCHS FCS/FCCLA – Overnight Frankfort, KY October 2016
* TES – Derby Dinner Playhouse November 2016
* SCHS Drama Club – Overnight UofK November 2016
* FFA Overnight – Indianapolis October 2016

1. Fundraiser Approvals

* TES – WHAS Crusade for Children –Penny War December 2016
* SCES – Sticker Vending Machine – to purchase instructional resources to support moving student achievement, to provide trade books which support Thematic Teaching, and to support technology purchases that coincide with our school’s Technology Plan.
* Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATES | PROCEEDS | WHO is working |
| Yearbook Club | Sell extra copies of previous yearbooks | All School Year or until gone | Yearbook Club to purchase supplies and materials | Students |
| Boys Basketball | Celebrity Free Throw Contest | Half Time of Home Games Dec.-Feb. |  | Parents |
| Boys Basketball | Friends of the Bears Club:$100 you  Receive: Polo, dinner and tickets to the game. The basically sponsor a player.  Nov-Feb | Nov- Feb | Players Gear/travel gear and new uniforms | Parents/Coaches |
| Boys Basketball | Spirit Wear | Nov-Feb. | Raise money for Ohio Trip | Parents |
| 2017 Project Graduation Booster | Pork Chop Luncheon | October 13, 2016 | Project Graduation | Parents |
| FCCLA | Bears Boutique  Key chains, lanyards, monogramming, decals, blankets, etc. | October – May | Support FCCLA offices & group activities | Adults and Students |
| Beta Club | Super Fan Fundraising Tervis Tumblers | Sept 26 – October | Tervis Tumblers | Parents/Students |
| Student Council | Spirit Wear  Tshirts, croakies, face stickers and lanyards | TBA | Purchase Bear Suit and Electronic Sign outside school. | Students |
| Student Council | Homecoming Dance | October 1, 2016 | Purchase Bear Suit and Electronic Sign outside school. | Students |
| Student Council | Halloween Grams  Suckers | Oct 16-Oct. 20, 2016 | Purchase Bear Suit and Electronic Sign outside school. | Students |
| Band | Kroger Cards | School Year | Music , Repairs, and Transportation | Parents |
| Band | Trash Pick up | Sept 2016 & April 2017 | Transportation and Music | ADULTS ONLY |
| Band | Cake Auction | Dec 2016 and April 2017 | Transportation, Music and Repairs | Parents |
| Band | Mixed Bag Designs  Bags, kitchen items, organizational items | October/November | Music, new instruments, repairs, transportation, honors band, trips | Students |
| Band | Car Wash | April 2017 | Music, new instruments, repairs, transportation, honors band, trips | Students |
| Band | World’s Finest Chocolate | January/February | Music, new instruments, repairs, transportation, honors band, trips | Students |
| Band | Ham Sales | November 2016 and  March 2017 | Music, new instruments, repairs, transportation, honors band, trips | Parents |
| Band | Sponsor Ads on T-shirts/Programs | School Year | Music, new instruments, repairs, transportation, honors band, trips | Parents |
| Band | Pancake Breakfast | February 2017 | Transportation, music, repairs and trip | Students |
| Class of 2017 Project Grad Boosters | Senior Night Banners/Signs | School Year | 2017 Project Graduation | Parents |
| Yearbook | Yearbook Ads | One Full Month | Help in lowering cost of yearbook to students. | Students |

* SCMS Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dance Team | Volleyball Tournament | Oct & Nov. | Competition Uniforms and competition entrance fees | Adults |
| Dance Team | Trash Pick Up | September | Competition Fees | Adults |
| Dance Team | Octoberfest Booth | October | Competition Fees and uniforms | Adults and Students |
| HS/MS Drama Club | Hometown Pizza Cards | October | KTA Comp | Adults and Students |
| HS/MS Drama Club | Buffalo Wild Wings | October | KTA Comp | Adults |
| HS/MS Drama Club | Face Painting & Craft Fair | October 29 | KTA Comp Festival | Adults and Students |
| Choir | Spirit wear | October | Risers | Adults |
| Choir | Century Resources | September 27 | Pianist Fee, Music, and Supplies and Risers | Adults |
| Choir | Little Caesars Pizza Kits | October 24 | Risers | Adults |
| Choir | Coffee | January | Help to Pay for Kings Island | Adults and Students |

1. Fee Requests:

SCES Fees:

|  |  |  |
| --- | --- | --- |
| Miles/Tobbe & White Classes | $13.00 | Gattiland for Team Bldg Activity 10/12/16 |
| Harrelson and Sanford Classes | $21.00 | Squire Boone Caverns Field Study 10/10/16 |
| 5th Grade GT | $7.00 | Red Orchard Park Shelbyville 9/9/16 |

SCHS Fees:

|  |  |  |
| --- | --- | --- |
| SCHS Band | $15.00 | Participate in UofL Band Day |
| SCHS FCCLA | $60.00 | Registration fee for KY FCS University |
| SCHS Choir | $12.00 | All State Audition Fee |
| FFA | $30.00 | National FFA Convention Fee |
| SCHS NTHS | $40.00 | National Technical Honor Society Dues |
| SCHS/SCMS Drama Club | $140 | UofK State Competition |

SCMS Fees:

|  |  |  |
| --- | --- | --- |
| SCMS Drama Club | $20 | Regional District Comp – Bus – Supplies |
| SCMS Drama Club | $140 | UofK State Competition – bus – hotel – registration supplies |
| Boys Basketball | $160 | Uniforms – Travel Suits, and Shoes |
| Cross Country | $100 | Parent Fee – Uniforms & Team Entry Fees for Meets |

1. Surplus Items:

**SCHS Technology:**

* 6 Monitors
* 4 Latitude 2100
* 5 Projectors
* 1 Printer
* 18 Optiplex

**ECE**

* 6 Chairs
* 2 Child couches
* 1 Listening Chair
* 1 Wooden Kitchen Set
* 1 Wooden Cabinet
* 1 Wooden Telephone Booth
* 1 Wooden Table

1. Non Resident Contracts – N/A
2. Grant Approvals:

* TES Spencer County Farm Bureau Mini Grant $250
* SCPS Work Ready Skills Initiative Grant

1. Shortened School Day Requests / SCHS Student (Total of Two)
2. Shortened School Week Request / SCHS Student
3. Maternity Leave Requests: Kasey Goodlett
4. Approval of Annual Vendors (Model Procurement)

|  |  |
| --- | --- |
| 4 Imprint | Custom Overhead Door |
| AllHeart | GEOTHERMAL SUPPLY CO., INC. |
| Awardworks, LLC | Howard's Hardware & Farm Supply, Inc. |
| Bardstown Sporting Goods | Knight's Mechanical Inc |
| Books-a-Million Inc. | Neill-LaVielle Supply Company |
| Bumblebee Team Sports | Nevco |
| Carey Signs | DECKER EQUIPMENT INC. |
| Cytomax/Cytosport | Shelby Septic |
| IRC Team Sports | Southern Tool Supply |
| Olde Master Originals | AutoJet Muffler Corp |
| Power Distributors | Clark Power Services |
| Prestwick House | Truck Parts and Service |
| Samuel French Publishing | UHL Sales and Service |
| US Games | West Music |
| USA Print Brokers | Unity School Bus Parts |
| Dancewear Solutions | Trompeter |
| Preferred Marketing Solutions | Dragon Lady Creations |
| Wal-Mart (Shelbyville) | GTM Sportswear |
| Batteries Plus Bulbs | Mt. Washington Florist |

1. Open Record Requests:

* Amy Richards on behalf of SmartProcure, Inc.
* Lang Company

1. Administrative Travel Expense Form

* Mr. Chuck Adams: $166.09 for KASA Meeting in Louisville, KY and

Continuous Achievement in Lexington, KY

1. 2016 Fall KSBA Regional Meeting

* Ms. Debbie Herndon, Dr. Lynn Shelburne and Ms. Sandy Clevenger

**COMMUNICATIONS**

1. Board Members

Ms. Sandy Clevenger mentioned Cleo Battle, Executive Vice President of the Louisville Convention and Visitors Bureau .  He is responsible for a partnership between JCPS and Spaulding to create a Hospitality track in their high schools because of the significant shortages in the field.    Ms. Clevenger feels this may be something that could benefit us.

1. SCEA Update – No Report
2. Written Communication
   1. Attendance Report – Month One 2016-2017

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | |  |  |  |  |
|  | **2015-2016** | **2016-2017** | **2015-2016** | **2016-2017** | **2015-2016** | **2016-2017** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **185.46** | **202.77** | **97.21** | **96.37** | **192.00** | **211.00** |
| **Grade 1** | **182.52** | **181.82** | **97.56** | **97.79** | **187.00** | **186.00** |
| **Grade 2** | **188.28** | **181.37** | **97.95** | **96.86** | **193.00** | **190.00** |
| **Grade 3** | **215.33** | **192.38** | **97.25** | **96.93** | **221.00** | **199.00** |
| **Grade 4** | **211.58** | **221.9** | **96.98** | **96.78** | **220.00** | **230.00** |
| **Grade 5** | **209.46** | **222.8** | **97.66** | **97.14** | **215.00** | **228.00** |
| **Grade 6** | **211.38** | **225.83** | **96.38** | **97.62** | **220.00** | **232.00** |
| **Grade 7** | **228.89** | **219.62** | **96.71** | **97.34** | **237.00** | **227.00** |
| **Grade 8** | **219.90** | **223.61** | **96.01** | **96.67** | **229.00** | **232.00** |
| **Grade 9** | **241.71** | **225.29** | **96.43** | **96.50** | **252.00** | **234.00** |
| **Grade 10** | **225.10** | **237.40** | **95.43** | **96.22** | **239.00** | **248.00** |
| **Grade 11** | **218.53** | **219.06** | **95.60** | **95.21** | **230.00** | **233.00** |
| **Grade 12** | **186.94** | **204.44** | **95.22** | **93.89** | **200.00** | **218.00** |
| **Grade 14** | **2.82** | **1.94** | **100** | **97.06** | **2.00** | **2.00** |
| **TOTAL** | **2727.9** | **2760.23** | **96.62** | **96.55** | **2837.00** | **2870.00** |

* 1. Bus Maintenance Report
  2. Building Inspections
  3. SBDM Minutes
  4. Local Field Trips
  5. Health Office Visits

**DIALOGUE AND FUTURE AGENDA TOPICS**

* SCES Vestibule by the December Meeting
* Discussions on next building project.
* End of Course Feedback from Edgenuity Students – Survey
* Grading Standards

**ORDER # 44**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the September 26, 2016 agenda as part of the official Board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 45**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to adjourn at 8:39 pm.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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Ms. Debbie Herndon, Board Chair

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Mr. Chuck Adams, Superintendent, Secretary