



Stephen L. Pruitt, Ph.D.  
Commissioner of Education

**KENTUCKY DEPARTMENT OF EDUCATION**

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Phone: (502) 564-3141 • [www.education.ky.gov](http://www.education.ky.gov)

October 13, 2016

Amy Razor, Executive Director  
Northern Kentucky Cooperative for Educational Services  
5516 E. Alexandria Pike  
Cold Springs, KY 41076-3540

RE: INCREASED SY 2016-2017 IDEA-B Notice of Approval

Dear Ms. Razor:

The Kentucky Department of Education (KDE) approves the increase in the Northern Kentucky Cooperative for Educational Services' (NKCES) 2016-2017 school year application for Grant Funds under Part B of the Individuals with Disabilities Education Act (IDEA-B). This increased Grant Award is made available from Kentucky's State Share Set Aside IDEA funds which are intended to be used by the cooperative in the provision of technical assistance and support as directed and approved by the KDE, Division of Learning Services (DLS). These additional funds of \$10,260 are intended to fund the cooperative's Explicit Instruction initiative. This brings the total **NKCES** award under this program to **\$1,016,360.00**. These funds must be utilized for the purpose of meeting the agreed upon assurances for provision of technical assistance as stipulated in the application, which now includes the activities described for the additional initiative.

Federal laws governing the use of these funds are found in the 2004 IDEA Reauthorization at 20 USC § 1400, *et seq.*, and its implementing regulations (34 CFR Part 300), and in the Education Department General Administrative Regulations (EDGAR) at 34 CFR, Parts 74-86. Relevant state law is located in 707 KAR 1:015.

SY 2016-2017 IDEA-B funds can be requested using federal cash request forms obtained from the Division of Budget and Financial Management. These funds are available for obligation from July 1, 2016 through September 30, 2017 provided the cooperative has:

- Spent all SY 2015-2016 IDEA-B funds;
- Met all supervision requirements related to IDEA-B projects;
- Submitted a current, approved Collaborative Funding Application on file with the Division of Learning Services; and,
- Special conditions are not imposed on the Grant funds.

SY 2015-2016 IDEA-B funds may not be spent after September 30, 2016 unless they have been properly obligated and reported. Unpaid obligations of SY 2015-2016 funds must be liquidated by November 30, 2016 and the deadline to submit your final request for reimbursement is December 10, 2016. Any funds not requested by this time will revert back to the U.S. Department of Education. Additional information related to expenditure reporting is enclosed.

Unless otherwise specified your budget for SY 2016-2017 is approved as submitted. Expenditures may only be made from the codes contained in this budget from July 1, 2016 through June 30, 2017. Prior approval from this office is required before spending these funds other than currently approved. Amendments for activities not approved in the original application must be submitted and approved before expenditures related to these activities can be made.

If you have questions, or need assistance please contact Gretta Hylton or Sammie Lambert at (502) 564-4970.

Sincerely,

A handwritten signature in cursive script that reads "Gretta Hylton".

Gretta Hylton, Director  
Division of Learning Services

GH:dj

C: Linda Alford  
Amanda Ellis  
Dru Hawkins