**HEARTLAND ELEMENTARY**

**SITE BASED DECISION MAKING**

**SPECIAL COUNCIL MEETING**

**AUGUST 15, 2016**

**OPERATING BUSINESS**

**Call to Order**

Our meeting was called to order by Emily Campbell at 4:33 pm. Those present were Emily Campbell, Lisa Biddle, Hannah Hobbs, Tammy Riggs, and Shannon Weber. Mollie Thompson was unable to attend. Mrs. Campbell informed everyone that Jennifer Lewis is the represented board member for Heartland. New members are scheduled in August for their training and parents were reminded to get their fingers printed.

**Agenda**

After the Council reviewed the Agenda, Lisa Biddle made a motion to accept the agenda as revised. Tammy Riggs seconded the motion. Consensus was reached by the Council.

**July Minutes**

Minutes were reviewed from July 11th meeting. A motion was made by Shannon Weber and a second by Lisa Biddle to accept the minutes as revised. Consensus was reached by the Council.

**Public Comment**

None

**Good News Report**

* The year is off to a great start.
* With enrollment we have surpassed what we were projected to have enrolled for the year.
* Misty’s ultrasound and mammogram came back all clear and finished her last Chemo treatment this past Thursday.

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**STUDENT ACHIEVEMENT**

Mrs. Campbell explained how these meetings are all based around what is best for the students. She said there are some grades (4th and 5th) that will need extra support this year and to keep that in mind.

**PLANNING**

Mrs. Campbell listed those who signed up for each committee and the members chose a chair person and some a co person for each committee for 2016-2017 school year.

**BUDGET REPORT**

**Per Pupil Allocation/Local Budget**

The Per Pupil budget and Local budget was reviewed by the Council. Tammy Riggs made a motion to accept the Per Pupil budget as written with a second being received by Shannon Weber. Shannon Weber made a motion to accept the local budget as written with a second being received by Hannah Hobbs. Consensus was reached by the Council. All members were given a copy of the Per Pupil Budget.

**NEW BUSINESS**

* Accident report was reviewed and no action was needed.
* **Enrollment Update-** we were projected at 544 students and as of today we have 587 with two more 1st graders being enrolled tomorrow (twins). Mrs. Campbell passed out and went over the formula/information and stated that these numbers may qualify to be able to hire a new teacher. She said she is sending out an email and survey to the staff to get ideas and opinions on how a new teaching position could be used if we qualify.

**OLD BUSINESS**

**EXECUTIVE SESSION**

Lisa Biddle made a motion and the Council went into Executive Session at 5:40 pm to discuss personnel. Mrs. Campbell started by stating that we were able to hire another Low Incidence Instructional Assistant for Mrs. Young’s room. The Custodian position has not been filled. They have had 9 apply and out of interviews had two candidates that would fit the position. One of them is looking to possibly change careers and will let her know this week and the other has a back ground in custodial work at the hospital. The Council came out of Executive Session at 4:50 pm and the following motion was made to Terrie Morgan by Lisa Biddle, to hire and fill the Instructional Assistant position with Natascha Johnson. A second motion was given by Shannon Weber with consensus by the Council.

**ANNOUNCEMENTS**

The next meeting will be September 19th @ 4:30 pm. With no further items on the agenda, Shannon Weber made a motion to adjourn the meeting with a second by Tammy Riggs. The meeting was adjourned at 5:55 pm with consensus reached by the Council.

Respectfully submitted,

Jennifer Wilcox, Office Manager

Heartland Elementary