**HEARTLAND ELEMENTARY**

**SITE BASED DECISION MAKING**

**SPECIAL COUNCIL MEETING**

**AUGUST 30, 2016**

**OPERATING BUSINESS**

**Call to Order**

Our meeting was called to order by Emily Campbell at 2:50 pm. Those present were Emily Campbell, Lisa Biddle, Hannah Hobbs, Tammy Riggs, and Shannon Weber. Mollie Thompson was unable to attend.

**Agenda**

After the Council reviewed the Agenda, Tammy Riggs made a motion to accept the agenda as revised. Shannon Weber seconded the motion. Consensus was reached by the Council.

**Public Comment**

None

**Open Discussion**

Mrs. Campbell explained that this meeting was scheduled to discuss and decide on the new allocated positions (Two certified teachers and one classified instructional assistant) the school has been given. A current class enrollment report was given to each member. The council discussed and offered their opinions in order to come to a decision. The decision was made to fill positions with a full time kindergarten teacher, kindergarten instructional assistant and a full time reading couch/support teacher. A motion was made by Shannon Weber to post the positions and a second was given by Tammy Riggs. Consensus was reached by the Council.

**EXECUTIVE SESSION**

Lisa Biddle made a motion and the Council went into Executive Session at 3:36 pm to discuss personnel. The Council came out of Executive Session at 3:45 pm and the following motion was made to Terrie Morgan by Tammy Riggs, to hire and fill the Instructional Assistant position with Susan Burgess and the Custodian position with Roger Whobrey. A second motion was given by Hannah Hobbs with consensus by the Council.

**ANNOUNCEMENTS**

The next meeting will be September 19th @ 4:30 pm. With no further items on the agenda, Hannah Hobbs made a motion to adjourn the meeting with a second by Tammy Riggs. The meeting was adjourned at 3:50pm with consensus reached by the Council.

Respectfully submitted,

Jennifer Wilcox, Office Manager

Heartland Elementary