**G.C. BURKHEAD SITE BASED COUNCIL**

**MINUTES**

**August 11, 2016 2:45 P.M.**

The meeting was called to order by the co-chairperson, Heather Korrell, with the following members present: Chris Adams, Regina Boone, Maria Craig, Monica Crim, Ginger Goodwine, Heather Korrell, Charity Washington.

Members Absent – Melissa Case

APPROVAL OF AGENDA – Holly Moberly requested to add approval of Purchase Plan for Instructional Materials to the agenda. Ginger Goodwine motioned to approve the agenda as amended. Regina Boone seconded. Motion carried by consensus.

APPROVAL OF MINUTES – Monica Crim noted the date was incorrect on the July 2016 minutes. Monica Crim motioned to approve the minutes for July 14, 2016 as amended. Chris Adams seconded. Motion carried by consensus.

RECOGNITION OF VISITORS – Josh Johnson, Holly Moberly, John Stith

Council members held discussion on setting new SBDM meeting date and time. The meeting date will be the 2nd Thursday of each month and meetings will be held at 2:45 p.m.

APPROVAL OF POLICY 24.00 – Regina Boone motioned to approve Policy 24.00. Ginger Goodwine seconded. Motion carried by consensus.

Student Achievement – Heather Korrell shared that preliminary KPREP data is in and expected to be released in September. She also shared MAP testing will be held the week of August 22nd.

Holly Moberly provided council members with a copy of the purchasing plan for instructional materials. Discussion was held.

APPROVAL OF PURCHASNG PLAN FOR INSTRUCTIONAL MATERIALS – Ginger Goodwine motioned to approve Purchasing Plan for Instructional Materials. Regina Boone seconded. Motion carried by consensus.

Council members received a copy of the 2016-2017 Emergency Management Plan. Discussion was held.

APPROVAL OF 2016-2017 EMERGENCY MANAGEMENT PLAN – Chris Adams motioned to approve the 2016-2017 Emergency Management Plan. Regina Boone seconded. Motion carried by consensus.

Committee Updates: Heather Korrell shared that all teachers have been placed on a committee.

Council members received the financial report for July 2016.

Old Business: No old business was discussed.

New Business: No new business was discussed.

Ongoing Learning: Heather Korrell shared that there will be a KASC conference September 13 & 14th at the Galt House for any council member interested in attending.

**ADJOURNMENT – There being no further business Ginger Goodwine motioned to adjourn the meeting.  Monica Crim seconded. Motion carried by consensus.**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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