

**SBDM Meeting
Lincoln Elementary School
SBDM Meeting Minutes
September 15, 2016**

Members Present: Mrs. Dragan, Mr. Sparks, Mrs. Berringer, Ms. Litzler and Mrs. Stuempel

Members Missing: Mrs. Marimon

Guests: Mr. Chenot, Mr. Clifton, Mrs. Levy, and Mr. Wolf

Opening Business:

A. Agenda Approval:

Mrs. Dragan added “Tentative Activity Account Budget” to the agenda. Mr. Sparks made a motion to accept the agenda for the meeting and Mrs. Stuempel seconded the motion.

B. Minutes:

The meeting minutes from August were reviewed. Mrs. Berringer made a motion to accept the August meeting minutes and Ms. Litzler seconded the motion.

C. Good News Report:

The following Good News items were shared at this meeting:

- A kindergarten teacher has been added. Further discussion took place regarding the transition of the new teacher to her own classroom.
- MAP testing is almost complete. This Friday is the end of the window. Individual student reports normally went home with the first report card, but with school starting sooner, the reports will be sent home sooner.
- RTI is underway for grades 2 – 6.
- Kindergarten teachers are screening students for the Brigance assessment.
- Star and Students of the Month are starting with week.
- Core Life is going well.
- Mumkin sale is going well. Many compliments of the display outside of school.
- PTC Officer Elections – nomination forms will go home next week and an email will be sent to staff members to seek involvement in PTC.

D. Public Comment:

There was no public comment

Student Achievement Report:

- A. Student Test Results Timeline – the timeline for the release of KPrep scores was shared by Mr. Wolf. The scores will be released to the public on Tuesday, September 27th.

School Improvement Planning

- A. Committee Team Updates: Curriculum Team, PBIS/Core Life Team, Student Groupings Team – the council discussed the committees and the intent of each Team.

Budget Report:

- A. Budget Update
 - a. SBDM Budget Report – Current balance is \$18,867. The second grade team would like to purchase the math intervention, *Splash Math*. Cost is \$239 for one class license. Mrs. Berringer made a motion to approve *Splash Math* and Mr. Sparks seconded the motion.
 - b. Student Activity Budget Report – Council reviewed the activity funds and the amount of monies in each grade level fund and all activity funds. Council also reviewed the school activity fund anticipated expenditures. Mrs. Stuempel made a motion to accept the activity fund anticipated expenditures and Ms. Litzler seconded the motion.

New Business:

- A. Bi-Law Review continued
 - a. Second reading of Records section – Council reviewed the Records section of the Bi-laws. Mrs. Berringer made a motion to accept the Records section of the Bi-laws and Mrs. Stuempel seconded the motion.
 - b. First reading of sections: Council Officer and Duties – Council reviewed the Council Officers and Duties section of the bi-laws. Mrs. Stuempel made a motion to approve the first reading of the records section of the bi-laws and Mr. Sparks seconded the motion.
- B. School Safety Plan – Emergency and Crisis Response Guide
 - a. Ms. Litzler made a motion to approve the Crisis Management Plan and Mrs. Berringer seconded the motion.
- C. Minority Election
 - a. Council discussed that the student population is above 8%, therefore, a minority parent election needs to take place. Mrs. Dragan will begin the steps to set up a parent election. If a minority parent is elected, an additional teacher election will take place as well.
- D. Continued Review of LES Extracurricular Policy
 - a. Council reviewed sample Extracurricular Policies from other schools and discussed the current LES Extracurricular Policy. The council also

**At 5:57 pm Mrs. Berringer made a motion to extend the meeting and Ms. Litzler seconded the motion.

- E. Current LES Enrollment
 - a. Council reviewed the current LES enrollment numbers.

F. State Reports due October 1, 2016

a. Council discussed the reports in ASSIST that are due on October 1.

G. Fundraising Approvals – council reviewed the fundraiser approvals.

Adjournment:

A motion to adjourn this meeting was made by Ms. Litzler and seconded by Mrs. Stuempel.

The date of the next SBDM meeting will be held in the Lincoln Library on Thursday, October 20 at 4:30 pm.