

BIG ROCK PLAN FOR PROGRESS

BREATHITT COUNTY SCHOOLS: STUDENT ATTENDANCE, EOY SY 2015-16 ADA 96%

IN THE FIRST 30 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:

NOTE: PDSA'S WILL BE COLOR-CODED BY DISTRICT TO SHOW PROGRESS ON EACH ACTION STEP (completed tasks highlighted in green, tasks in process marked in yellow and tasks not started/extended date marked in red)

REVISION AND FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1

DISTRICT ADA = 96%

THE MEASURES/EVIDENCE WE WILL USE ARE:

APPROVED BOARD AGENDA

APPROVED BOARD MINUTES

LEADERSHIP TEAM MINUTES/CORRESPONDENCE

POLICY POSTED TO KSBA HOSTED WEB SITE – DISTRICT POLICIES AND PROCEDURES

WEEKLY DISTRICT INFINITE CAMPUS REPORTS

FIRST 30 DAYS ACTION STRATEGIES:

APPROVE 2ND READING OF ATTENDANCE POLICY; BOE, STATE MANAGER
 POLICY POSTED TO DISTRICT WEB SITE (ANNOUNCEMENT)
 POLICY SENT TO LOCAL MEDIA

WHO IS ON POINT?

DAVID GIBSON,
 SUPT.
 JENNIFER SPENCER,
 DPP

BY WHEN

9-15-15

HOW COMMUNICATED
 BOE REPORT/
 DISTRICT LEADERSHIP CORRESPONDENCE

NOTES:

BOARD POLICY 09.123 HAS BEEN UPDATED. IT WAS PUBLISHED ON THE DISTRICT WEBSITE. IT WAS ALSO PUBLISHED IN THE LOCAL NEWSPAPERS.

REVIEW AND IMPLEMENT WITH FIDELITY OUT-OF-DISTRICT STUDENT RECIPROCAL AGREEMENT CONTRACTS
 REVIEW AND REPORT DISTRICT ATTENDANCE DATA FROM ICAMPUS
 REVIEW OF CENTRALIZED ENROLLMENT

DAVID GIBSON,
 SUPT.
 JENNIFER SPENCER,
 DPP

9-15-15

BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE/
 DPP ENROLLMENT

NOTES:

BIG ROCK PLAN FOR PROGRESS

MYAPP TRAINING COMPLETION FOR BCHS AND SMS COUNSELOR STAFF REVIEW IMPLEMENTATION OF SCHOOL LEVEL ATTENDANCE INTERVENTIONS	JENNIFER SPENCER, DPP	9-15-15	DPP/PRINCIPAL /DESIGNEE/ COUNSELOR
NOTES:			
REVIEW IMPLEMENTATION OF POLICY/PROCEDURES OF FAIR TEAM AND TDP (TRUANCY DIVERSION PROGRAM)	JENNIFER SPENCER, DPP	9-15-15	DPP/PRINCIPAL/ COUNSELOR
NOTES:			
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY - ACT			

<p><u>IN 60 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:</u> FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1 DISTRICT ADA = 96% COUNSELORS HAVE PROVIDED ALL BCHS AND SMS 8TH GRADE TEACHERS WITH MYAP PD ALL BCHS/SMS 8TH GRADE STUDENTS HAVE RECEIVED MYAP INSTRUCTION</p>			
<p><u>THE MEASURES/EVIDENCE WE WILL USE ARE:</u> WEEKLY DISTRICT INFINITE CAMPUS REPORTS DAILY SCHOOL IC REPORTS FROM COUNSELOR TO PRINCIPAL/DESIGNEE LEADERSHIP TEAM MINUTES/CORRESPONDENCE COMPLETION OF TEACHER ROSTERS COMPLETION OF STUDENT TRAINING CONFIRMED THROUGH IC REPORT SCHOOL HEALTH AUDIT</p>			
60 DAYS ACTION STRATEGIES:	WHO IS ON POINT?	BY WHEN	HOW COMMUNICATED

BIG ROCK PLAN FOR PROGRESS

<p>WEEKLY MONITORING OF ATTENDANCE INTERVENTION TAB (IC)</p> <p>NOTE: THE DISTRICT ADA IS CURRENTLY AT 94.84. WITH CONTINUED MONITORING AND FULL IMPLEMENTATION OF STRATEGIES, WE EXPECT TO REACH OUR GOAL OF 96% ADA AT THE END OF THE SCHOOL YEAR.</p>	<p>JENNIFER SPENCER, DPP</p>	<p>11-16-15</p>	<p>BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</p>
<p>WEEKLY DISTRICT INFINITE CAMPUS REPORTS DAILY SCHOOL IC REPORTS</p>	<p>JENNIFER SPENCER, DPP DONNA FUGATE DAC/IS</p>	<p>11-16-15</p>	<p>BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</p>
<p>FULL IMPLEMENTATION OF POLICY/PROCEDURES OF FAIR TEAM AND TDP (TRUANCY DIVERSION PROGRAM)</p>	<p>JENNIFER SPENCER, DPP</p>	<p>11-16-15</p>	<p>BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</p>
<p>USING THE SCHOOL HEALTH AUDIT RESULTS COMPLETED ON 10-27-15, CREATE PROTOCOL FOR MONTHLY SCHOOL HEALTH SERVICES TO TRACK AND REPORT 1) NUMBER OF HEALTH OFFICE VISITS, 2) NUMBER OF STUDENTS SENT HOME, 3) NUMBER OF STUDENTS WITH KNOWN HEALTH CONDITIONS WITH 6 OR MORE ABSENCES</p>	<p>WAYNE SIZEMORE/JENNIFER SPENCER</p>	<p>12-1-15</p>	<p>INFINITE CAMPUS REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</p>
<p>USING THE SCHOOL HEALTH AUDIT RESULTS COMPLETED ON 10-27-15, CREATE PROTOCOL FOR TRAINED UNLICENSED SCHOOL PERSONNEL ON MEDICATION ADMINISTRATION AND CLINICAL PROCEDURES</p>	<p>WAYNE SIZEMORE/JENNIFER SPENCER</p>	<p>2-1-16</p>	<p>INFINITE CAMPUS REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</p>
<p>SCHOOL LEVEL STUDENT ABSENCES INTERVENTIONS IMPLEMENTATION WITH ATTENDANCE INTERVENTION TAB DAILY ATTENDANCE REPORT FROM EACH SCHOOL</p>	<p>JENNIFER SPENCER, DPP</p>	<p>12-1-15</p>	<p>DISTRICT LEADERSHIP REPORT CORRESPONDENCE</p>
<ul style="list-style-type: none"> • IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY - ACT 			

BIG ROCK PLAN FOR PROGRESS

<p><u>IN 90 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:</u> FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1 DISTRICT ADA = 96%</p>			
<p><u>THE MEASURES/EVIDENCE WE WILL USE ARE:</u> DISTRICT ADA = 96%</p>			
<p>90 DAYS ACTION STRATEGIES:</p>			
<p>WEEKLY MONITORING OF ATTENDANCE INTERVENTION TAB (IC) NOTE: THIS IS CONTINUALLY BEING MONITORED ON A REGULAR BASIS. IT IS STILL INCONSISTENT AT THE SCHOOL-LEVEL. CONTINUED COMMUNICATION WITH THE SCHOOL LEADERS</p> <p>THIS WILL BE THE PLP TAB IN IC FOR THE 16-17 SCHOOL YEAR AND ALL ATTENDANCE CLERKS HAVE BEEN TRAINED TO USE THIS.</p>	<p>JENNIFER SPENCER, DPP</p>	<p>5-31-16</p>	<p>DISTRICT LEADERSHIP REPORT CORRESPONDENCE</p>
<p>100% IMPLEMENTATION OF My Academic Planner (MYAP) – STUDENTS SHOULD BE UTILIZING MYAP TO SCHEDULE FOR THE 16-17 SCHOOL YEAR. DUE TO CHANGES IN BHS SCHEDULE, ADDITIONAL GUIDANCE MAY BE NEEDED FROM KDE</p>	<p>JENNIFER SPENCER, DPP DONNA FUGATE, CAO</p>	<p>2-1-16</p>	<p>DISTRICT LEADERSHIP REPORT CORRESPONDENCE</p>

WHO IS POINT?

BIG ROCK PLAN FOR PROGRESS

100% REPORTING OF CLASSROOM ATTENDANCE BY CLASSROOM TEACHERS AT BHS AND SMS AS MANDATED BY 702 KAR 7:125, SECTION 1 (1), IN COLLABORATION WITH ATTENDANCE CLERKS.	JENNIFER SPENCER, DPP	5-9-16	DISTRICT LEADERSHIP REPORT CORRESPONDENCE
DEVELOPMENT OF DISTRICT-WIDE BEHAVIOR MATRIX FOR CONSISTENT DISCIPLINE STRATEGIES IN ALL SCHOOLS. THIS WILL BE IN COLLABORATION WITH STEVE HUTTON TO INCLUDE PBIS STRATEGIES.	DPP	07-26-16	DISTRICT LEADERSHIP REPORT CORRESPONDENCE
100% IMPLEMENTATION OF THE ATTENDANCE POLICY. THE POLICY IS NOT BEING FOLLOWING WITH FIDELITY REGARDING EXTRA-CURRICULAR ACTIVITIES AT ALL SCHOOLS.	JENNIFER SPENCER, DPP	5-25-16	DISTRICT LEADERSHIP REPORT CORRESPONDENCE
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY – ACT			