**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, August 22, 2016**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon Board Chair

Ms. Janet Bonham Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Adams, Mr. Chuck Abell, Steve Rucker, Matt Mercer, Curt Haun, Amanda Bruce, Mary Lynn Martin, Vicki Goodlett, Tony Pharm with Sherman Carter Barnhart, Mary Lynn Martin, Diana Thomas, Pete Clevenger, John Shindlebower, Michele Barlow and others.

**ORDER # 16**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 17**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

* Going the Distance Award: Amanda Bruce from Spencer County High School
* 2016-2017 SCMS McGill Library Media Center: Emily McGill 8th grader at SCES

**CITIZENS AND DELEGATIONS**

* No Members of the public addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight – FFA shared recent achievements with the Board.
2. Academic Report – College and Career Update – Mr. Curt Haun reviewed Career Pathways offered at SCHS along with College and Career Readiness/AP Exams and AP Testing Statistics
3. Superintendent’s Report: Mr. Adams provided information on the following:
	1. Upcoming Financial Audit.
	2. TES Construction Update. Photos also provided from Sherman Carter Barnhart
	3. Data Security and Best Practices provided in Written Communications pertaining to legislative updates (HB 341)
	4. Tax Hearing – Date: August 25, 2016 and this has been advertised for two weeks.
	5. School Safety: Response to TES phone threat.
	6. Transportation: One route will exchange a 66 passenger bus for an 82 passenger.
	7. Personnel and/or contract modifications on agenda.

**ACTION WITH DISCUSSION**

**ORDER # 18**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the July 25, 2016 Regular Monthly Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 19**

**TEXTBOOK INSTRUCTIONAL MATERIAL PURCHASING PLAN**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Textbook Instructional Material Purchase Plan as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 20**

**SCMS POSITION – 6TH GRADE**

Recommendation to approve the establishment of an additional teaching position at SCMS in 6th grade due to enrollment and fulfilling the legal obligation of the BOE as defined by the formula of the staffing allocation adopted in March.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the SCMS 6th grade teaching position as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 21**

**SCHS .5 ECE TEACHER/.5 RTI INSTRUCTIONAL ASSISTANT**

SCHS is seeking board approval to add a .5 ECE teaching position to allow our RTI teacher to work with ECE identified students in the technology lab. Since the intent of this request is for the teacher to work closely on small class sizes of students identified as ECE, we need to reclassify this position as ECE instruction. Adequate funds are available through IDEA-B grant funds for this request. We are requesting a .5 instructional assistant position to work with the RTI students the 3.5 hours vacated by this change. Adequate funds remain in the Title 1 grant funds for this request. This request is for one year.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the contract modification in an effort to provide additional assistance to the ECE population at SCHS; with the difference of approximately $4,000 funded from IDEA-B.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 22**

**SCMS AFTER SCHOOL PROGRAM WORKER**

SCMS Grizzlies Beyond the Bell program is requesting a part-time position. This position will work with middle school students in leading activities. The schedule will be Monday-Thursday for three (3) hours per day, and will be paid from the Child Care Worker salary scale.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the SCMS after school program worker as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 23**

**INCREASE TES SCHOOL NURSE POSITION BY 2 DAYS**

TES is requesting Board approval to increase TES School Nurse position by two (2) days (from 185 to 187 days) to meet the demands of the job. Contracts are both SCES and SCMS are for 187 days. The estimated cost of the additional time with benefits is $462.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to add two (2) additional days to the TES nurse in order to equalize all nurses contracts and provide additional time to address SCHS because of proximity.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 24**

**TES TWO POSITIONS: RTI INTERVENTIONS (TITLE 1 AND ESS IA)**

TES SBDM is requesting Board establish a one year position for two RTI Interventionist Instructional Assistants. One being Title 1 IA and other ESS IA.

**Title 1 IA/RTI Interventionist:**

This position would be for six and a half (6.5) hours per day for up to 180 instructional days and will be funded 100% through Title 1 Carry Over Funds. The position will work with Tier I and II reading interventions during our defined RTI/RIT Band Instructional Blocks in each grade level at TES.

**ESS IA/RTI Interventionist:**

This position would be for six and a half (6.5) hours per day for up to 180 instructional days and will be funded at approximately 80% through ESS Daytime Waiver and 20% through Title 1 Carry Over Funds. The position will work primarily with Tier I and II math interventions during our defined RTI/RIT Band Instructional Blocks in each grade level at TES.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the requested positions as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 25**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH AUGUST 22, 2016)**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the following invoices:

* 1. Willis Klein $ 4,593.15
	2. Morel Construction $638,374.50
	3. Cellox LLC $34,512.60
	4. Mills Supply Company $5,878.76
	5. Geothermal Supply Company $39,211.13
	6. American Engineers $9,231.05
	7. Sherman Carter Barnhart $ 3,615.19

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 26**

**PRESCHOOL CAFETERIA TABLES – REQUEST APPROVAL**

Preschool is undergoing an ECERS Review. The reviews take place every five years. The process of the ECERS review is composed of a team which spend several days viewing the components of our Preschool. The team uses a rubric to score the quality of our Preschool program. Environment is a key component. According to the rubric, currently, we are not providing our students with Preschool aged appropriated seating for them to eat their meals. Requesting to purchase five cafeteria tables which seat sixteen students at each table to provide a total for 80 Preschoolers. This will provide appropriate seating for preschool aged children and meet the criteria set for the ECERS review.

The cost of each table is $1,533 for a total cost of $7,665.00 without shipping.

A motion was made by Ms. Sandy Clevenger and seconded Ms. Janet Bonham to approve the preschool cafeteria tables as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 27**

**BEVERAGE BID APPROVAL**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve Pepsi products for the soft-drink bid.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 28**

**ACTION BY CONSENT**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the consent items below as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
	1. Chenoweth Law Office: $543.54
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Preschool Hillview Academy**

Mary Ann Smith, IA Chris Lewis, IA

**Taylorsville Elementary** **Spencer County Elementary School**

Georgia Sienicki, Elementary Teacher Rank 1 Sarah Grubb, Music Teacher, Rank 2

**Spencer County Middle School** **Spencer County High School**

Whitney Greenwell, IA Lauren Martin, English Teacher, Rank 2

Elizabeth Burge, Guidance Counselor, Rank 2 Marliese Johnson, Art Teacher, Rank 2

Gregory Taylor, IA Katelyn Spaulding, Reading Teacher, Rank 2

 Chad Sullivan, Social Studies Teacher, Rank 3

 Heather Peters, IA

**Bear Care Program**

Jennifer Carrier, Child Care Worker **Other**

Haley Patterson, Child Care Worker Kathy Massie, Sub Bus Driver

Tammy Carrier, Child Care Worker .5 Patti Lancaster, District Student Information Coordinator

 Crystal Husband, Bus Driver (full time)

 Ronnie Smith, Bus Driver (full-time)

 Melita Drake, Home Hosptial & ESL Teacher, Rank 1

 Colleen Huff, Admin Assistant – Transportation Dept.

 Sonia Valentin, ESL Family Advocate

 Curtis Wheeler, Sub Bus Driver

**Resignations**

Angela Thompson, IA Hillview Academy, eff 7/26/16 **Retirement**

Brooke Mattingly, Art Teacher, SCHS eff. 7/30/16 JB Walls, Jr. Maint. Eff 11/1/16

Hollie Attebury, Social Studies Teacher – SCHS, eff. 8/1/16

Danielle Curtsinger, Emergency Certified Sub Teacher, eff. 8/2/16

Nikkole Wernert, Child Care Worker – Bear Care/Early HeadStart, eff. 8/5/16

Nancye Taylor, Certified Sub Teacher, eff. 8/8/16

Donna Supernant, Certified Sub Teacher, eff 8/10/16

Kathy Massie, Bus Driver, eff. 8/12/16

Patricia Cain, Cafeteria Worker – SCHS eff 8/26/16

**Retirements**

Tracy Sztanya, Teacher – TES, w/out pay eff 4/6/16

Cassie Hilbert, Bus Monitor, w/out pay, eff 8/17/16

1. Field Trip Approvals (Overnight and Out-of-State)
	* SCHS FFA: Pennsylvania All American September 2016
	* SCHS FFA: World Diary Expo, Madison Wisc. Sept/October 2016
	* SCHS Baseball: Ft. Walton Beach, FL April 2017
	* Senior Trip: Orlando, FL April 2017
	* SCHS Choir Trip: Performance at Carnegie Hall August 2016
2. Fundraiser Approvals:

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Boys Basketball | Dodgeball Tournament | October date | Uniforms and Team Gear | Adults and Students |
| Girls/Boys Soccer | Alumni Game | August or Sept. | Soccer Equipment and Jerseys | Adults and Students |
| Boys Basketball | Sponsorship Ads | October – Dec. | Banner and Video Board Ads | Adults and Students |
| SCHS Golf Boys and Girls | Golf ScrambleGreen Fee and Hole Sponsors | Between Aug – Oct | Boys and Girls Golf | Adults and Students |
| Backpack Buddies | The Dollar Club | School Year | Donations at church | Adults/Students |
|  |  |  |  |  |

 Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Discount Cards | August – October 2016 | Field Paint and Equipment | Adults and Students |
| Band | Great American | November 2016 | Competition Trips | Adults and Students |
| Band | School Sprit Coffee | January 2017 | Competition Trips | Adults and Students |
| Band | Spirit wear | Sept – October  | Equipment, classroom items, music, professional coaches for band class | Adults and Students |
| Band | Kroger Card | Sept – June | Equipment, classroom items, music, professional coaches for band class | Adults and Students |
| Boys Soccer | PK A Thon | Oct – Nov | Soccer Supplies, Banquet, Food for Players,  | Adults and Students |

1. Fee Requests:

Spencer County High School

|  |  |  |
| --- | --- | --- |
| SCHS Baseball | $400.00 | Ft. Walton Beach, FL Baseball Tournament During Spring Break  |
| Senior Class 2017 | $850.00 | Senior Trip during Spring Break |
| Health Science Certifications  | $25 - $35 | Practice Exam |
| Health Science Certifications | $149-$155 | CCMA Exam |
| Health Science Certifications | $110-$115 | All other exams |
| Health Science Certifications | $25.00 | Career OSHA Training |

Spencer County Elementary School

|  |  |  |
| --- | --- | --- |
| Kindergarten Classes | $15.00 | Devine’s Corn Maze and Pumpkin Patch 9/30/2016 |
| Ms. Barnett and Ms. Dennis | $15.00 | Kentucky State Fair |
| Ms. Mantle & Ms. Blumeier | $14.00 | Stage One |
| Ms. Dunning/Dill/Howie/Hagman/Drake | $13.00 | Parklands Floyds Fork |
| Penrod/Noel/Fladung/Pietz/Mallory | $19.00 | Actors Theater |

1. Surplus Items

**Bear Care:** Roller Chair, file cabinet, play fridge, blocks, Lincoln logs, preschool cots, small round tables, small odd shape table, play stove, play sinks, sand water table, baby dolls, small square table, art easels, rollable listening centers, puzzles, wooden rocker, preschool size chairs, children’s books, book shelves, metal lockers, DVD racks, small portable basketball goal, Christmas décor, box of stuff animals, room divider, preschool cots, puppet stand, circle rugs, bean bag chairs, tv, foam mats, board games.

**Spencer County Elementary:** Science textbooks, science workbooks, Dell handheld computer, Writer’s Express textbook – outdated, Variety of resource manuals.

 Transportation: Bus # 718 International 66 passenger

 Bus $# 723 International 66 passenger

 **Spencer County Middle School:**

 3 Sound Shells. North Bullitt HS Band will purchase.

1. Non Resident Contracts
2. KSBA Policy and Procedure Updates – Second Reading

**Policy Numbers:** 01.0; 01.61; 03.11; 03.111; 03.112; 03.14; 03.18; 03.211; 03.24; 03.5; 04.0; 05.11; 06.23; 08.1121; 08.1312; 08.133; 08.3; 09.11; 09.122; 09.123; 09.1231; 09.12311; 09.14; 09.227; 09.313; 09.36; 09.422; 09.438; 03.1321; 03.1327; 03.2321; 03.2327; 05.31; 06.221; 09.224; and 10.5

**Procedure Numbers:** 01.61 AP11; 03.112 AP22; 03.5 AP1; 03.6 AP21; 05.11 AP11; 05.11 AP.21; 08.133 AP1; 09.11 AP23; 09.1231 AP21; 09.14 AP1; 09.14 AP11; 09.14 AP111; 09.14 AP12; 09.14 AP24; 09.221 AP1; 09.4361 AP21; 09.438 AP1; 10.5 AP1; 05.31 AP 21; 06.34 AP2; 09.224 AP1; 09.2241 AP22; 04.31 AP1; and 05.3 AP1

1. Grant Approvals
	1. Andrew Lloyd Weber Foundation Classroom Resource Grant up to $40,000 - SCMS
	2. KY Dept of Ed Mathematics Achievement Fund - $50,000 (2) TES and SCES.
	3. Target Field Trip Grant – up to $1,000 – TES
	4. Fund for the Arts Teacher Art Grant – SCES
	5. KY Agency for Substance Abuse Policy Region 6 Mini-Grant $ 500.

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication was provided. No discussion took place.
	1. Attendance Report – N/A
	2. Bus Maintenance Report
	3. Building Inspections
	4. SBDM Minutes
	5. Local Field Trips
	6. Employee Handbook 2016-2017
	7. Data Security Breach Notice of Best Practices

**DIALOGUE AND FUTURE AGENDA TOPICS**

There were no dialogue topics for future consideration.

**ORDER # 29**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the agenda dated August 22, 2016 as part of the official Board Minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 30**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to adjourn meeting at 7:15 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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**Ms. Debbie Herndon, Board Chair**

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**Mr. Chuck Adams, Secretary/Superintendent**