

KHSAA Full Board of Control Meeting

July 26-27, 2016 at 8:30 AM
KHSAA Regular Board Meeting,
Downtown Marriott, Louisville

Attendance Taken at 12:00 PM July 26, 2016:

Present Board Members: John Barnes, Debbie Beichler, Darrell Billings, Carrell Boyd, Donna Bumps, Mike Clines, Pete Galloway, Scott Hawkins, Scott Lewis, Marlon Miller, Chris O'Hearn, Kim Parker-Brown, Gwen Saylor, Jeff Saylor, Jerry Wyman. Absent Board Members: Mike Deaton, Mark Evans, Henry Webb

KHSAA Staff: Julian Tackett, Joe Angolia, Michael Barren, Darren Bilberry, Sarah Bridenbaugh, Rob Catron, Chad Collins, Butch Cope, Leah Little and Marilyn Mitchell.

Attachments can be found at the following link:

<https://portal.ksba.org/public/Agency.aspx?PublicAgencyID=4374&AgencyTypeID=1&BeginDate=7-1-2016&EndDate=7-31-2016>

Call to Order – Scott Hawkins, President

President Hawkins called the July 27, 2016 meeting of the Board of Control to order.

Review Schedule for Day and Solicit Necessary Additional Information

The Board then Recessed into Work Session (Chaired by President-Elect Jerry Wyman).

During the work session, the Board discussed the various items on the work session agenda. Those being considered with no action were:

- **Full Board Review and Orientation** – The Commissioner led the discussion to complete the orientation that began in May for new Board members. The following items were discussed:
 - Expenses
 - Due Process
 - Eligibility-Reminder of Board role
 - Status of Cases
 - Status of Individuals
 - Hall of Fame
 - Events
 - Detailed summary of event sheet (hotels, trophies, etc.)
 - Event sites and schedule
 - NFHS Summer Meeting (2nd to 3rd year)
 - Website navigation including competition rules
 - Bylaw descriptions
 - Role of Board in speaking, etc.
- **Review of the 2016-2017 Meeting Schedule** -
- **Board Committees and Assignments** Committees were discussed for the upcoming year.

Full Board of Control Meeting

Call to Order - Scott Hawkins, President

Pledge of Allegiance Jeff Saylor led the Board and Staff in the Pledge of Allegiance
Reflection Kim Parker-Brown relayed how much she appreciated how approachable and committed the Commissioner, Staff and Board of Control are and how well all work together for the betterment of Kentucky students. She provided a favorite quote “Try to be a rainbow in someone's cloud”.

Closed Session to Review Legal Matters per KRS 61.810 ()**

Motion Passed: Go into closed session per KRS 61.810(**) passed with a motion by Jeff Saylor and a second by Kim Parker-Brown. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Current Operations and Investigations

Motion Passed: Come out of closed session per KRS 61.810(**) passed with a motion by Chris O'Hearn and a second by Jerry Wyman. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

There was no action taken in closed session.

Review Consent Agenda and Consider items for Removal and Separate Consideration

Consent Agenda (single consent vote to accept all)

Consent Agenda standard items will be discussed

1. Approve Minutes of the May 11, 2016 Regular Meeting
2. Board Income Statement, July 1, 2015 to June 30, 2016
3. Board General Ledger Report, July 1, 2015 to June 30, 2016

Motion Passed: Approve the Consent Agenda passed with a motion by Pete Galloway and a second by Donna Bumps. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Reports of Business (single motion to approve reports)

Several business reports are presented each meeting which might be considered consent items, but staff is more comfortable to include as discussion items to be sure the Board is informed.

Standard Business Reports will be Reviewed with an opportunity for questions prior to approval

1. Approve Bills, May 1, 2016 to June 30, 2016
2. Tentative Year End Budget Review - 2015-16
 - a. Staff will review the draft closing budget report. This report does NOT include many late June expenses that were not processed until July and a final report will be presented in November.
3. Other School Rulings including fines and Penalties, July 1, 2015 to June 30, 2016
4. Transfers and Eligibility Appeals, July 1, 2015 to June 30, 2016

Motion Passed: Approve the reports with one motion after delivery passed with a motion by Debbie Beichler and a second by Scott Lewis. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Work Session Report and Any Resultant Action

Review of Progress and Status, KHSAA Strategic Plan 2012-2017

Staff provided a review of the Strategic Plan from 2012-2017 as efforts begin to develop the 2017-2022 plan.

Motion Passed: Accept the report following review passed with a motion by Jeff Saylor and a second by Kim Parker-Brown. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Commissioner's Advisory Committee Meetings and Minutes

Minutes of the Commissioner's appointed Advisory Committees that met during 2015-2016 and the summer of 2016 were presented by Staff for review. The Commissioner along with the sport contacts attend each of these annual meetings.

The Committees are constantly reviewed by the Commissioner with regard to their composition to ensure a balance of coaches, athletic and building administrators. In addition, the Committees are routinely reminded that they do not have final decision-making authority but are invaluable in giving feedback from the membership from various perspectives.

- The Volleyball committee recently met and minutes had not been finalized. The Committee will be moving its meeting to a more appropriate time in the spring in the future to allow for prompt reporting.
- The Competitive Cheer committee met days prior to the Board Meeting and the minutes had not finalized. Substantial, and yet very positive changes, have been recommended and will be reported to the Board of Control in September.
- The Field Hockey committee is just being organized and will meet during the winter of 2016-2017.
- The Golf committee is being reconstituted and will meet prior to the Golf season.
- The Athletic Director's committee, which deals primarily with the Association's custom written software package to manage rosters and team data, will meet later in 2016 when its last requested list of projects are complete and additional feedback is needed.

Motion Passed: Accept the reports following review by the staff passed with a motion by Chris O'Hearn and a second by Debbie Beichler. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Consideration of Renewal of Member School Applications

2016-2017 membership applications for the returning members of the KHSAA were submitted. At this time, all appear to qualify for renewal of membership.

Motion Passed: Approve membership for all applying renewal members passed with a motion by John Barnes and a second by Debbie Beichler. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Consideration of New Membership Application - Cornerstone Christian, London

New applicants must submit a new membership application. Each new prospective member applies to the Commissioner's office. Each new member has a two-year probationary period where they may enter into contests with KHSAA members and non-members but may not play in postseason competition. After that point, they may no longer play non-members but would be eligible for postseason competition.

Motion Passed: Approve the membership application for Cornerstone Christian in London passed with a motion by Donna Bumps and a second by Jeff Saylor. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Review of Submitted Reports, KHSAA Bylaw 11

Commissioner Tackett, Associate Commissioner Cope, and Assistant Commissioners Bridenbaugh and Barren reviewed the 2015-2016 Financial Aid Survey results, including compliance with the newly revised submission schedule.

Motion Passed: Accept the report and direct a review of subsequent actions at the September meeting passed with a motion by Donna Bumps and a second by Pete Galloway. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Review Report from Attendees, 2016 NFHS Summer Meeting

Board and Staff members attending the 2016 NFHS Summer Meeting provided an update on roundtables and seminars attended that were sports or administration specific. Congratulations were in order for Associate Commissioner Cope on receiving the National Federation Citation Award.

Motion Passed: Accept the reports of the 2016 NFHS Summer Meeting passed with a motion by Debbie Beichler and a second by Chris O'Hearn. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Approval of Proposal - Emergency Projects at KHSAA Offices

In late spring, staff began to review an emerging and worsening situation at the back of the KHSAA offices. The brick enclosure housing the KHSAA dumpster adjacent to the loading dock, had broken away and is unsupported and cracking away from the building. The wall is over the parking area of the adjacent business (Social Security Administration). Staff reached out to local contacts with Fayette County Schools and Lexington Urban County Government for contractor references and contacted the recommended vendors. One vendor chose to respond.

Almost concurrently, the handrail on the ramp at the back of the KHSAA offices began to break away from the permanent mounting. Upon inspection, the rails have rusted out of the mounting and represent a hazard to all persons utilizing the back ramp. While being inspected, it was determined and later confirmed by code enforcement, that the existing ramp does not meet the required standards of the Americans with Disabilities Act due to its width. Any work or repair forces the KHSAA to now comply with those standards (which have been modified since the opening of the building in 1992).

Staff consulted with the contractor who is able to complete both projects. The original project requested removal of the collapsing wall and replacement of the dock area for a total cost of \$13,800. The discovered ADA issues with the ramp and access were also specified for possible repair, with total cost at \$24,200.

Motion Passed: Approved the proposals as submitted by Chestnut Excavating including the necessary usage of the Physical Plant Designated Fund if applicable, with a project cost of \$13,800 for the repair/replacement of the collapsing wall and \$24,200 of the ramp and access area passed with a motion by Scott Lewis and a second by Gwen Saylor. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Presentation of 2014-15 Audit, Hicks and Associates

The audit firm of Hicks and Associates presented the audit report from 2014-2015, including the management correspondence.

Motion Passed: Accept the audit report passed with a motion by Scott Lewis and a second by John Barnes. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Review Survey Options, Class 3A, 4A, 5A, 6A, 2017 and 2018

Commissioner Tackett consulted the Board of Control for a final opinion on surveying the 2A, 3A and 4A football schools for a change in fourth round bracketing, and a survey of the 1A schools on playoff format. Any change would be effective in 2017-18 at the earliest.

Motion Passed: To survey 2A, 3A and 4A football schools for a change in fourth round bracketing, and a survey of the 1A schools on playoff format passed with a motion by Jeff Saylor and a second by Chris O'Hearn. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Review Finals Schedule, 2016 State Football

The Board has established the dates for the football playoff final games in 2016. The Commissioner brought the time schedule to the Board for review.

Motion Passed: Support the Commissioner's recommended schedule - Day 1, Class 1A followed by 4A; Day 2, Class 3A followed by 6A and Day 3, Class 2A followed by 5A. Games each day would be played at 1:00 and 5:00p.m. CT passed with a motion by Pete Galloway and a second by Donna Bumps. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton

Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Approve Field Hockey State Dates and Sites

Following review, staff recommended dates, sites and times for the 2016 Field Hockey Championships.

Motion Passed: Approve the recommended sites, dates and times passed with a motion by Kim Parker-Brown and a second by Donna Bumps. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Review Basketball Postseason Officials Rotation

The Commissioner is charged with determining postseason basketball assignments per the Federal Court Decree. It was presented to the Board of Control as an information item for the record.

Constitution and Bylaws Issues

Staff reviewed items that would possibly be placed on the agenda of the 2016 Annual Meeting of the Membership.

Motion Passed: Approve requisite readings of Bylaw proposals passed with a motion by Jeff Saylor and a second by Donna Bumps. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Reports and Information Regarding Ongoing Operations

Summary of Progress and Process, NASO Summit, 2017

Commissioner Tackett and Associate Commissioner Cope updated the Board on the progress of the NASO Summit arrangements. This is an information only item.

Review of 2016 National Student Leadership Summit

Associate Commissioner Cope and Assistant Commissioner Bridenbaugh reported on the NFHS Student Leadership Conference and the rapport built among the Kentucky students that attended and will be part of the Kentucky HYPE Conference.

Centennial Review and Status

Commissioner Tackett presented the 100 year logo and other methods of communicating the KHSAA Centennial.

Commissioner and Staff Reports and Updates on Specific Items

The Commissioner and staff reported on specific items and responded to others upon request.

- Butch Cope: Upcoming Advance Volleyball Camp, registration and staffing.
- Darren Bilberry - Title IX Annual Report
- Chad Collins - Advance Soccer Camp recap
- Joe Angolia - Handbook, Memo Calendar, Bag Tags
- Leah Little - Update on Sponsorships

- Rob Catron - Summer Updates to Schools Subdomain; Sports Safety (new options and new modules)
- Julian Tackett - Centennial, KASA, NASO, MaxPreps, NFHS Network

For the good of the Order (Board and Staff Roundtable)

On Deck- 2016-17

Items for the upcoming 2016-2017 year were reviewed

Adjourn

Motion Passed: To adjourn passed with a motion by Pete Galloway and a second by Jeff Saylor. John Barnes Yes, Debbie Beichler Yes, Carrell Boyd Yes, Donna Bumps Yes, Mike Deaton Absent, Mark Evans Absent, Pete Galloway Yes, Scott Hawkins Yes, Scott Lewis Yes, Marlon Miller Yes, Chris O'Hearn Yes, Kim Parker-Brown Yes, Gwen Saylor Yes, Jeff Saylor Yes, Henry Webb Absent, Jerry Wyman Yes.

Scott Hawkins, President

Date

Julian Tackett, Commissioner

Date