

# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action/Consent Item:**

Kentucky Tech Policies and Procedures (state-operated area technology centers)

### **Commissioner's Recommendation**

The Commissioner recommends that the board approve the amendments to the Kentucky Tech Policies and Procedures.

### **Rationale:**

These policies guide the work of administrators, teachers, and staff in the 53 state-operated area technology centers. Their purpose is to ensure consistent practice that is compliant with relevant state and federal policy, regulations, and statutes.

### **Action Question:**

Should the Kentucky Board of Education approve the proposed amendments within Chapter 9 of the Kentucky Tech Policies and Procedures Manual?

### **Applicable Statute or Regulation:**

KRS 156.802 Office of Career and Technical Education – Kentucky Board of Education  
(Effective: June 25, 2013)

### **History/Background:**

**Existing Policy:** The Kentucky Department of Education (KDE) has the responsibility for all administrative functions of the state in relation to the management, control, and operation of state-operated secondary area technology centers. The secondary area technology centers shall be operated in compliance with program standards established by the Kentucky Board of Education.

**Summary:** In August of 2015, the Kentucky Board of Education approved the revised edition of the *KY Tech Policies and Procedures Manual*. The Kentucky Department of Education (KDE) contracts with the Kentucky School Boards Association (KSBA) for annual maintenance, revision, and upkeep of these policies and procedures. Proposed amendments for the 2016-17 academic year are as follows (affected pages of the manual are attached):

#### **❖ Chapter 9: Students**

- 09.15 – *STUDENT FEES*. The amendments seek to accomplish the following:

- *Clarify that there shall be no tuition or fees charged to secondary students enrolled in Kentucky's state-operated area technology centers and who are residents of Kentucky.*
- *Re-order the content, as to ensure that all information related to secondary students is presented first, then followed by postsecondary student information.*
- *Remove tuition and fee information related to KCTCS postsecondary students, as this information is subject to change often.*
- *Include the requirement of a criminal records request for all adult learners enrolled in a secondary area technology center.*

***Budget Impact:*** The proposed amendments to the Kentucky Tech Policies and Procedures have no fiscal impact on the agency.

**Groups Consulted and Brief Summary of Responses:**

Kentucky Department of Education (Office of Career and Technical Education and Office of Legal, Legislative, and Communication Services Staff)  
 Kentucky School Boards Association (KSBA)  
 Local Superintendents Advisory Council (LSAC)

KDE staff, KSBA, and LSAC support the proposed amendments.

**Contact Person:**

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**Commissioner of Education**

**Date:**

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