

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

Section 1 (To be completed by requesting organization - Please fill out a separate form for each bus.)

Date of Request August 5, 2016 Date of Event June 11-14th, 2017

Organization GT 21st Century School All Schools

Type of Trip (Circle One)

In-County Instructional: In-County Athletic Other: (Explain in detail)

Out-of-County Instructional Out-of-County Athletic

Out-of-State Instructional Out-of-State Athletic

Destination (event and/or place) New Orleans

Planned Stops to and from As listed by Junior Tours

Number of passengers TBA Date and Time of Departure June 12 - 12:01 AM

Departing location TCCHS Date and Time of Return June 14 - 1:00 AM

Returning location TCCHS Chaperones USA Petrie / Marla Gillespie

Chaperones' Cell Phone # 270-498-0452

Please explain how this trip correlates with the unit of study ART - HISTORY - MUSIC

Special Requests (Driver, Type Bus, Handicap Access, etc.) Junior Tours will set this up

Trip Requested By: USA Petrie

Driver Assigned _____ Bus # _____

Organization Responsible for Payment GT

Approval of Site Based Council Representative [Signature] 8/22/16

District Use Only

Section 2

Approval of District Representative _____ Date _____

Driver - Turn in this information with Timesheets

Section 3

Date/Time Departure _____ Odometer Start _____

Date/Time Return _____ Odometer Ending _____

Mileage Cost - total miles X \$1.50 per mile = _____

Driver Payment - total hours X \$10.50 per hour (Minimum two hours) = _____

Total Invoiced Amount _____ Invoiced to _____

Invoice Date _____ Payment Amount received _____ Payment Date _____

I hereby certify that the above information is correct to the best of my knowledge.

Driver Signature _____ Date _____

Driver Comments _____

Review/Revised: 9/10/12



9/6/16

Todd County Middle School
3 Day New Orleans "Crescent City" Tour

Sunday, June 4, 2017

- 12:01AM Departure from your school
- 12:00PM Arrive in New Orleans - Join Tour Escort
Lunch at group's expense
- 1:30 PM Guided City Tour to include French Quarter, St. Louis Cathedral, Jackson Square, Antique Row, French Market...
- 4:30 PM Check into hotel and freshen up
- 6:30 PM Dinner
- 8:00 PM Haunted ghost tour of French Quarter
- 10:00PM Return to hotel

Monday, June 5, 2017

- 8:00 AM Breakfast at the hotel
- 10:30AM Tour of Laura House Plantation Tour
Lunch at group's expense
- 2:00 PM Cajun Swamp Tour
- 6:00 PM Dinner
- 8:00 PM Visit Cafe Du Monde for beignets (at individual's cost) or
Jazz concert at Preservation Hall (additional cost: \$35 per person)

Tuesday, June 6, 2017

- 8:00 AM Breakfast at the hotel and check out
- 9:30 AM Tour Mardi Gras World
- 11:30AM Shopping along the River Walk with time for lunch at group's expense
- 1:00 PM Departure for home

Wednesday, June 7, 2017

- 1:00 AM Arrival at your school

This itinerary is a sample and could be altered to accommodate special interests of your group.