

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING  
SEPTEMBER 1, 2016  
6:00 P.M.**

**SPECIAL BOARD MEETING/WORKSHOP**

The Christian County Board of Education met in the Board room at the Central Office on Glass Avenue on September 1, 2016, 6:00 P.M. for a Special Board Meeting/Workshop.

**BOARD MEMBERS PRESENT:**

Ms. Linda Keller, Chairperson

Mr. Tom Bell, Vice-Chair

Mr. Lindsey Clark

Ms. Teresa Moss

Ms. Mary Ann Gemmill, Superintendent and Board Secretary

Also present:

Mr. Jack Lackey, School Board Attorney,  
Administrators, Media and Guests

**BOARD MEMBERS ABSENT:**

**ACTION/ITEMS**

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**CALL TO ORDER**

Ms. Keller, Chairperson, called the meeting to order at 6:02 P.M.

**#25 APPROVAL  
OF AGENDA**

Motion by Ms. Moss, second by Mr. Clark, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference).

Voting yes: Ms. Moss, Mr. Clark, Mr. Bell  
Ms. Keller

Voting no: NONE

- #26 DISCUSSION/ APPROVAL APPLICATION AND CERTIFICATE FOR PAYMENT NUMBER EIGHTEEN (18) \$152,524 AND DIRECT PAY REQUEST NUMBER EIGHTEEN (18) \$0.00 FOR PEMBROKE ELEMENTARY SCHOOL PROJECT**
- Motion by Mr. Bell, second by Ms. Moss, to approve Application and Certificate for Payment Number 18 in the amount of \$152,524 and Direct Pay Request in the amount of \$0.00 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Ms. Moss, Mr. Clark  
Ms. Keller
- Voting No: NONE
- #27 DISCUSSION/ APPROVAL BG-4 CONTRACT CLOSEOUT FORM FOR PEMBROKE ELEMENTARY SCHOOL PROJECT**
- Motion by Mr. Clark, second by Ms. Moss, to approve BG-4 Contract Closeout form for Pembroke Elementary School Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Moss, Mr. Bell,  
Ms. Keller
- Voting No: NONE
- #28 DISCUSSION/ APPROVAL TO REPLACE THE SOFTBALL FIELD BACK STOP AT HOPKINSVILLE HIGH SCHOOL**
- Motion by Ms. Moss, second by Mr. Bell, to approve to repair (not replace) the softball field back stop at Hopkinsville High School (all labor and materials are being donated) (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Moss, Mr. Bell, Mr. Clark,  
Ms. Keller
- Voting No: NONE

**#29 DISCUSSION/  
APPROVAL  
SELECTION  
OF BOARD  
MEMBER  
TO SERVE  
ON THE  
LOCAL  
PLANNING  
COMMITTEE**

Mr. Tom Bell was elected to serve on the Local Planning Committee.

**#30 DISCUSSION/  
APPROVAL  
TO SET THE  
FY2016-17  
REAL  
PROPERTY  
TAX RATE;  
FY2016-17  
PERSONAL  
PROPERTY  
TAX RATE;  
FY2016-17  
MOTOR  
VEHICLE  
TAX RATE;  
2016-17  
PERMISSIVE  
UTILITY TAX;  
AND, EXEMPT  
TAX ON AIRCRAFT  
AND WATERCRAFT**

Following discussion by the Board and Jessica Darnell, Director of Finance, motion by Mr. Bell, second by Ms. Moss, to approve taking the 4% tax increase and set the FY2016-2017 Real Property Tax Rate at 40.8%; the FY2016-2017 Personal Tax Rate at 40.8%; FY2016-2017 Motor Vehicle Tax Rate at 56.6%; FY2016-2017 Permissive Utility Tax at 3%; and Exempt Tax Aircraft and Watercraft (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Bell, Ms. Moss, Ms. Keller

Voting No: Mr. Clark

**PRESENTATIONS:**

**PRIORITY SCHOOL UPDATE ON IMPROVEMENT PRIORITIES**

Mr. Chris Bentzel, Principal, Christian County High School, was present to give an update on Christian County High School. Mr. Bentzel began by saying he appreciates the opportunity to speak every month. He stated it gives him and his staff time to reflective over

each month and things they have accomplished, it gives him the opportunity to highlight CCHS and it gives the board an opportunity to hear what all principals in the district are doing. Mr. Bentzel gave an overview of the last 30 days (25 schools days).

Mr. Bentzel stated that several guest speakers came and visited CCHS (previous principals, staff members, alumni, etc.) and spoke at professional development sessions to tell the history of CCHS and what it means to be a Colonel and the pride of CCHS. Mr. Bentzel stated they serviced 18 hours of professional development for their certified teachers.

Mr. Bentzel stated the first four days of school students were oriented about school expectations and they also completed several district training requirements such as: suicide prevention, bullying/harassing, code of acceptable behavior, and district attendance requirements. Students have also completed a severe weather drill, bus evacuation drill, and active ALICE shooter drill. Staff completed an after school refresher training as well. Mr. Bentzel mentioned that students also attended the Mannie Scott presentation at CCMS. He stated because of that inspirational presentation that CCHS created three mentoring groups: Student2Student, Colonel Kindness Club, and Colonel One to One. These mentoring groups were established to mentor students outside of the general curriculum so that they can be successful students.

CCHS held their first open house and had approximately 200 parents to attend. Mr. Bentzel noted that 90% of parents/guardians have completed the online registration process. He stated their school website is current and over 50% of certified staff have their own updated websites this school year.

Mr. Bentzel stated all teachers have been trained on Tyler Pulse, have completed their PGS requirements, personal reflections, and have started their growth plans. He stated that CCHS has nine KTIP teachers this year and orientation has already been completed. He

stated they have had three teacher PLC instructional meetings. Mr. Bentzel stated they have completed over 20 transitional meetings between CCHS and Alternative/21<sup>st</sup> Century. He went on to further state that they have completed two new teacher meetings and one four hour professional development session with their 15 new hires (5 of which are CCHS graduates). All certified staff have been through novice reduction training. Every certified staff member has a surface pro and has been trained how to use it.

Diagnostic review surveys have been distributed. Staff completion is 100%; student completion is 40%; and 200 parent surveys have been sent.

Mr. Bentzel stated that all certified staff, all athletic coaches, and all booster groups (except one) have completed Redbook training.

He stated that they completed two athletic assembly meetings. All student athletes came in and went over NCA compliance requirements so that students can get to the next level on scholarships or partial scholarships. Mr. Bentzel said they track all student athletes from Division 1 to Division 3 to get the most money for their students.

Mr. Bentzel stated 50 students have enrolled at Hopkinsville Community College in dual credit classes and 20 students are participating in Co-op.

They have started their student advisory time with 15 days of advisory lessons with an attempt to plug in every student in an extracurricular activity. This will give each student is opportunity to be a well-rounded student as well as be accountable for something other than grades, attendance, and behavior.

They have completed two positive reward ambushes. The intervention program, Colonel ICU, will begin September 8 and will intervene for behavior, grades, and attendance.

A district walk thru was completed today and over 25 teachers were observed by district personnel as well as principals. Mr. Bentzel feels that it was a solid walk thru with good results. Mr. Bentzel stated over 40 coaching visits thru the ELLIOTT process have been completed.

Mr. Bentzel stated they are having their first tailgate party tomorrow night when CCHS plays Henderson Co.

Mr. Bentzel stated they received their KPREP scores from last year. He hopes to be able to release those scores in the next couple of weeks to show that their hard work is paying off and that they are moving in the right direction.

Mr. Bentzel stated through the support of the central office and Mrs. Pelletier they have established a web based storage system, ClassLink. A CCHS diagnostic review folder has been set up with the five standards and sub standards. All evidence for the diagnostic review will be stored in ClassLink. Mr. Bentzel stated it is a great place to store their information and have it readily available.

#### **INSTRUCTIONAL UPDATE: NON-TRADITIONAL CALENDAR**

Mrs. Laura Morris, Chief Administrative Officer and Mrs. Melanie Barrett, Director of Pupil Personnel were both present to the board a PowerPoint presentation update on the Non-Traditional Calendar (a copy of which is attached to the minutes).

Mrs. Morris gave an overview of the Non-Traditional Calendar option that the district has the discretion of using if they are missing excessive amounts of school due to inclement weather. Mrs. Morris stated they are putting a plan together so if this option needs to be used, they will be prepared. District training will take place September 7, 2016.

Mrs. Barrett went over instructional delivery; instructional plans; instructional personnel plans; communication plans; community access points; and non-traditional instructional committee.

**#31 ADJOURN**

Motion by Ms. Moss, second by Mr. Clark, to Adjourn (7:09 P.M.)

Voting yes: Ms. Moss, Mr. Clark, Mr. Bell, Ms. Keller

Voting no: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_