

NELSON COUNTY SCHOOLS
OVERNIGHT & OUT-OF-STATE ACTIVITY REQUEST

School Thomas Nelson Grade & Number of Students Attending 9-12 / 20 students
Person Making Request John Hammond Position Ag Teacher / FFA Advisor
Overnight Activity ☒ Out-of-State Activity ☒ Dates Scheduled Oct. 19-22
Name of Activity National FFA Convention
Location of Activity Indianapolis, Indiana
Objectives of Activity Provide students opportunity to experience college/career opportunities & network w/ individuals from all 50 states
Pre-trip preparatory activities planned (please attach appropriate documents) On Field trip form
Post-trip culminating activities planned (please attach appropriate documents) On Field trip form
Oral student presentations planned after trip On Field trip form
Name(s) of certified staff attending John Hammond, John Martin, Mike Glass
Makenzie Thomas
Name(s) of other adults attending N/A
Plan for supervision (day) Students will be contained in convention center with frequent checks for safety & meet up points
Plan for supervision (night - please be specific for all hours of the night) Teachers will monitor hallways throughout the evening w/ boys & girls rooms separated by teachers rooms.
Signed [Signature] Date 8/31/16
Principal [Signature] Date Approved 8/31/16
Superintendent _____ Date Approved _____

[Signature]

9/8/2016

Field Trip Request Forms
NELSON COUNTY BOARD OF EDUCATION
FIELD TRIP REQUEST FORM

General Information:

Teacher Name John Hammond School Thomas Nelson
 Grade/Subject 9-12 / Agriculture Funding Source FFA
 Destination & Address National FFA Convention Date of Trip Oct. 19-22
Indianapolis, IN Overnight Attached

Academic Information:

Core Content +/-or Exiting Criteria Covered Analyze how issues, trends, tech, & public policies impact systems in AFNR career cluster
 Academic Objective of Trip To provide students opportunity to experience college/career opportunities & network w/ people from all over the country
 Academic Pre-Trip Activities (Please attach plan.) Preparing for hall of states exhibit & developing leadership/networking skills
 Academic Post-Trip Activities (Please attach plan.) Presenting to Ag Classes
key takeaways from the convention
 Evaluation Procedures Students will be evaluated on presentations to class post trip.

Transportation:

Number of Buses Needed 1 Time Leaving _____ Time Returning _____
 Number of Students 40 Number of Adults 4 Compartments Needed _____
 (CENTRAL OFFICE USE ONLY)
 Date Called for Buses _____ Driver(s) Assigned John Martin (Ag Teacher, meeting w/ Phillip 8/27/16 to transfer CDL documents)
 Date School Notified _____
 Itemized Cost: Bus Drivers \$ _____ Mileage \$ _____ Cost per Child \$ _____

Signatures:

[Signature]
 Teacher
8/25/16
 Date

Wes Budd
 Principal
8/31/16
 Date

[Signature]
 Superintendent/Director of Transportation
9/8/2016
 Date