



**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 9/6/2016

TOPIC: Award of Bids/Proposals

PREPARED BY: Matt Moore, Purchasing

Recommended Action on: 9/26/2016

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the award recommendations for the listed bids, RFP's and extensions.

Background/Rationale: A summary of bids/proposals and any bid extensions submitted from the Purchasing Department for approval.

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Amanda Ferguson, Vice Chair • Douglas Barnett • Daryl Love • Raymond Daniels

Superintendent Emmanuel Caulk

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Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

AWARD OF BIDS/PROPOSALS

PLACEHOLDER

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. Bid 33-16 Library Books/ Pre-bound Library Books/E-books	1. TSMSDC 2. Lexington Commerce 3. Economic Engine	Media Services	
2. Bid 34-16 Calculators	1. Commerce Lexington 2. TSMSDC 3. Economic Engine	Warehouse/ Purchasing	
3. Bid 36-16 Copy Paper	1. Commerce Lexington 2. TSMSDC 3. Economic Engine	Warehouse/ Printing	
4. Bid 40-16 Athletic-Physical Education Supplies	1. Commerce Lexington 2. TSMSDC 3. Economic Engine	Athletics/ Purchasing	
5. RFP 43-16 Study of Available Disadvantaged Business and Goal Setting	1. Commerce Lexington 2. TSMSDC 3. Economic Engine	Economic Development	

PLACEHOLDER

AWARD OF BIDS/PROPOSALS

1. Bid 33-16 Library Books/ Pre-bound Library Books/E-books

BACKGROUND AND RATIONALE:

A large amount of funds are allocated to replace lost titles, as well as purchase new fiction and non-fiction titles. Library books and pre-bound library books are bid so school libraries may receive a discounted price in merchandise, database records, processing and shipping.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings

Recommended Bid Award (Multiple Award)

<u>Company</u>	<u>Percentage Discount</u>
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Contract Period: Beginning October 1, 2016 and ending September 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Library Books	Last year's Expenditure was approximately \$400,000.00	Individual School Accounts; Title 1 Funding	Recurring	Contract to provide library books to school libraries to continue the educational process without interruption

STAFF CONTACT: Joni Maloney, Library Resource Specialist

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept bids submitted from _____."

PLACEHOLDER

2. Bid 34-16 Calculators

This bid is to establish a fixed price for the most popular calculators used by schools. Since the aggregate amount of calculators purchased was over \$20,000 last year a sealed bid was advertised to meet Kentucky Model Procurement states.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
Recommended Bid Award

Contract Term: Beginning November 1, 2016 and ending October 31, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Calculators	Over \$20,000	Individual School Accounts	Recurring	2016/2017 school year

Funding Key: Individual School Accounts

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept bids from _____"

PLACEHOLDER

3. Bid 36-16 – Copy Paper

BACKGROUND AND RATIONALE:

This contract provides for FCPS and administrative departments to purchase copy paper for copiers and printers at a discounted price and to incur no shipping or transportation charges. Additionally, the bid meets KY Model Procurement Law requirements.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings

Recommended Bid Award

**Unit
Price**

**Total
Price**

Contract Term: Quantity Order for One Year

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Copy Paper	Last year's Expenditure was approximately \$361,972.00	Individual FCPS and Administrative Departments	Recurring	FCPS and Departments will have source to obtain copier and printer paper at least cost and to meet KY Model Procurement Law requirements.

Funding Key:

Individual FCPS and Administrative Departments

STAFF CONTACT:

Dan Sawyers, Acting Director of Logistical Services/Purchasing

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:

“accept low bid from _____.”

PLACEHOLDER

4. Bid 40-16 Athletic/Physical Education Equipment & Related Supplies – Catalog Contract

BACKGROUND AND RATIONALE:

Athletic/Physical Education Equipment & Related Supplies are selected and purchased at each school to support the athletic needs of the individual school. Equipment and supplies are bid in order for the schools to receive discount prices for merchandise and shipping and to comply with KRS 45A.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
Recommended Bid Award
(Multiple Award)

Company

Percentage
Discount

Contract Term: Beginning October 1, 2016 and ending September 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Athletic/ Physical Education Equipment & Related Supplies	Last year's Expenditure was approximately \$200,000.00	Individual School Accounts	Recurring	Catalog Contract to provide athletic/ physical education equipment & supplies to FCPS schools

Funding Key: Individual School Accounts

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services/Purchasing
Rob Sayre, Athletic Director

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept bids from _____."

PLACEHOLDER

5. RFP 43-16 Study of Available Disadvantaged Business and Goal Setting

BACKGROUND AND RATIONALE:

This RFP was sent out to find a company to provide a study to show the availability of disadvantaged business enterprise in the local area and assistance in setting participation goals and how to achieve those goals.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings

Recommended Bid Award

Contract Term: Beginning October 1, 2016 and ending September 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Study of available DBEs and Goal Setting		Department of Economic Development	Nonrecurring	Immediate impact to provide the study and assist in setting goals.

Funding Key:

Department of Economic Development

STAFF CONTACT:

Marilyn Clark, Manager of Economic Development

POLICY REFERENCE:

KRS 45A.370

RECOMMENDATION:

A motion is in order to:
"Accept the proposal from _____."