



School-Based Scholars  
University Center 127  
Nunn Drive  
Highland Heights, Kentucky 41099  
859.572.5498  
schoolbasedscholars.nku.edu

RECEIVED AUG 29 2016

August 23, 2016

Randy Poe  
Boone County Schools  
8330 US Highway 42  
Florence, KY 41042

Dear Randy,

Northern Kentucky University is pleased to partner with Boone County Schools to bring college classes to your high school students through the School-Based Scholars Program.

Enclosed, please find a Memorandum of Agreement (MOA) between Northern Kentucky University and Boone County Schools for the 2016-17 academic year. Unlike the previous MOA signed that contained the courses to be offered during the 2016-17 school year, this MOA contains information regarding Governor Bevin's Executive Order 2016-378, establishing the KY Dual-Credit Scholarship Program.

Please sign the enclosed copies and send one copy to [catchenj1@nku.edu](mailto:catchenj1@nku.edu) or you can mail it to:  
NKU School-Based Scholars  
MEP 401  
Nunn Drive  
Highland Heights, KY 41099

If you have questions regarding the enclosed MOA, please contact Mike Hales, Chief Financial Officer, at [halesm1@nku.edu](mailto:halesm1@nku.edu) or (859) 572-5208.

Thank you for the opportunity to work with your school district this upcoming year!

Sincerely,

*Diane Williams*

Diane Williams.  
Director, Learning PLUS  
(859) 572-6473; [williamsd@nku.edu](mailto:williamsd@nku.edu)  
<http://nkusbs.nku.edu>

**Dual Credit Memorandum of Agreement**  
**between**  
**Northern Kentucky University**  
**and**  
**Boone County Schools**

**I. Purpose**

This Memorandum of Agreement (MOA) establishes a collaborative relationship between Northern Kentucky University (NKU) and Boone County Schools to offer dual credit opportunities for secondary school students who meet the requirements for admission into NKU's School Based Scholars Program (SBS). This agreement incorporates by reference the stipulations included in Governor Matthew G. Bevin's Executive Order 2016-378, which established the Kentucky Dual Credit Scholarship (DCS) Program on June 24, 2016, and is managed by the Kentucky Higher Education Assistance Authority (KHEAA).

**II. Registration Procedures**

All students must be admitted to NKU and complete SBS application. To be admitted into NKU's SBS program, the students must meet the following criteria:

- Applicants must be a high school junior or senior.
- Applicants must have a cumulative GPA of 3.0 or higher.
- Applicants must have a composite ACT score of 20 or higher. Students who do not have an ACT score may also submit an equivalent SAT or PSAT score. If a student does not have an ACT, SAT, or PSAT score, they may be admitted with a 3.0 or higher GPA and recommendation from their high school guidance counselor.
- Applicants must meet any prerequisites for individual courses.

Once in the program, students must earn a grade of C or higher in each class to take courses in the next semester.

Boone County Schools will be responsible for transmitting all data required by the Kentucky DCS Program to KHEAA and following all procedures necessary to administer the DCS. NKU will be responsible for transmitting enrollment verification and final grade reports to KHEAA at the end of each semester, in accordance with the DCS procedures.

**III. Approved Courses**

The list of courses approved to be offered at Boone County Schools as dual credit during the 2016-2017 academic year were specified in an MOA between NKU and Boone County Schools signed prior to the start of the Fall 2016 semester. A signed copy of that agreement can be obtained by contacting the SBS Office ([nkusbs@nku.edu](mailto:nkusbs@nku.edu)). Additionally, students may take courses online or on an NKU campus.

NKU reserves the right to cancel a class that does not meet enrollment targets.

**IV. Negotiated Costs**

**A. Tuition Rate**

The tuition rate for all eligible attending SBS from any KY Public School system will be \$52 per credit hour, the Dual Credit Tuition Rate ceiling as prescribed within the Governor’s Executive Order published June 24, 2016.

**B. Related Course Expenses**

According to the EO, “No additional fees may be charged by a PPI, including but not limited to special equipment charges, laboratory fees, and other additional charges”. The following additional charges associated with operating a college course items will be allocated as follows and agreed upon by NKU and Boone County Schools:

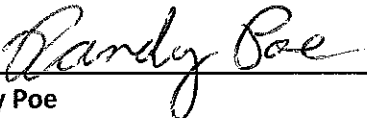
Expense	Responsible Party	
	NKU	Boone County Schools
Textbooks, digital content, or eResources		X
Laboratory and other fees associated with specific courses	X	
Professional liability insurance	For NKU faculty	For Boone County Schools faculty

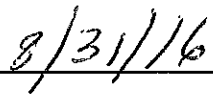
**C. Unsuccessful Students**

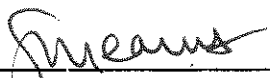
The DCS will not reimburse the cost of tuition for students who do not successfully complete any course in which the student was to receive the DCS. Because the university incurs costs associated with teaching the course regardless of student performance, payment for students who are unsuccessful in the course at NKU will be made by Boone County Schools.

V. Approvals

The agreement is effective with signatures below for the 2016/2017 academic year.

  
\_\_\_\_\_  
Randy Poe  
Superintendent  
Boone County Schools

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Geoffrey S. Mearns  
President  
Northern Kentucky University

  
\_\_\_\_\_  
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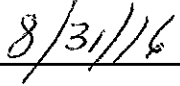
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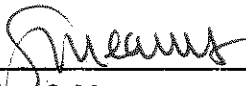
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