



PROGRESS MEETING AGENDA

RE: New Spencer Co. Elementary
BG No. 15-310
S-C-B Project No. 1257

DATE: August 19, 2015, 9:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	\$11,525,700.00
Change Orders to Date: 0	\$0.00
Present Contract Amount	\$11,525,700.00
Current Percent Complete	20%

Contract Date: April 25, 2016
Substantial Completion: July 1, 2017
Final Completion: July 31, 2017

1 Schedule

- A. Work Completed in Past 30 Days
 - 1. Morel reported the following:
 - a.
- B. Anticipated Work for Next 30 Days
 - 1. Morel reported the following:
 - a.

2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
 - 1. Discuss critical shop drawings
- B. Color Selections
 - 1. All Color Samples shall be submitted prior to any selections.

3. Operation & Maintenance Manuals

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. Deliveries

- A. Discuss delivery concerns.

5. Outages

- A. Discuss any outages.

6. Items Delaying the Project or Possible Delays

- A. Discuss any potential delays.

7. Time Extensions

- A. Discuss time extensions.

8. ASI's / RFI's

- A. ASI No. 8 has been issued.
 - 1. ASI No. 8 was issued regarding routing of supply and vent piping for the drinking fountains.
- B. RFIs No. 1-3 have been submitted and answered.
 - 1. No RFI have been submitted since last meeting.

9. Proposal Requests

- A. No Proposal Request have been issued.
- B. Morel has submitted a price to add a drain line for the spring which was encountered under the fill area at AEI's recommendation. Price submitted is \$4,333.00. The Design team has reviewed this item and has found the price to be acceptable.

10. Change Orders

- A. No new Change Orders have been issued since last meeting.

11. Pay Requests

- A. Pay Application No. 3 has been submitted and forwarded to the Owner for processing.

12. Record Drawings

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. Daily Clean-up

- A. Discuss status of clean up

14. New Business

- A. Owner Comments

1.

2.

3.

- B. General Contractor Comments

1.

2.

3.

- C. Subcontractors' Comments

1.

2.

3.

- D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on September 15, 2016 at 10:00 a.m. at the job site.